

Bid Document

Bid Details	
Bid End Date/Time	27-07-2020 16:00:00
Bid Opening Date/Time	27-07-2020 16:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Railways
Department Name	Na
Organisation Name	N/a
Office Name	Eastern Railway
Total Quantity	4
Item Category	Office Suite Software (Version 2.0)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Inspection Required	No

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

Office Suite Software (Version 2.0) (4 pieces)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
BASIC INFORMATION	Product Type	Proprietary Suites	Open Source Suites, Proprietary Suites

	Offered Product are	3. Academic Edition	1. Commercial Edition, 2. Government Edition, 3. Academic Edition
	Name of the OEM	-	*
	OEM Model / Part No	-	*
	Product Id of OEM	-	*
	Software Description	-	*
	Date of Launch of Version	-	*
SCOPE OF LICENCE	"Types of Licence (Hint : Select 'NA' if not applicable)"	1.Perpetual	1.Perpetual, 2.Subscription, 3.NA
	"Duration of Subscription (in Years) (Hint : Select '0' if not applicable)"	0	0 - 5
	Licencing option	4.Device based	1. CORE BASED,, 2.Users Based,, 3.Socket Based,, 4.Device based, 5.NA
	Number of CORE /Users /Socket/ Device Supported for Each licence (Hint : - Inline with licence option selected)	1	1 - 100
OFFICE SUITE	Proprietary Suite	1. Microsoft Office	*
	"Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)"	6. Not Applicable	1.Apache Open Office,, 2.Calligra Suite,, 3.Libre Office,, 4.ONLYOFFICE Desktop Editors,, 5. Neo office, 6. Not Applicable
	Components of Office Suite covered in the offered product	1. Word Processor,2. Spreadsheet,3. Presentation,4. FILE CONVERSION,5.GRAPHICS	1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS, 6. COLLABORATION TOOL
	Operating Systems Supported by the offered product	1. Windows	1. Windows, 2. Windows Mobile/ Phone, 3. Mac, 4. Android, 5. Linux, 6. iOS, 7. DOS
	The offered product have support from OEM for	1. Updation for Patches and Bug fixes within support period.	1. Updation for Patches and Bug fixes within support period., 2. Upgradation of version within support period ., 3. NA
	Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period	5	1, 2, 3, 4, 5, 10, NA
	Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period	NA	1, 2, 3, 4, 5, 10, NA
	No of days Training Provided at Site	0	0, upto 5, 6 to 10, 11 to 20, 21 to 30

Word Processor	Word Processor FEATURES	1. Word,2.Themes,3. File Annotation,4.Built in Spell Checker/ Grammer & Style,5. Dictionary/ Theasaurus,6. Utilities for manipulating and editing text	1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manipulating and editing text
Spreadsheet	Spreadsheet FEATURES	1. Excel,3.Open XML File Format,5.Queries,7.Formula Calculation Function,8.Pivot Table/ Tables	1. Excel, 2. Database, 3.Open XML File Format, 4. XML File Filter Tool, 5.Queries, 6.Advance data manipulation, 7.Formula Calculation Function, 8.Pivot Table/ Tables
Presentation	PPT FEATURES	1. Presentation Tool,2.Slide Transitions,3.Themes,4.Pow er View	1. Presentation Tool, 2.Slide Transitions, 3.Themes, 4.Power View
FILE CONVERSION	PDF Editor & Convertor Features	1. Word to PDF,,2. PDF to word,,3. Excel to PDF,	1. Word to PDF,, 2. PDF to word,, 3. Excel to PDF,, 4. PDF to Excel,, 5.Scanned Images editing supported., 6.PDF Split & Extract facility, 7. Search words within PDF file
GRAPHICS	GRAPHICS FEATURES	1. GRAPHIC TOOL,2. Drawings and Diagrams,3.Path editing tool,4. Raster Graphics Editor,5. Vector Graphics Editor	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor
COLLABORATION TOOL	COLLABORATION TOOL FEATURES	2. Relationships,5.Exchange Server Support,10.Real time Document Co-Authoring,11.Collaboration over Same Platform Suite,6.Outlook Social Connector	*
GENERIC	GENERIC FEATURES 1	1. Accessibility,2. Support for many native languages,4.ActiveX Control,5.Writing Support,6.Gradient and pattern tools,7.Files and Printing,8. Editing and Formatting,9.Language Tools,11.Forms,12. Reports,3. 3rd Party Add-ons	*
	GENERIC FEATURES 2	16. Templates,18.Equation Editor,19.Version Information,23. Live Preview,24.Research Button,25. Bug report,26. Notetaking software,27. Email client,28. HTML Editor,29. Online Editing	*
	Cloud storage support for	4. NA	1. Google Drive, 2. Drops Box, 3. One Drive, 4. NA
	Capacity of cloud storage support(in GB) Hint:- Select'0' if not applicable	0	0 - 10000
SUPPORTED HARDWARE	Processor Supported in	32,64	32, 64

REQUIREMENTS AT USEREND	Bits		
	Minimum Processor Configuration Required	-	*
	Minimum Hard Disk Space Required in GB	3	*
GENERIC PARAMETERS	Minimum RAM Size required in GB	2	*
	Valid Licence copy to be provided	YES	*
	Software supplied through	URL Link	*

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Moses Nag	711204,Eastern Railway Liluah	4	15

Bid Specific Additional Terms and Conditions

- 1.Scope of supply (Bid price to include all cost components) : Only supply of Goods
- 2.Timely Servicing / rectification of defects during warranty period: After having been notified of the defects / service requirement during warranty period, Seller has to complete the required Service / Rectification within 7 days time limit. If the Seller fails to complete service / rectification with defined time limit, a penalty of 0.5% of Unit Price of the product shall be charged as penalty for each week of delay from the seller. Seller can deposit the penalty with the Buyer directly else the Buyer shall have a right to recover all such penalty amount from the Performance Security (PBG).Cumulative Penalty cannot exceed more than 10% of the total contract value after which the Buyer shall have the right to get the service / rectification done from alternate sources at the risk and cost of the Seller besides forfeiture of PBG. Seller shall be liable to re-imburse the cost of such service / rectification to the Buyer.

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---