

Create a New Site

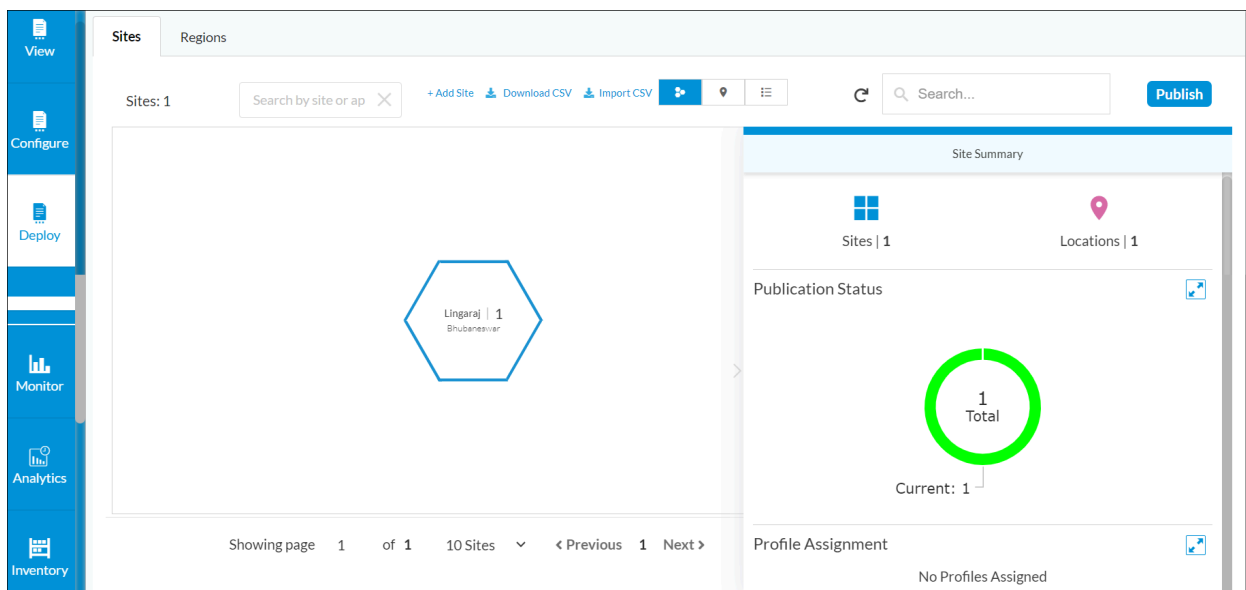
 For supported software information, click [here](#).

This article describes how to create a site manually and by importing a CSV file that contains the site configuration information.

Create a Site

To create a site:

1. In the left menu bar, select Deploy. The main panel displays all existing sites.



2. Click the **+ Add Site** icon. In the Create Site screen, enter information for the following fields.

Create Site

Name

Region

Default

Address

City

State

Country

Zip Code

Director

Director-160

Controllers

Select Controllers

Cancel

Save

Field	Description
Name (Required)	Enter a name for the site.
Region (Required)	(For Releases 10.2.1 and later.) Select a region.
Address	Enter a street address for the site.
City	Enter the name of the city where the site is located.
State	Enter the name of the state where the site is located.
Country (Required)	Enter the name of the country where the site is

Field	Description
	located.
Zip Code	Enter the postal code for the site.
Director (Required)	Select the Director node to manage the site
Controllers	Select a controller or hub controller node.

3. Click Save.


Import a CSV File To Create Sites and Appliances

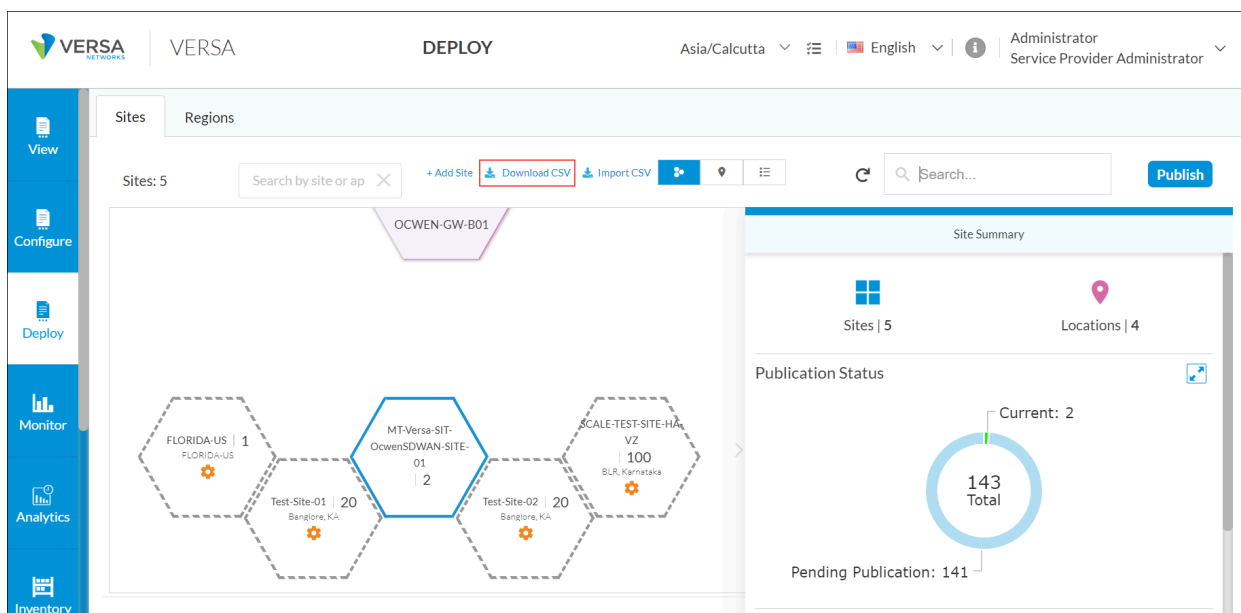
For Releases 11.4.1 and later.

