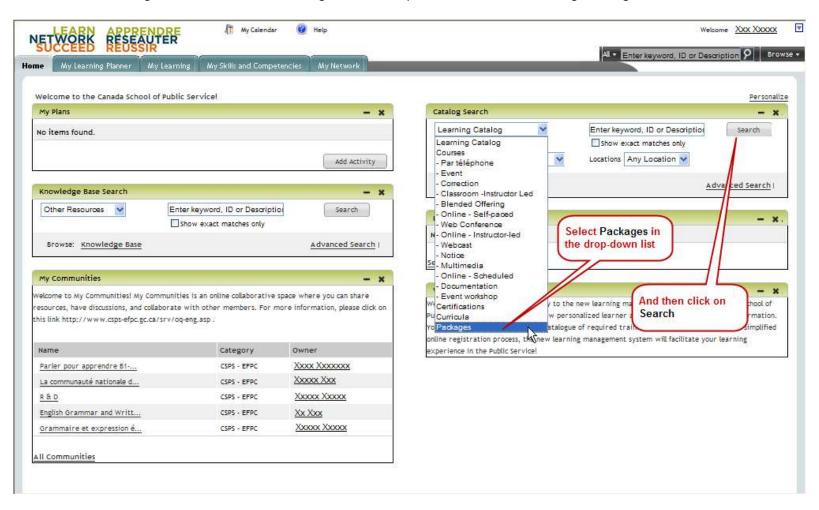
Steps to follow:

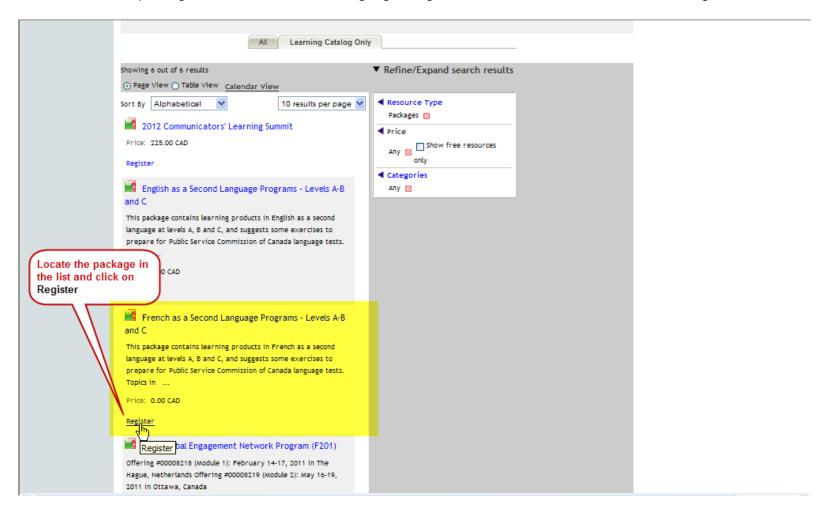
1. Go to the School's website and select MyAccount (https://papp.csps-efpc.gc.ca/Saba/Web/Main). Enter your Username and Password, accept the Terms and Conditions, and then click Log In.



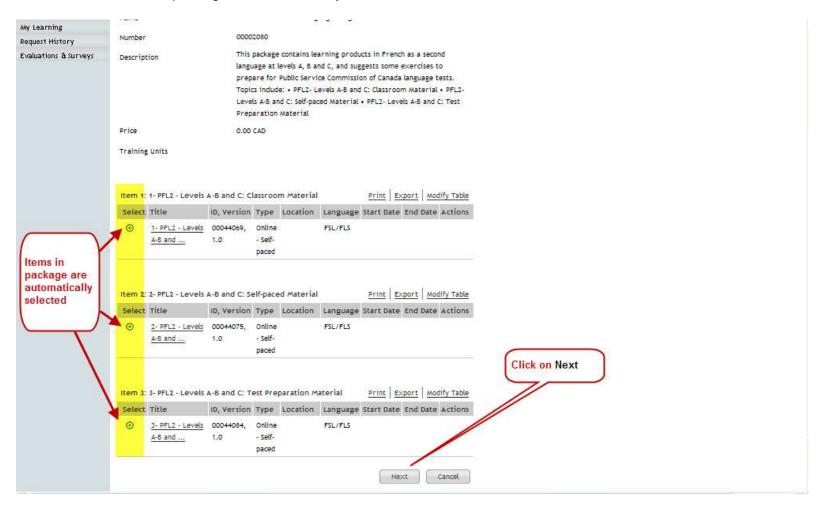
2. Go to Catalog Search and select Packages in the drop-down list of the Learning catalog, and then click on Search.



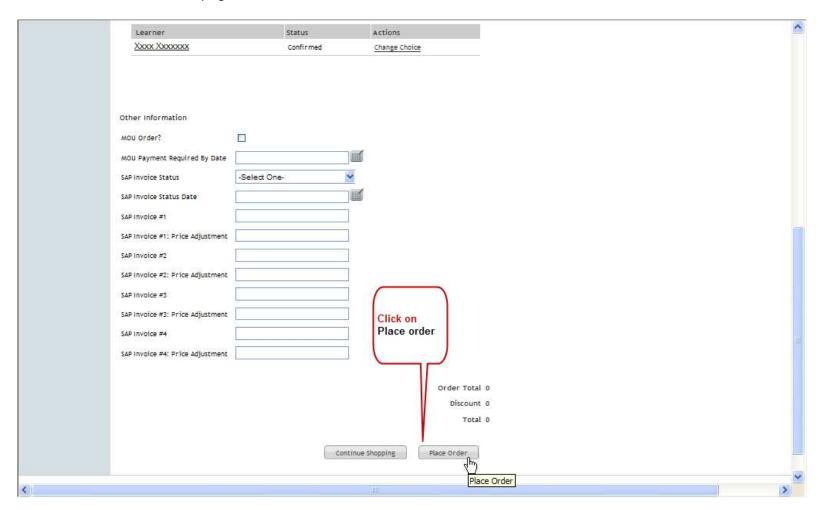
3. Locate the package French as a Second Language Programs – Levels A-B and C and click on Register.



