

Bid Document

Bid Details	
Bid End Date/Time	20-07-2020 11:00:00
Bid Opening Date/Time	20-07-2020 11:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Haryana
Department Name	Electronics And Information Technology Department Haryana
Organisation Name	N/a
Office Name	Dits Rewari
Total Quantity	250
Item Category	Plain Copier Paper
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Inspection Required	No

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

Plain Copier Paper (250 ream)

Technical Specifications

* As per GeM Category Specification

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	Conformance to Indian Standard	Conforming to IS14490 : Latest	*
	Whether ISI Marked	Yes	Yes
	Give CML number if ISI marked Write NA if not ISI marked	-	*
	Test Method as per IS:1060	Yes	*
Test Report Details	"Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification"	Yes	*
	"Test Report to be Submitted to the Buyer on demand"	Yes	*
Additional Requirements for eco mark	The material shall be manufactured from pulp containing not less than 60% by mass of pulp made from materials other than bamboo,hard woods ,softwoods and reed or the material shall be manufactured from pulp made from 100%waste paper	Yes	*
Size	Size of paper	A3	A3
	GSM of paper	75	75
Quantity	"Number of sheets per Ream"	500	500
Physical Characteristics	"ISO Brightness,percent,Min"	92	92
	Opacity percent,Min	91	91
	"One minute Cobb test both sides,g/m2,Max"	28	28
	"Tensile Index Machine Direction (MD) ,Nm/g, Min"	4500	4500
	Tensile Index Cross Direction(CD),Nm/g, Min	3000	3000

	"Tear Index in mN m²/g, Machine Direction(MD),Min"	42	42
	"Tear Index in mN m²/g,Cross Direction(CD)Min,"	50	50
	"Smoothness for both sides (Bendtsen) in ml/min,Max"	180	180
	"Ash content(900°C) ,percent by mass,Max"	0	0
	Thickness in µm,Min	100	100
	"Moisture content,percent,Max "	4	4
	"Taber Stiffness ,Machine Direction(MD),Min"	2.2	2.2
	Taber Stiffness ,Cross Direction(CD),Min	1.2	1.2
	"Surface Strength Dennison (Wax Pick)"	"No pick on 13 A"	"No pick on 13 A"
Packing and Marking	"Packing as per clause 6-1 of IS:14490(Latest)"	Yes	*
	Package should be marked with Description,size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream Chargeable wt should be net wt excluding the wt of packing, Lot Number and month/year of manufacturing, Name of manufacturer	Yes	*

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Naveen Kumar	123401, Room no 206, 1st floor , Mini Secretariat Rewari Haryana	250	15

Bid Specific Additional Terms and Conditions

1. Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
2. **Nominated Inspection Agency:** On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance: Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC): 0
Post Receipt Inspection at consignee site before acceptance of stores: 0
3. After award of contract – Successful Bidder shall have to get advance sample approved from buyer before bulk manufacturing / starting bulk supplies. Successful Bidder shall submit 0 samples for Buyer's approval, within 5 days of award of contract. Buyer shall, as per contract specifications framework, either approve the advance sample or will provide complete list of modification required in the sample within 5 days of receipt of advance sample. Seller shall be required to ensure supply as per approved sample with modifications as communicated by Buyer. If there is delay from buyer side in approval of advance sample – the delivery period shall be refixed without LD for the period of delay in sample approval. In case, the sample is found to have major deviations / not conforming to the Contract specifications, the buyer at its discretion may call for fresh samples for approval before allowing bulk supplies or may terminate the contract after notifying the deviations to the seller.
Unless otherwise provided in the contract, all samples required for test shall be supplied by the contractor free of cost. Where under the contract, the contractor is required to submit an advance sample, any expenses incurred by the contractor on or in connection with the production of stores in bulk, before the sample has been approved unconditionally shall be borne by the Seller and he shall not claim any compensation in the event of such sample being found unacceptable by the Buyer / Consignee.
4. After award of contract – Successful Bidder shall have to get Detailed Design Drawings approved from buyer before starting fabrication. Successful Bidder shall submit Detailed Design Drawings for Buyer's approval, within 5 days of award of contract. Buyer shall, either approve the drawings or will provide complete list of modification required in the drawings within 5 days. Seller shall be required to ensure supply as per approved Drawings with modifications as communicated by Buyer. If there is delay from buyer side in approval of drawing- the delivery period shall be refixed without LD for the period of delay in approval of Drawing.
5. Bidder Turn Over Criteria: The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
6. Warranty period of the supplied products shall be 1 years from the date of final acceptance

- of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid
7. Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:
 - i) The Seller fails to comply with any material term of the Contract.
 - ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
 - iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
 - iv) The Seller becomes bankrupt or goes into liquidation.
 - v) The Seller makes a general assignment for the benefit of creditors.
 - vi) A receiver is appointed for any substantial property owned by the Seller.
 - vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.
 8. For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - b. Execution certificate by client with order value.
 - c. Any other document in support of order execution like Third Party Inspection release note, etc.
 9. The Bidder / OEM {themselves or through reseller(s)}, should have executed project for supply and installation / commissioning of same or similar Category Products during preceding 3 financial years (i.e. current year and three previous financial years) as on opening of bid, as per following criteria:
 - (i) Single order of at least 35% of estimated bid value; or
 - (ii) Two orders of at least 20% each of estimated bid value; or
 - (iii) Three orders of at least 15% each of estimated bid value.Satisfactory Performance certificate issued by respective Buyer Organization for the above Orders should be uploaded with bid. In case of bunch bids, the Category related to primary product having highest bid value should meet this criterion
 10. IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.
 11. Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.
 12. ISO 9001: The bidder must have ISO 9001 certification.
 13. Material Test Certificate Should Be Sent Along with The Supply. The Material Will Be Checked by Buyer's Lab & the Results of the Lab will be the Sole Criteria for Acceptance of the Item.
 14. The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.
 15. To be eligible for award of contract, Bidder / OEM must possess following Certificates / Test Reports on the date of bid opening (to be uploaded with bid): 20/07/2020.

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---

