

### Bid Document

Bid Details	
Bid End Date/Time	23-07-2020 14:00:00
Bid Opening Date/Time	23-07-2020 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Jammu & Kashmir
Department Name	School Education Department Jammu And Kashmir
Organisation Name	Jammu & Kashmir State Board Of School Education
Office Name	Jammu
Total Quantity	180000
Item Category	Art / craft paper
Bidder Turnover (Last 3 Years)	150 Lakh (s)
OEM Average Turnover (Last 3 Years)	1200 Lakh (s)
Experience Criteria	3 Year (s)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Bid to RA enabled	No
Inspection Required	Yes
Inspection to be carried out by Buyers own empanelled agency	Yes
Type Of Inspection	Pre Dispatch
Name of the Empanelled Inspection Agency/ Authority	RITES
Estimated Bid Value	30000000

**EMD Detail**

Advisory Bank	ICICI
EMD Percentage(%)	2.00
EMD Amount	600000

**ePBG Detail**

Required	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

Secretary  
Jammu, School Education Department Jammu and Kashmir, Jammu & Kashmir State Board of School Education ,  
(Riyaz Ahmad)

**Splitting**

Bid splitting not applied.

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.

3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one year) to be submitted along with bid in support of quantity supplied in the relevant year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

## Art / Craft Paper ( 180000 kilogram )

### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	Specification	Conforming to IS 4658 : Latest	*
	Whether ISI Marked ?	No	*
	CM/L Number and Date If ISI Marked (hint: write NA if ISI mark is not available)	-	*
Test Report Details	Avaliability of Test report from Govt/ NABL / ILAC Laboratory to prove conforming to specification	Yes	*
	Test Report to be submitted to the buyer on demand	-	*
Type and Coating	<b>Type of Coated Art paper / Board</b>	Art Card	Art Card
	<b>Coating on sheet</b>	On both side	On both side
	<b>Type of finish</b>	gloss fnish	gloss fnish, matt finish
Dimension and GSM	<b>Length of paper sheet, in mm</b>	900	*
	<b>Width of paper sheet,in mm</b>	610	*
	<b>Width of paper on reel,in mm</b>	NA	*
	<b>Grammage, in g/m2</b>	220	220
Eco Mark	<b>Whether eco marked?</b>	Yes	Yes, No
	Product specific requirement, for eco marked product	NA	*
Characteristics	<b>Packing of paper</b>	in sheets	in sheets
	<b>Number of sheets in a ream in case of sheet</b>	250	100, 125, 250, 500, NA

Weight	Min Net Weight of Paper (without weight of wrapping paper) in Kg as Accounting Unit as per relevant clause of IS:4658 : Latest(hint: Write NA in case of Reels)	-	*
	Max Net weight (without weight of core pipe and plugs, wrapping/packing paper)as per relevant clause of IS:4658 : Latest in Kg as accounting unit(hint: Write NA in case of Sheets)	-	*

\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

#### **Additional Specification Documents**

#### **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Manager	110028,CWC, Kirti Nagar New Delhi.	50000	30
2	JKBOSE Rep.	201103, Tronica City Ghaziabad	10000	30
3	JKBOSE Rep.	201009, Greater Noida	50000	30
4	JKBOSE Rep.	110039, Bawana	10000	30
5	JKBOSE Rep.	110020, Okhla	50000	30
6	JKBOSE Rep.	201005, Sahibabad	10000	30

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### Special terms and conditions for category Art / craft paper

1. Subject to provisions of Public Procurement (preference to 'Make in India'), order 2017 notified vide Department of Industrial Policy and Promotion, Ministry of Commerce and Industry order dated 31st July, 2018, the following types of Paper, Paper Board and Newsprint where sufficient domestic manufacturing capacity and local competition is available, minimum local content is specified as below: i) Type of Paper - Art Paper Relevant BIS Standard - IS 4658:1998 Minimum Local Content (%) - 70 ii) Type of Paper - Art card Relevant BIS Standard - IS 4658:1998 Minimum Local Content (%) - 70, The minimum local content shall be reckoned with reference to ex-factory price (pre-GST) on which the manufacturer has paid GST., The Public Procurement of paper for office supplies and printing of textbooks should be certified to be manufactured in India by paper mill that does not import more than 25% of its total raw material consumed.

### Bid Specific Additional Terms and Conditions

1. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
2. **Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
3. **Experience Criteria:** The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 3 years before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.
4. **OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
5. **Scope of supply (Bid price to include all cost components) :** Only supply of Goods
6. **Bidder Turn Over Criteria:** The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
7. **OEM Turn Over Criteria:** The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria. In case of bunch bids, the OEM of CATEGORY RELATED TO primary product having highest bid value should meet this criterion.
8. **Nominated Inspection Agency:** On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance: Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause

has been selected in ATC): Any Agency nominated by JKBOSE  
Post Receipt Inspection at consignee site before acceptance of stores: Any Agency nominated by JKBOSE

9. Pre-dispatch inspection at Seller premises (Fee/Charges to be borne by the BUYER): Before dispatch, the goods will be inspected by Buyer / Consignee or their Authorized Representative or by Nominated External Inspection Agency (independently or jointly with Buyer or Consignee as decided by the Buyer) at Seller premises (or at designated place for inspection as declared / communicated by the seller) for their compliance to the contract specifications. Fee/Charges taken by the External inspection Agency and any external laboratories testing charges shall be borne by the Buyer. For in-house testing, the Sellers will provide necessary facilities free of cost. Seller shall notify the Buyer through e-mail about readiness of goods for pre-dispatch inspection and Buyer will notify the Seller about the Authorized Representative/ Nominated External Inspection Agency and the date for testing. The goods would be dispatched to consignee only after clearance in pre-dispatch inspection. Consignee's right of rejection as per GTC in respect of the goods finally received at his location shall in no way be limited or waived by reason of the goods having previously been inspected, tested and passed by Buyer/ Consignee or its Nominated External Inspection Agency prior to the goods' shipment. While bidding, the sellers should take into account 7 days for inspection from the date of email offering the goods for inspection. Any delay in inspection beyond 7 days shall be on the part of the buyer and shall be regularised without Liquidated Damages.
10. ISO 9001: The bidder must have ISO 9001 certification.
11. The bidder is required to upload, along with the bid, all relevant certificates such as BIS licence, type test certificate, approval certificates and other certificates as prescribed in the Product Specification given in the bid document.
12. For clothing and allied items, if pre-dispatch Inspection clause has been selected in the Bid, the Inspection Agency shall forward sample from the accepted lot duly identified/ sealed by it, as Reference Sample to each consignee (one reference sample per consignee) for comparing the lot received at consignee end with such reference sample. Such reference samples will be treated as part of supplied quantity from the lot and cost shall be borne by the Buyer.
13. Bidders can also submit the EMD with Account Payee Demand Draft in favour of Riyaz Ahmad, Secretary JK BOSE payable at J&K Bank.  
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
14. Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of Riyaz Ahmad, Secretary JKBOSE A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter.  
Bidder has to upload scanned copy / proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.
15. Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of Riyaz Ahmad, Secretary JKBOSE payable at J&K Bank. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**