

### Bid Document

Bid Details	
Bid End Date/Time	27-07-2020 17:00:00
Bid Opening Date/Time	27-07-2020 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Commerce And Industry
Department Name	Department Of Commerce
Organisation Name	N/a
Office Name	Office Of The Development Commissioner, Mepz Special Economic Zone
Total Quantity	400
Item Category	Plain Copier Paper
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Inspection Required	No

#### EMD Detail

Required	No
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#### ePBG Detail

Required	No
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#### Splitting

Bid splitting not applied.

### Plain Copier Paper ( 400 ream )

#### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	Conformance to Indian Standard	Conforming to IS14490 : Latest	*

	<b>Whether ISI Marked</b>	No	Yes, No
	Give CML number if ISI marked Write NA if not ISI marked	-	*
	Test Method as per IS:1060	Yes	*
Test Report Details	"Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification"	Yes	*
	"Test Report to be Submitted to the Buyer on demand"	Yes	*
Additional Requirements for eco mark	The material shall be manufactured from pulp containing not less than 60% by mass of pulp made from materials other than bamboo,hard woods ,softwoods and reed or the material shall be manufactured from pulp made from 100%waste paper	Yes	*
Size	<b>Size of paper</b>	A4	A4
	<b>GSM of paper</b>	80	80
Quantity	<b>"Number of sheets per Ream"</b>	500	500
Physical Characteristics	<b>"ISO Brightness,percent,Min"</b>	80	80
	<b>Opacity percent,Min</b>	88	85
	<b>"One minute Cobb test both sides,g/m2,Max"</b>	30	25
	<b>"Tensile Index Machine Direction (MD) ,Nm/g, Min"</b>	40	40
	<b>Tensile Index Cross Direction(CD),Nm/g,Min</b>	25	0.2, 25
	<b>"Tear Index in mN m<sup>2</sup>/g,Machine Direction(MD),Min"</b>	3.5	Any applicable numeric value
	<b>"Tear Index in mN m<sup>2</sup>/g,Cross Direction(CD)Min,"</b>	4.5	Any applicable numeric value
	<b>"Smoothness for both sides (Bendtsen) in ml/min,Max"</b>	150	Any applicable numeric value
	<b>"Ash content(900°C),percent by mass,Max"</b>	16	16
	<b>Thickness in µm,Min</b>	95	108, 95
	<b>"Moisture content,percent,Max"</b>	6	Any applicable numeric value
	<b>"Taber Stiffness ,Machine Direction(MD),Min"</b>	2	2

	<b>Taber Stiffness ,Cross Direction(CD),Min</b>	1	1
	<b>"Surface Strength Dennison (Wax Pick)"</b>	No pick on 12 A	No pick on 12 A, "No pick on 13 A"
Packing and Marking	"Packing as per clause 6-1 of IS:14490(Latest)"	Yes	*
	Package should be marked with Description,size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream Chargeable wt should be net wt excluding the wt of packing,Lot Number and month/year of manufacturing,Name of manufacturer	Yes	*

\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	SENTHILKUMAR PANDIYAN	600045,NH-45, Administrative Office Building, Government of India, Department of Commerce, MEPZ SEZ, Tambaram	400	15

#### Bid Specific Additional Terms and Conditions

- 1.Nominated Inspection Agency:** On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance:  
Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC): 10  
Post Receipt Inspection at consignee site before acceptance of stores: 10

- 2.Inspection of Stores by Inspection Authority of buyer or their authorised Inspecting officers / empanelled inspection agency or their representatives**

An independent third party Professional Inspection Body can help buyer in mitigating buyer's risk with pre-dispatch/post-dispatch inspection in order to ensure that equipment, components , solutions and documentation conform to contractual requirements. If an institutional buyer like Defense , Railways and MHA etc desires to appoint / nominate their own inspection authority / empanelled inspection agency for inspection of stores to be supplied against the contract , buyer can select this clause indicating cost of inspection in term of percentage which is 100 %. As per the contractual provisions / law , the buyer has a right before payment or acceptance to inspect goods at any reasonable place as indicated in contract and time and in any reasonable manner. When the seller is required or authorized to send the goods to the buyer, the inspection may be after their arrival. Expenses of inspection should be borne by the buyer but may be recovered from the seller if the goods do not conform to contractual specification and are rejected. Initially seller may pay for inspection charges as applicable and get the same reimbursed from buyer if store complies to contractual specification etc , on production of payment receipt issued by inspection agency as applicable.

Seller/OEM shall send a notice in writing / e-mail to the Inspecting officer / inspection agency specifying the place where inspection is offered and the Inspecting officer shall on receipt of such notice notify to the seller the date and time when the stores would be inspected. The seller shall, at his own expenses, afford to the Inspecting officer , all reasonable facilities and such accommodation as may be necessary for satisfying himself that the stores are being and or have been manufactured in accordance with the technical particulars governing the supply . The decision of the purchaser/inspection authority regarding acceptance / rejection of consignment shall be final and binding on the seller.

The Seller shall provide, without any extra charge, all materials, tools, labour and assistance of every kind which the Inspecting officer may demand of him for any test, and examination, other than special or independent test,

which he shall require to be made on the seller's premises and the seller shall bear and pay all costs attendant thereon.

The seller shall also provide , and deliver for test, free of charge, at such place other than his premises as the Inspecting officer may specify such material or stores as he may require for tests for which seller does not have the facilities or for special/ independent tests.

In the event of rejection of stores or any part thereof by the Inspecting officer basis testing outside owing to lack of test facility at sellers premises ,the seller shall, on demand, pay to the buyer the costs incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work.

Inspector shall have the right to put all the stores or materials forming part of the same or any part thereof to such tests as he may like fit and proper as per QAP/governing specification . The seller shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspecting officer ..

Unless otherwise provided for in the contract, the quantity of the stores or materials expended in test will be borne by seller .

Inspecting officer is the Final Authority to Certify Performance / accept the consignment . The Inspecting officer's decision as regards the rejection shall be final and binding on the seller.

The seller shall if so required at his own expense mark or permit the Inspecting officer to mark all the approved stores with a recognised Government or purchaser's mark.

3. Pre-dispatch inspection at Seller premises (Fee/Charges to be borne by the BUYER): Before dispatch, the goods will be inspected by Buyer / Consignee or their Authorized Representative or by Nominated External Inspection Agency (independently or jointly with Buyer or Consignee as decided by the Buyer) at Seller premises (or at designated place for inspection as declared / communicated by the seller) for their compliance to the contract specifications. Fee/Charges taken by the External inspection Agency and any external laboratories testing charges shall be borne by the Buyer. For in-house testing, the Sellers will provide necessary facilities free of cost. Seller shall notify the Buyer through e-mail about readiness of goods for pre-dispatch inspection and Buyer will notify the Seller about the Authorized Representative/ Nominated External Inspection Agency and the date for testing. The goods would be dispatched to consignee only after clearance in pre-dispatch inspection. Consignee's right of rejection as per GTC in respect of the goods finally received at his location shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Buyer/ Consignee or its Nominated External Inspection Agency prior to the goods' shipment. While bidding, the sellers should take into account 7 days for inspection from the date of email offering the goods for inspection. Any delay in inspection beyond 7 days shall be on the part of the buyer and shall be regularised without Liquidated Damages.

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**