

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9 AM	Meeting	Work	Work	Work	Work	Work	Work
10 AM	Work	Work	Meeting	Project	Project	Off	Meeting
11 AM	Project	Work	Work	Work	Project	Work	Off
12 AM	Project	Work	Project	Project	Meeting	Off	Off
1 PM	Calls	Meeting	Project	Work	Project	Calls	Off
2 PM	Calls	Calls	Calls	Project	Project	Off	Off
3 PM	Gym	Gym	Gym	Gym	Project	Meeting	Off