Checklist for a final essay (evaluation guidelines)

Criteria and evaluation weight	Description
1. Introduction (15%)	• Clear background description • Compelling motivation for research question, identifying relevant moral problems • Adequate formulation and demarcation of the main research question • Is this an *evaluative* question?
2. Main body (55%) (analysis and evaluation)	• Explanation and application of ethical theory and/or concepts • Sound and comprehensive reasoning • Presenting and responding to possible counter-arguments
3. Conclusions (10%)	• Adequate answering of the main and sub research questions • Clear recommendations • Do the conclusions logically follow from the text?
4. Use of sources (10%)	• Good and reflective use of teaching material • Awareness and use of other literature, e.g. relevant 'ethics & technology' sources • Literature sources are used to strengthen and contextualize the arguments and to answer the research question effectively • Balance of academic vs popular sources • The same reference style throughout the paper
5. Formal aspects (10%)	• Wordcount around 2500 words • Names of the students and their emails included on the front page • Page numbers included at the bottom center • Consistent, well-organized and ordered structure • Proper use of illustrations, figures, tables and diagrams, if any • Style coherent, as if written by one person • First-person perspective mostly, moderate use of passive voice • Good command of language, understandable, spelling