

Your Guide to Signature Mobile Banking & Mobile Deposit



FOR BUSINESS AND
PERSONAL ACCOUNTS



Enrolling in Signature Mobile Banking

For Apple iOS (iPhone®, iPad®):

1. Log in to **Signature Internet Banking** and select Administration > Manage Contact Preferences to confirm that your mobile number has been entered in your profile.
2. Visit <https://itunes.apple.com/us/app/signature-mobile-banking/id981716003?mt=8> and click on the link provided to be taken directly to the Signature Mobile Banking app within the iOS App Store®.
3. Once you have successfully downloaded the Signature Mobile Banking app, register your device by entering your mobile phone number.
4. To log in, enter your **Company ID, User ID** and **Password**.

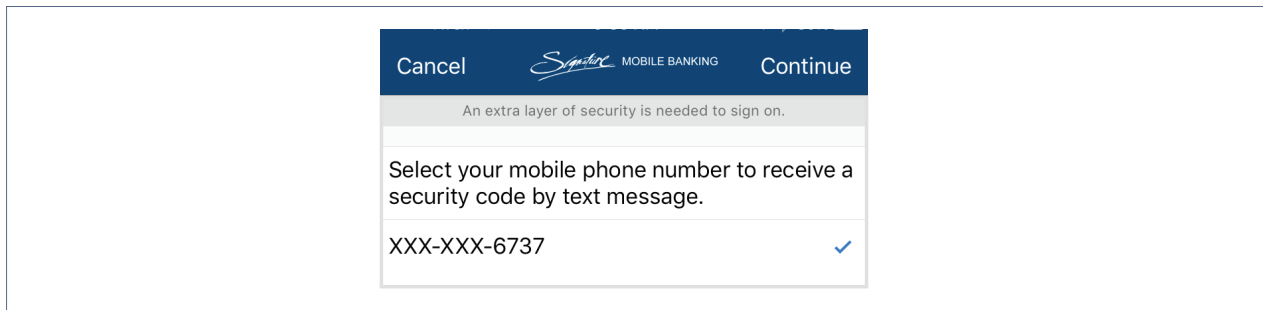
For Android™ OS:


1. Log in to **Signature Internet Banking** and select Administration > Manage Contact Preferences to confirm that your mobile number has been entered in your profile.
2. Visit https://play.google.com/store/apps/details?id=com.mfoundry.mb.android.mb_bebv85&hl=en and click on the link provided to be taken directly to the Signature Mobile Banking app within the Google Play Store™.
3. Once you have successfully downloaded the Signature Mobile Banking app, register your device by entering your mobile phone number.
4. To log in, enter your **Company ID, User ID** and **Password**.

