

### Bid Document

Bid Details	
Bid End Date/Time	23-07-2020 15:00:00
Bid Opening Date/Time	23-07-2020 15:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Defence
Department Name	Department Of Defence
Organisation Name	Dg Armed Forces Medical Service
Office Name	*****
Total Quantity	200
Item Category	Photocopier Paper with Printing
Experience Criteria	1 Year (s)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Inspection Required	No

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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### Splitting

Bid splitting not applied.

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or

similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

## Photocopier Paper With Printing ( 200 ream )

### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	"Generally Conforming to Indian Standard IS 14490 : latest	Yes	*
	Whether ISI Marked	No	*
	"If yes,give BIS License Number"	-	*
	Test Method as per IS:1060	Yes	*
Test Report Details	Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification	No	*
	Test Report to be Submitted to the Buyer on demand	Yes	*
Type and Colour	Printing of logo	single colour	*
	Details of printing	-	*
	Watermark logo	No	*
	Details of logo	-	*
	Colour, size and location of logo will be specified in purchase order	Yes	*
Additional Requirements for eco mark	"The material shall be manufactured from pulp containing not less than 60 percent by mass of pulp made from materials other than bamboo,hard woods ,softwoods and	Yes	*

	reed or the material shall be manufactured from pulp made from 100 percent waste paper"		
Physical Characteristics	The photocopier paper shall be devoid of pinholes The surface shall be well calendered, quite smooth and free from fluff or loose fibres Surface sizing with starch is desirable for avoiding fluff	Yes	*
	The paper shall have good dimensional stability, thermal stability and shall not have any static charge	Yes	*
	<b>"ISO Brightness,percent,Min"</b>	80	80
	<b>"Moisture content,percent,Max"</b>	4	4
	<b>Opacity, percent, Min</b>	85	85
	<b>One minute cobb test, g/m2, Max</b>	25	Any applicable numeric value
	<b>Surface strength, Dennison(Wax Pick)</b>	No pick on 12 A	No pick on 12 A, "No pick on 13 A"
	<b>Smoothness for both sides (Bendsten),ml/min</b>	200	200
	<b>"Ash content(900°C) ,percent by mass,Max"</b>	16	16
	<b>"Taber Stiffness ,Machine Direction(MD),Min"</b>	2	2
	<b>Taber Stiffness ,Cross Direction(CD),Min</b>	1	1
	<b>"Tear Index in mN m<sup>2</sup>/g,Machine Direction(MD),Min"</b>	4.5	4.5
	<b>"Tear Index in mN m<sup>2</sup>/g,Cross Direction(CD)Min,"</b>	4.5	4.5
	<b>"Tensile Index</b>	40	40

	<b>Machine Direction (MD) ,Nm/g, Min"</b>		
	<b>Tensile Index Cross Direction(CD),Nm/g, Min</b>	25	25
Size and GSM	<b>Size of paper</b>	FS	A3, FS
	<b>Grammage (GSM)(g/m2)</b>	75	75
	"If any other GSM, please specify"	-	*
Quantity	<b>Number of sheets in a pack(nos)</b>	500	500
	<b>Net weight per pack (kg)</b>	2.78	2.78
Packing and Marking	Packing	Paper in reams shall be securely packed with one layer of wrapping paper/ duplex board of min 200 GSM or two layers of wrapping paper of 100 gsm(min) each The reams inside the carton shall be covered with LDPE film of 1 x 10 <sup>-2</sup> mm thick (min) Finally 10/5 reams shall be packed in carton of 5 ply construction suitable for safe rail/road transit These carton shall be of double wall construction generally conforming to IS: 2771 (part I) 1990 with amdt no 1 & 2 and style 0620 of IS: 6481:1971 The weight of carton shall not exceed 40 kgs (approx) The carton shall be closed with the gum paper tape 50 mm (min) wide & finally secured by nylon strapping of size 13 mm wide 2 Nos on each side The edges of the nylon strap shall be heat sealed overlapping each other by min 25 mm	*
	The package should be marked with	Yes	*

	Description and size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream Chargeable wt should be net wt excluding the wt of packing, Lot Number and month/year of manufacturing, Name of manufacturer		
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\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	*****	*****AMBALA	200	15

#### Special terms and conditions for category Photocopier Paper with Printing

1. Subject to provisions of Public Procurement (preference to `Make in India`) order 2017 notified vide Department of Industrial Policy and Promotion Ministry of Commerce and Industry order dated 31st July 2018 the following types of Paper Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available minimum local content is specified as below: Type of Paper - Photocopier Paper with Printing Relevant BIS Standard - IS 14490:1997 Minimum Local Content (%) - 75
2. The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST.
3. The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.

#### Bid Specific Additional Terms and Conditions

1. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
2. **Consortium:** In case of Contracts, wherein the seller alone does not have necessary expertise, the seller can form consortium with other sellers for submission of the bid, with one of the consortium company as leader. However, each and every member of the consortium shall be equally responsible for the complete execution of the project contract. An undertaking to this effect is to be uploaded with bid.
3. **End User Certificate:** Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.

4. IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
5. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
6. ISO 9001: The bidder must have ISO 9001 certification.
7. Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.
8. The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.
9. Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
10. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.
11. Bid reserved for Make In India products: Procurement under this bid is reserved for purchase from Class 1 local suppliers as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a class 1 local supplier is denoted in the bid document 50%. All bidders must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which the bid is liable to be rejected. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020 . In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.
12. Indian suppliers of this item are not allowed to participate and/ or compete in procurement by some foreign governments. Bidders / products from such countries are not eligible / not allowed to participate in this bid in terms of clause 1 (d) of Public Procurement (Preference to Make in India) Order, 2017
13. Procurement under this bid is reserved for purchase from Micro and Small Enterprises whose credentials are validated online through Udyog Aadhaar for that product category. If the bidder wants to avail the reservation benefit, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service.
14. Preference to Make In India products (For bids less than 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by

concerned Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document 50%. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020. Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid. Non - Local suppliers as per MII order dated 04.06.2020 are not eligible to participate. In case Buyer has selected Purchase preference to Micro and Small Enterprises clause in the bid, the same will get precedence over this clause.

15. Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
16. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.
17. Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.
18. Successful bidder will have to ensure that adequate number of dedicated technical service personals / engineers are designated / deployed for attending to the Service Request in a time bound manner and for ensuring Timely Servicing / rectification of defects during warranty period, as per Service level agreement indicated in the relevant clause of the bid.
19. Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 10 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG). Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**