

Configure SMTP Notifications

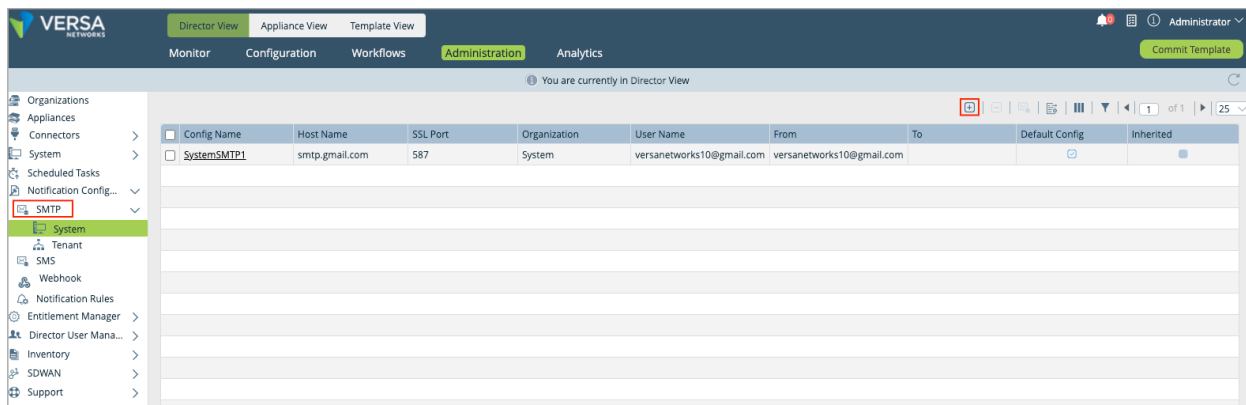
 For supported software information, click [here](#).


You can configure Simple Mail Transfer Protocol (SMTP) notifications on Versa Director so that the Director node can send email notifications. For Releases 22.1.3 and later, you can configure SMTP notifications at the system level and for individual tenants.

Configure System-Level SMTP Notifications

To configure SMTP Notifications at the system level:

1. In Director view, select the Administration tab in the top menu bar.
2. Select Notification Configuration > SMTP > System in the left menu bar.



3. Click the  Add icon. In the SMTP Configuration popup window, enter information for the following fields.

SMTP Configuration

Config Name*

Host Name*

SSL Port*

SSL Connection

☐ Use SSL to connect

User Name

Password

Confirm Password

From*

To

☐ Default Config


OK

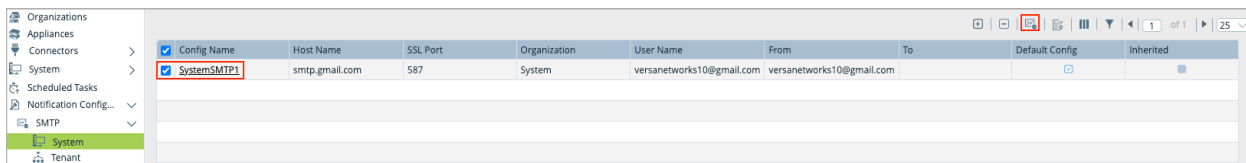
Cancel

Field	Description
Configuration Name (Required)	Enter a name for the SMTP configuration.
Host Name (Required)	Enter the hostname of the SMTP server.
SSL Port (Required)	Enter the SSL port to use on the SMTP server.
SSL Connection (Group of Fields)	
◦ Use SSL to connect	Click to enable SSL security on the email connection.
◦ Username	Enter the username to use to connect to the SMTP server.
◦ Password	Enter the password to use to connect to the SMTP server.
◦ Confirm Password	Enter the password again.

Field	Description
From (Required)	Enter the email address to place in the From: field of the email.
To	Enter the email address to place in the To: field of the email. This is the address that receives the email notification.
Default Configuration	Click to make this the default SMTP configuration.

4. Click OK.

To send a test email, in the SMTP > System screen, select a hostname and then click the  Send Test Email icon.



Config Name	Host Name	SSL Port	Organization	User Name	From	To	Default Config	Inherited
SystemSMTP1	smtp.gmail.com	587	System	versanetworks10@gmail.com	versanetworks10@gmail.com	versanetworks10@gmail.com	SystemSMTP1	SystemSMTP1

Configure SMTP for Tenants

For Releases 22.1.3 and later.