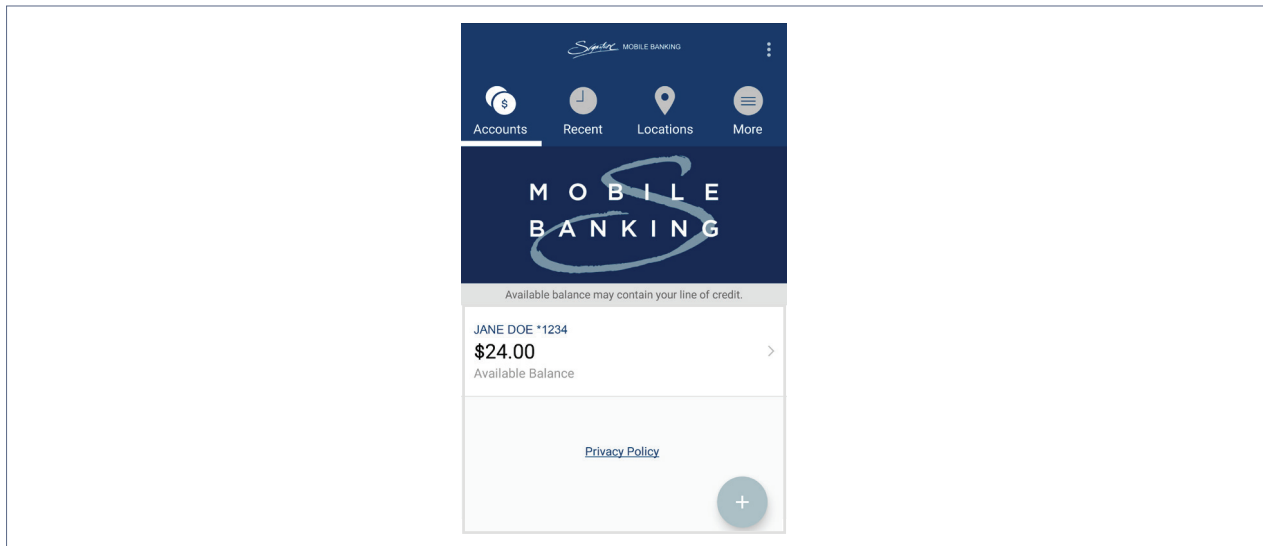


Getting Started

1. Enter your **Company ID & User ID**. Tap **Continue**.
2. Enter your **Password**. Tap **Continue**.
3. On the next screen you will select your mobile phone number and tap **Continue** to receive a security code by text message.



4. Enter the security code that you've received via text message and again tap **Continue**.
5. Then enter your phone number as directed to complete your enrollment in Signature Mobile Banking.
6. The Account screen will appear. Tapping the  button at the bottom right corner of the screen will lead you to further options.




Setting Up Bill Pay

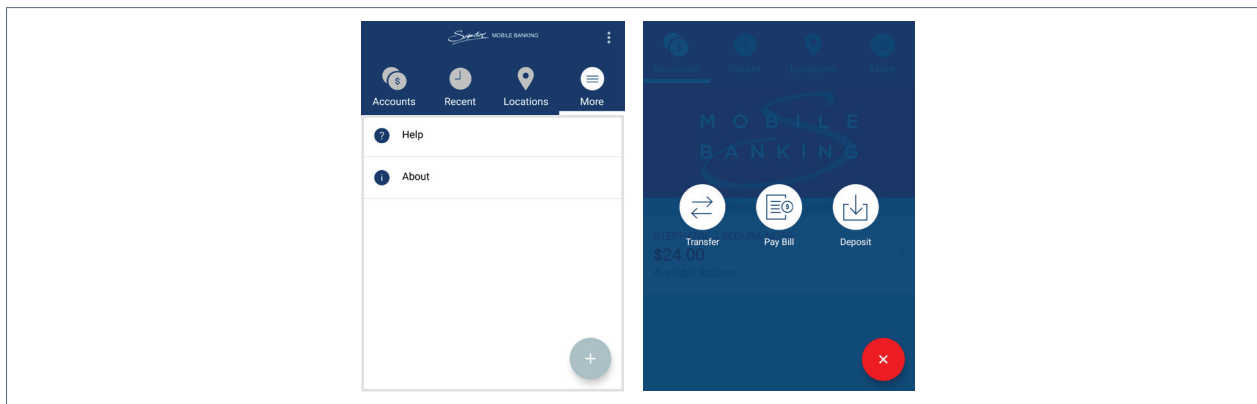
To use the Signature Mobile Banking Bill Pay feature:

Whether using Apple iOS or Android™ OS, all Signature Mobile Banking enrollees must first visit their Signature Internet Banking account to set up all Payees and to select nicknames for each.