To create one or more site at the same time, you can create a CSV file that contains the configuration information for the sites, and then you import the file to Concerto.

You can select a profile to use for the CSV file that is preconfigured with the columns to create a new site. After you download the new site CSV file, upload the CSV file to create new sites and appliances in bulk. Browse the file and upload for creating new sites and appliances. After the file is uploaded, check the Task page to see the progress of the site creation.

To download and upload the CSV file to create new sites:

1. In the left menu bar, select Deploy, and then click the  **Download CSV** icon in the main panel.



The screenshot shows the Versa Networks Concerto interface. The top navigation bar includes the Versa logo, the word 'VERSA', and a 'DEPLOY' tab. Below this, there are dropdowns for 'Asia/Calcutta', 'English', and user roles 'Administrator' and 'Service Provider Administrator'. The left sidebar contains icons for 'View', 'Configure', 'Deploy', 'Monitor', 'Analytics', and 'Inventory'. The main panel is titled 'Sites' and shows a map with several site locations. A 'Download CSV' button is highlighted in the top right of the main panel. On the right side, a 'Site Summary' panel displays 'Sites | 5' and 'Locations | 4'. Below this, a 'Publication Status' section shows a circular progress indicator with 'Current: 2' and '143 Total', and 'Pending Publication: 141'.

https://docs.versa-networks.com/Secure_SD-WAN/02_Configuration_from_Concerto/Secure_SD-WAN_Configuration/Create...

Updated: Wed, 23 Oct 2024 08:03:58 GMT

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2. In the Download New Site CSV screen, select the master profile to use for the CSV file download, and then click Download. Use the Search box to search for the profile name.

Download New Site CSV

Select which profile to use for the CSV file download. The file will be preconfigured with the columns to create a new site.

Once completed, upload the file to create new sites and appliances in bulk.

Available Profiles

▼ Basic

▼ Single-Tenant

☐ BMP-DEF.v1

☒ Default-Active-Active.v1

☐ Default-Basic-MP.v1

> Multi-Tenant

▼ Sub-Tenant

☐ Default-Basic-MP-Sub-Tenant.v1

Cancel

Download

3. Save the downloaded CSV file to the local disk. The filename format must be *tenant-name##(BASIC | STANDARD)##master-profile-name.vversion-number.csv*. For example, *VERSA##BASIC##Default-Active-Active.v1.csv*.

4. Open the downloaded CSV file, add bind data for the sites and appliances, and then save the file.

5. To import the saved CSV file, click the **Import CSV** icon in the main panel.



Upload Site CSV

Browse the file you wish to upload for creating new sites and appliances. Once the file is uploaded, check the tasks page to see the progress of the site's creation.

CSV file has not been selected

Browse

Cancel

Upload

7. Click Upload.

Upload Site CSV


Browse the file you wish to upload for creating new sites and appliances. Once the file is uploaded, check the tasks page to see the progress of the site's creation.

VERSA##BASIC##Default-Active-Active.v1.csv

Browse

Cancel

Upload

8. After CSV file has been uploaded, click the  icon in the top menu bar to view the status of the create of sites and appliances.

Tasks

All

Search

☐ Auto Refresh every 15 secs
 [Refresh now](#)

User	Name	Description	Start Time	End Time	Progress
▼ Administrator	Load Deploy CSV	Create sites and Appliances or ...	9/9/2023 2:58:16 PM	9/9/2023 2:59:32 PM	✓
<div> <div>Task ID: 0c2fa428-ff15-4322-97dd-34633d5285f0</div> <div> Messages: <ul style="list-style-type: none"> Analyze file Name Load CSV files Analyze current deploy life cycle Site & Appliance creation started Load Deploy CSV <ul style="list-style-type: none"> Start to process row 1. SCALE-TEST-SITE-HA-VZ/PRI-BR-01/SEC-BR-02 Skipped site(SCALE-TEST-SITE-HA-VZ) creation Found existing appliance, skipped primary appliance PRI-BR-01 creation Attached Masterprofile to primary appliance PRI-BR-01 Processing SCALE-TEST-SITE-HA-VZ/PRI-BR-01/SEC-BR-02 succeed Load Deploy CSV <ul style="list-style-type: none"> Start to process row 2. SCALE-TEST-SITE-HA-VZ/PRI-BR-02/SEC-BR-03 Skipped site(SCALE-TEST-SITE-HA-VZ) creation </div> </div>					

Supported Software Information

Releases 10.1.1 and later support all content described in this article, except:

- Release 11.4.1 supports downloading a CSV file to create sites and appliances.

Additional Information

[Concerto Home Screen Overview](#)

[Configure Regions](#)