You can configure SMTP notifications at the tenant level to allow client functions, such as SecureAccess and ForgotPassword, to send email notifications to users in the tenant organization. You can configure multiple SMTP notifications for a single organization, but an organization can have only one default configuration.

You can configure a tenant to push its SMTP configuration to any of its child tenants. If you do not configure SMTP notifications for a tenant organization or its parent organization, any existing SMTP configurations from previous releases are used for the system-level SMTP notification configuration.

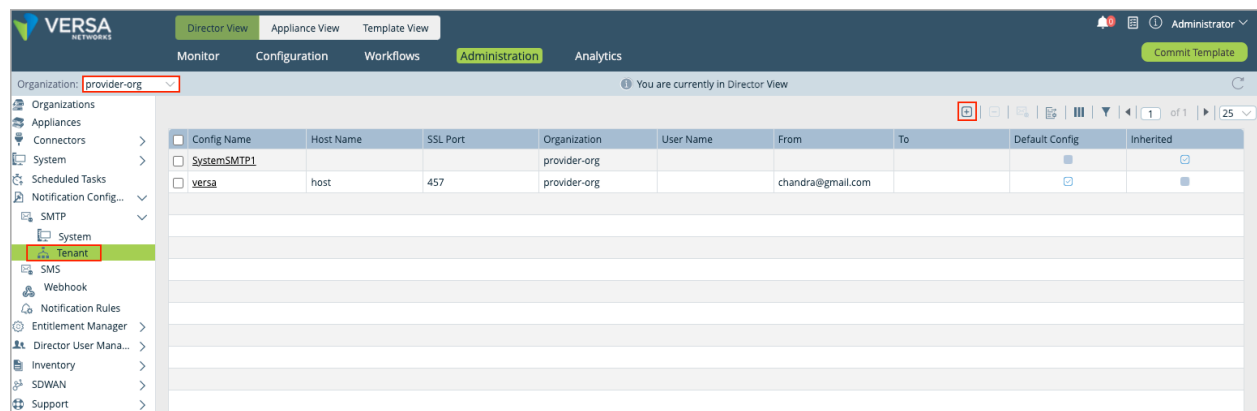
When configuring SMTP notifications for tenants, note the following:


- You cannot create multiple SMTP notification configurations that have the same hostname and username.
- Saving or updating an SMTP notification configuration to be the default overrides any existing default configuration.
- Only the owner organization can update the SMTP configuration. If a non-owner organization attempts to update the SMTP configuration, an error occurs.
- Only the owner organization that created the configuration can delete it unless no other organization is linked to the configuration.
- Deleting a non-owner SMTP notification configuration deletes only the link to that configuration. The actual SMTP configuration continues to exist in the owner organization.
- An SMTP notification configuration can be inherited only once.
- All the SMTP notification configurations that are being linked must belong to the parent organization.

- If a child tenant inherits an SMTP configuration from a parent tenant, only the following SMTP configuration details are displayed:
 - configName
 - defaultConfig
 - isInherited

To configure SMTP notifications for a tenant:

1. In Director view, select the Administration tab in the top menu bar.
2. Select Notification Configuration > SMTP > Tenant in the left menu bar.
3. Select the organization in the horizontal menu bar.



4. To add a new SMTP configuration, click the  Add icon. In the SMTP Configuration popup window, enter information for the following fields.