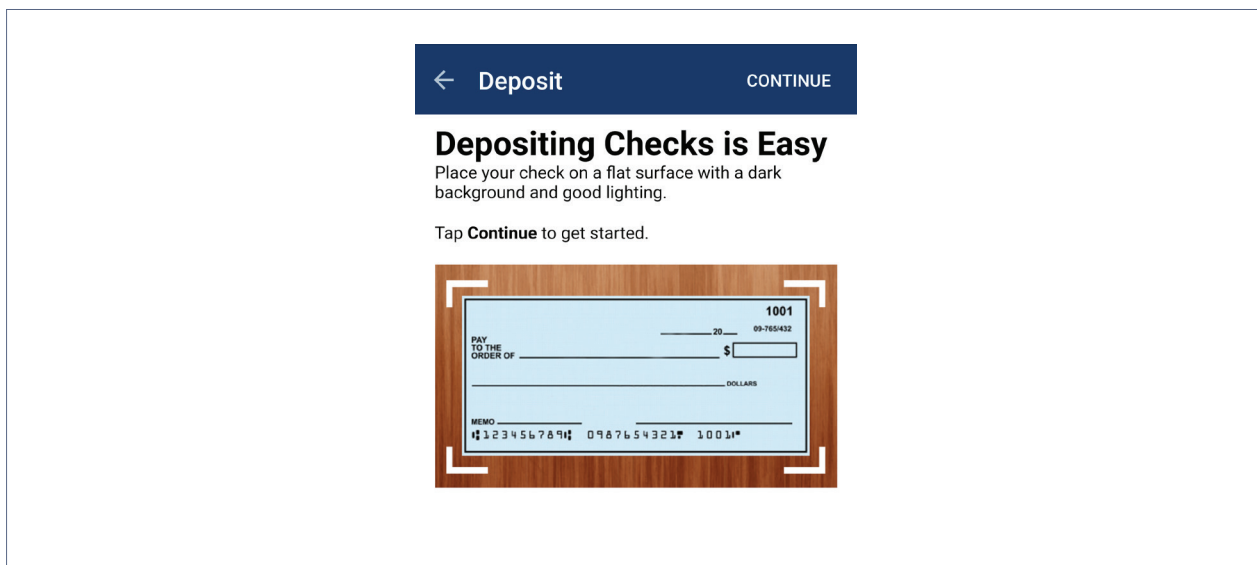


Making a Mobile Deposit

1. Once at the **Account** Screen Click the blue icon  located on the lower right corner of the screen. Select **Deposit** from the Mobile Banking App menu.



2. You will be taken to the Check Deposit Screen. Select **Continue** at the upper right corner of the screen to proceed with making a deposit.



