

### RA Document

RA Details	
RA Technical End Date/Time	22-07-2020 17:00:00
RA Opening Date/Time	22-07-2020 17:30:00
RA Life Cycle (From Publish Date)	90 (Days)
RA Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Communications
Department Name	Department Of Posts
Organisation Name	Kerala Postal Circle Department Of Posts
Office Name	Kerala
Total Quantity	1
Item Category	electronic digital postal franking machine
Average Turnover (Last 3 Years)	3 Lakh (s)
OEM Average Turnover (Last 3 Years)	22 Lakh (s)
Experience Criteria	3 Year (s)
MSE Exemption for Years Of Experience and Turnover	Yes
Startup Exemption for Years Of Experience and Turnover	Yes
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Inspection Required	Yes
Inspection to be carried out by Buyers own empanelled agency	Yes
Type Of Inspection	Post Dispatch
Name of the Empanelled Inspection Agency/ Authority	Board of Officers
Estimated RA Value	550000

### EMD Detail

Advisory Bank	State Bank of India
EMD Percentage(%)	0.50
EMD Amount	2750

#### **ePBG Detail**

Advisory Bank	State Bank of India
ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

#### **Beneficiary:**

Superintendent of POs

Kerala, Department of Posts, Kerala Postal Circle Department of Posts, Ministry of Communications (Anjana M)

#### **Splitting**

RA splitting not applied.

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one year) to be submitted along with bid in support of quantity supplied in the relevant year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## Electronic Digital Postal Franking Machine ( 1 pieces )

### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
PERFORMANCE DETAILS	Type of printing	Inkjet	*
	<b>Duty Cycle</b>	Upper Mid Ended	Upper Mid Ended
	<b>Minimum Franking speed (Articles/Hour)</b>	10500	10500
	<b>Feeding Option</b>	Auto	Auto
	<b>Weighing Capacity</b>	5	5.0
	<b>Facility for creating user accounts</b>	Yes	Yes
	Number of user accounts	100	*
	Maximum Franking value(Rs)	9999.99	*
	Size of slogan die	22	*
	Tape roll / label capacity	50	*
	Maximum envelope size (mmxmm)	-	*
	Article thickness holding capacity	12	*
	Noise level at 1 Meter distance	40	*
	Number of digits in Ascending register	12	*
	Number of digits in Descending register	10	*
	Over all dimension (HxWxD) (mmxmmxmm)	-	*
	Power Supply	230 +/- 10% Volts, AC 50 Hz	*
GENERIC	Fully automatic with integrated Real time clock (RTC)	Yes	*

	Integrated modem for the remote server connection for re-crediting	Yes	*
	Facility of electronic password and crediting password	Yes	*
	Ink Alert	Yes	*
	Provision of programmable and user selectable slogan dies	Yes	*
	Other Features	-	*
APPROVAL AND WARRANTY	<b>Approval by Department of Post</b>	Yes	Yes
	Approval Letter no and date	-	*
	<b>Warranty</b>	1	1.0
ENVIRONMENTAL / CERTIFICATION	Conformity to Dry Heat test at 55 degree C for 16 hours as per IS :9000	Yes	*
	Conformity to Damp heat at 40 degree C - 95% RH (cyclic test): two cycles of 16+8 hours as per IS: 9000	Yes	*
	Conformity to Cold test at -10 degree C for four hours as per IS: 9000	Yes	*
	Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification	Yes	*
	Test Report No and Date	-	*
	Name and Address of the Lab	-	*

\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

#### Additional Specification Documents

#### Consignee/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days	
1	Anjana M	695036,Office of SPOs TVM South Division Chenthitta Thiruvananthapuram 695 036	1	30	N/A

## Bid Specific Additional Terms and Conditions

1. Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.
2. Scope of supply (Bid price to include all cost components) : Supply Installation Testing Commissioning of Goods and Training of operators and providing Statutory Clearances required (if any)
3. Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
4. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.
5. IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
6. Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
7. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
8. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
9. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
10. ISO 9001: The bidder must have ISO 9001 certification.
11. Bidder / OEM has to give an undertaking that after expiry of warranty period, it will provide AMC Service for next 3 years for the offered products at the rate not more than 5 % of contract price per annum. Buyer reserves the right to enter into an AMC agreement ( covering preventive maintenance and servicing)with the Successful Bidder / OEM after expiry of the Warranty period at rate as mentioned above and the payment for the AMC

charges would be made Quarterly after rendering of the AMC Services of the relevant AMC period. Performance Security of the successful bidder shall be forfeited if it fails to accept the AMC contract when called upon by the buyer. The original Performance Security of contract will be returned only after submission and verification of AMC Performance Security for 5% of total AMC value valid up to AMC period plus 2 months (if there is no other claim). (Undertaking of acceptance to be uploaded with bid).

12. Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.
13. For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
  - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
  - b. Execution certificate by client with order value.
  - c. Any other document in support of order execution like Third Party Inspection release note, etc.

[This RA is also governed by the General Terms and Conditions](#)

**---Thank You---**