SMTP Configuration

✕

Config Name*

Host Name*

SSL Port*

SSL Connection

☐ Use SSL to connect

User Name

Password

Confirm Password

From*


To

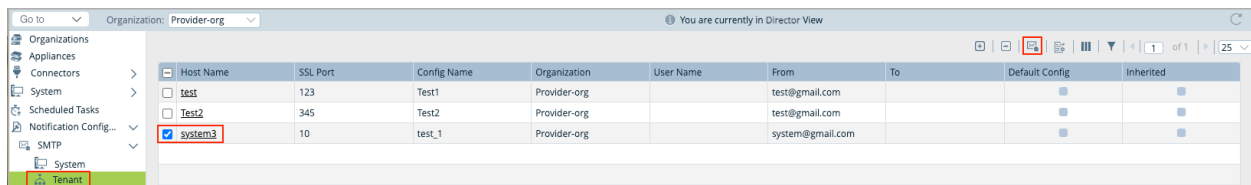
☐ Default Config

OK

Cancel

Field	Description
Configuration Name (Required)	Enter a name for the SMTP configuration.
Host Name (Required)	Enter the hostname of the SMTP server.
SSL Port (Required)	Enter the SSL port to use on the SMTP server.
SSL Connection (Group of Fields)	
◦ Use SSL to connect	Click to enable SSL security on the email connection.
◦ Username	Enter the username to use to connect to the SMTP server.
◦ Password	Enter the password to use to connect to the SMTP server.
◦ Confirm Password	Enter the password again.
From (Required)	Enter the email address to place in the From: field of the email.
To	Enter the email address to place in the To: field of the email. This is the address that receives the email notification.
Default Configuration	Click to make this the default SMTP configuration.

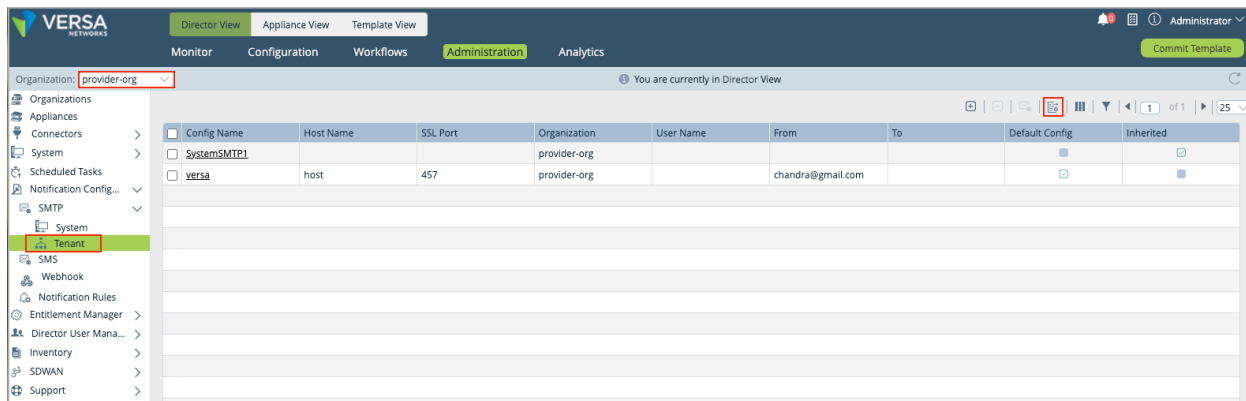
- Click OK.
- To send a test email, in the SMTP > Tenant screen, select a hostname and then click the  Send Test Email icon.



Host Name	SSL Port	Config Name	Organization	User Name	From	To	Default Config	Inherited
test1	123	Test1	Provider-org		test@gmail.com		<input type="checkbox"/>	<input type="checkbox"/>
Test2	345	Test2	Provider-org		test@gmail.com		<input type="checkbox"/>	<input type="checkbox"/>
system3	10	test_1	Provider-org		system@gmail.com		<input type="checkbox"/>	<input type="checkbox"/>

To have a tenant organization push an SMTP configuration to one or more child tenants:

- In Director view, select the Administration tab in the top menu bar.
- Select Notification Configuration > SMTP > Tenant in the left menu bar.
- Select the organization in the horizontal menu bar.



- Click the Push SMTP Configurations icon. The Available pane displays a list of the SMTP configurations that have already been created.



- In the Available pane, click Select to select the configuration to push to the tenant. The SMTP configuration moves to the Selected pane. To make a configuration name the default SMTP configuration, click the checkbox in the Selected pane.

Push SMTP Configs from provider-org org

Tenant Organizations*

T1-C1

Select SMTP configs from available lists

Available : 0 Add All Selected: 1 Remove All

Search Search

☒ versa Remove

Note: Select anyone config to make it Default

OK Cancel

6. Click OK.

Supported Software Information

Releases 20.2 and later support all content described in this article, except:

- Releases 22.1.3 and later add support for tenant-level SMTP configuration; SMTP configuration screen has its own UI screen, separate from the SMS Notifications configuration UI screen.

Additional Information

[Configure User and Group Policy](#)

[Enable SMS Text Messaging](#)