3. Please endorse all checks for deposit as follows:

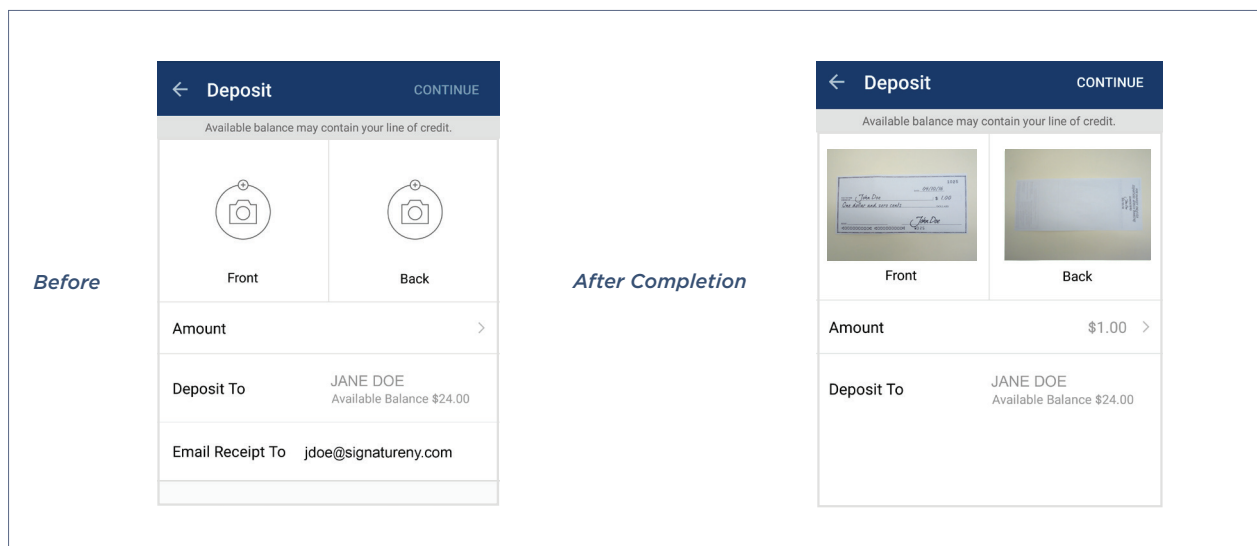
**FOR DEPOSIT ONLY VIA
SIGNATURE MOBILE BANKING**

Signature Bank Account #

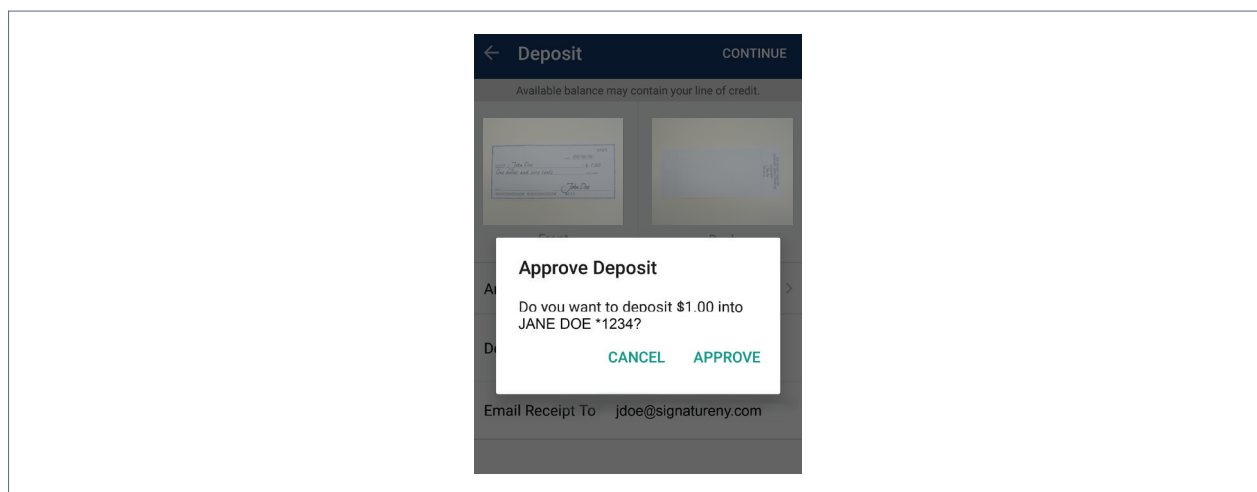
My Signature

Date

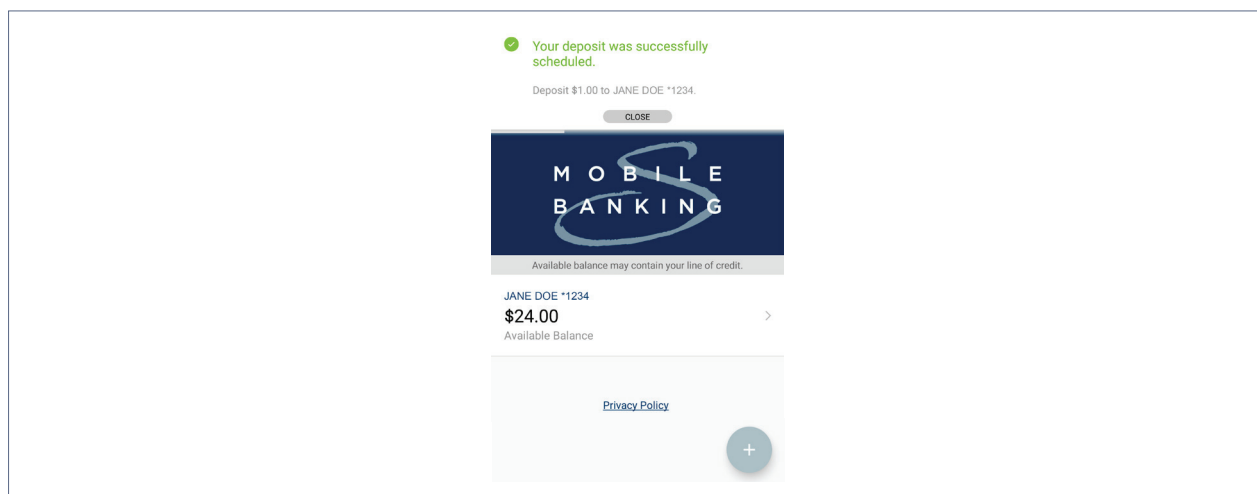
4. You will then be taken to the Deposit photo image capture screen (left). Using your phone's camera, take the appropriate photos of the front and back of your endorsed check (right). Enter the check **Amount**, select **Deposit To**, and choose an account. Select **Continue** at the upper right corner of the screen.