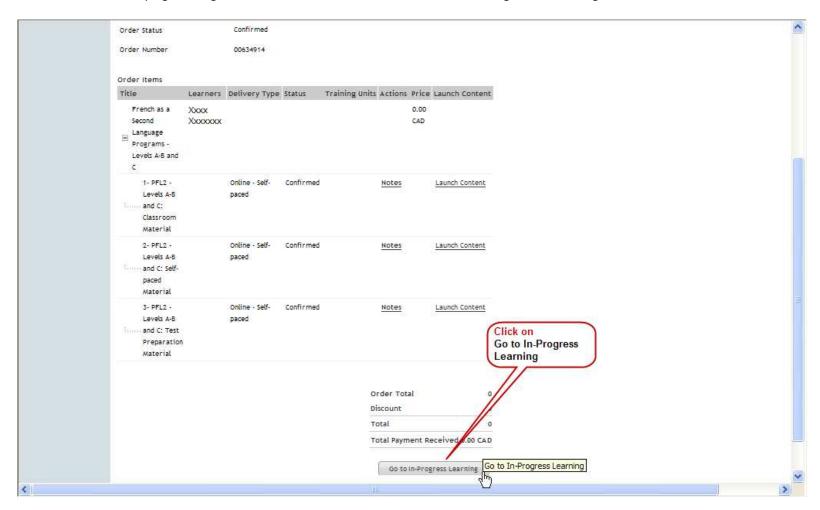
4. The items in the package are automatically selected. Click on Next.



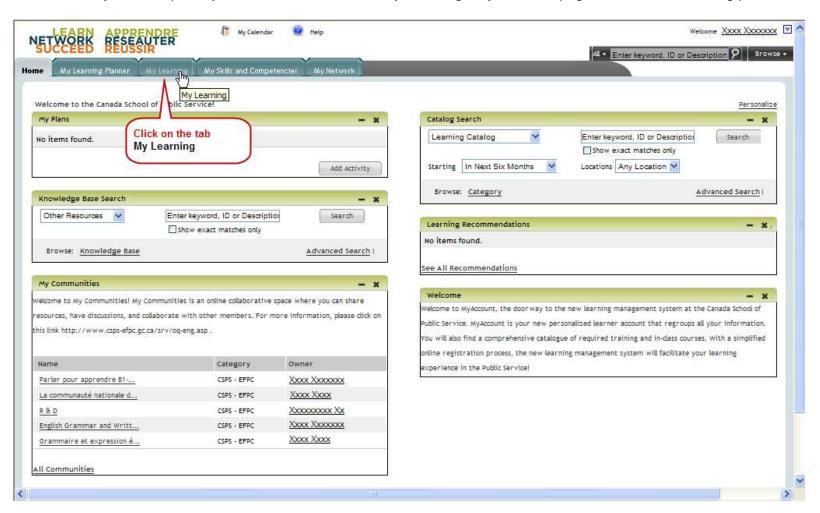
5. At the bottom of the page Click on Place Order.



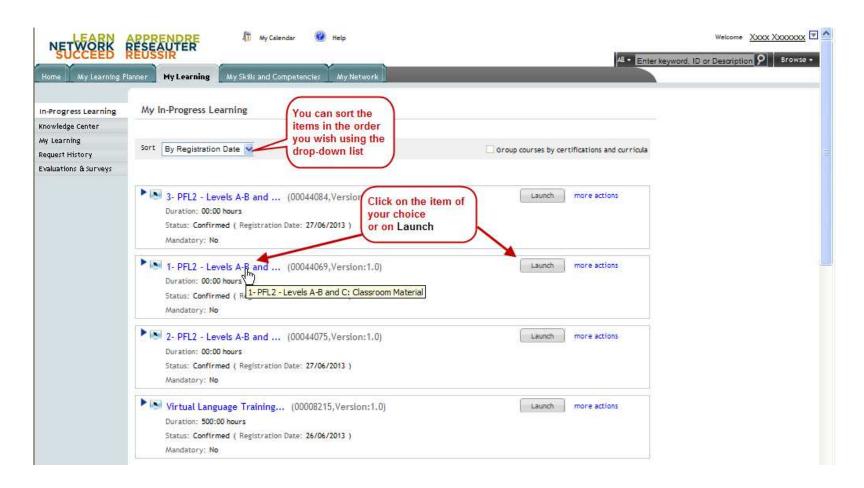
6. On the next page, "Registration Confirmation", click on Go to In-Progress Learning.



7. When you next open MyAccount, click on the tab My Learning on your Homepage to access the training products.



8. You can sort the items in the order you wish using the drop-down list. Click on the item of your choice or on Launch to the right of the item.



9. Click Launch to the right of the course of your choice.

