

To Whom It May Concern:

As the Dean of Boston University, I have had the pleasure of knowing James Bond for the last four years. He has been a tremendous student and an asset to our school. I would like to take this opportunity to recommend James for your graduate program.

I feel confident that he will continue to succeed in his studies. James is a dedicated student and thus far, his grades have been exemplary. In class, he has proven to be a take-charge person who is able to successfully develop plans and implement them.

James has also assisted us in our admissions office. He has successfully demonstrated leadership ability by counseling new and prospective students. His advice has been a great help to these students, many of whom have taken time to share their comments with me regarding his pleasant and encouraging attitude.

It is for these reasons that I offer high recommendations for James without reservation. His drive and abilities will truly be an asset to your establishment. If you have any questions regarding this recommendation, please do not hesitate to contact me.

Sincerely,

Mike Stone

Dean of Boston University