5. The Approve Deposit message will appear. You can select **Approve** or **Cancel**.



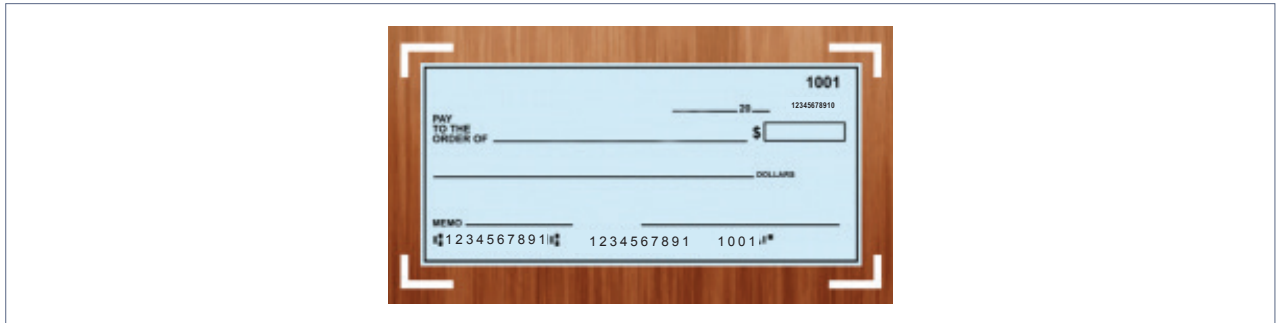
6. Once you approve, the Deposit Confirmation message will be displayed. Upon receiving this confirmation please note on the front of your check "Deposit Confirmed by SMB" with the date of deposit in order to avoid any possibility of mistakenly duplicating the deposit at a later time.





Photographing Your Check

- ▶ Place your check on a flat surface with a dark background and good lighting.
- ▶ Be sure that the entire check appears within the frame (as shown below).
- ▶ Take pictures of both the front and back of the check and upload them for verification. If the check cannot be verified, an error will be shown and you will need to retake the picture.



Special Notes Regarding Mobile Deposit

- Mobile Deposit cut-off time is 4:00 p.m. EST.
- The Daily Deposit Limit cannot exceed 5 checks or up to \$25,000.00 in total.
- A maximum of 25 checks or a total of \$100,000 is allowed to be deposited via Signature Mobile Banking within a period of 22 consecutive business days. (Unlimited deposits may still be made via all other traditional deposit methods, i.e ATM, Teller, etc.)
- Securely retain the original check for a period of 7 days and then securely destroy.

Help

If at any time while using Signature Mobile Banking you feel that you need assistance, simply tap on the title at the top of the screen. A pop up will appear that will provide you with helpful information about that screen.

If you would prefer to speak with a Signature Bank Client Service Associate, call Client Services at 1.866.sigline (1-866-744-5463). The regular hours for Signature Bank's Client Services are 8 a.m. EST to 8 p.m. EST Monday through Friday, and 9 a.m. EST to 5 p.m. EST on Saturday and Sunday.

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SIGNATURE BANK®

