

Bid Document

Bid Details	
Bid End Date/Time	27-07-2020 16:00:00
Bid Opening Date/Time	27-07-2020 16:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	30 (Days)
Ministry/State Name	Ministry Of Commerce And Industry
Department Name	Department Of Industrial Policy And Promotion
Organisation Name	N/a
Office Name	Office Under Uttar Pradesh Government
Total Quantity	3000
Item Category	Plain Copier Paper
Bidder Turnover (Last 3 Years)	3 Lakh (s)
OEM Average Turnover (Last 3 Years)	7 Lakh (s)
Experience Criteria	3 Year (s)
MSE Exemption for Turnover	Yes
Startup Exemption for Years of Experience and Turnover	No
Document required from seller	Experience Criteria,Past Performance,Bidder Turnover,Certificate (Requested in ATC),OEM Authorization Certificate,OEM Annual Turnover *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Past Performance	80 %
Bid to RA enabled	No
Inspection Required	No

EMD Detail

Advisory Bank	Indusind bank
EMD Percentage(%)	1.00
EMD Amount	7200

ePBG Detail

Advisory Bank	Indusind bank
ePBG Percentage(%)	2.00
Duration of ePBG required (Months).	12

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant

category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

Beneficiary:

STORE PURCHASE OFFICER

Office Under Uttar Pradesh Government, Department of Industrial Policy and Promotion, N/A, Ministry of Commerce and Industry
(Rakesh Kumar Sharma)

Splitting

Bid splitting not applied.

1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the category of primary product having highest value should meet this criterion.
2. OEM Turn Over Criteria: The minimum average annual financial turnover of the OEM of the offered product during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the OEM is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
3. Past Performance: The Bidder or its OEM {themselves or through re-seller(s)} should have supplied same or similar Category Products for 80% of bid quantity, in at least one of the last three years before the bid opening date to any Central / State Govt Organization / PSU / Public Listed Company. Copies of relevant contracts (proving supply of cumulative order quantity in any one year) to be submitted along with bid in support of quantity supplied in the relevant year. In case of bunch bids, the category related to primary product having highest bid value should meet this criterion.

Plain Copier Paper (3000 ream)

Technical Specifications

[* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	Conformance to Indian Standard	Conforming to IS14490 : Latest	*
	Whether ISI Marked	No	No
	Give CML number if ISI marked Write NA if not ISI marked	-	*
	Test Method as per IS:1060	Yes	*
Test Report Details	"Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification"	Yes	*
	"Test Report to be Submitted to the Buyer on demand"	Yes	*

Additional Requirements for eco mark	The material shall be manufactured from pulp containing not less than 60% by mass of pulp made from materials other than bamboo,hard woods ,softwoods and reed or the material shall be manufactured from pulp made from 100%waste paper	Yes	*
Size	Size of paper	A4	A4
	GSM of paper	75	75
	"If any other GSM, please specify"	-	*
Quantity	"Number of sheets per Ream"	500	500
Physical Characteristics	"ISO Brightness,percent,Min"	95.2712341	95.2712341
	Opacity percent,Min	90.123514674	90.123514674
	"One minute Cobb test both sides,g/m2,Max"	25	25
	"Tensile Index Machine Direction (MD) ,Nm/g, Min"	49	49
	Tensile Index Cross Direction(CD),Nm/g,Min	30	30
	"Tear Index in mN m²/g,Machine Direction(MD),Min"	4	4
	"Tear Index in mN m²/g,Cross Direction(CD)Min,"	5	5
	"Smoothness for both sides (Bendtsen) in ml/min,Max"	200	200
	"Ash content(900°C),percent by mass,Max"	15	15
	Thickness in µm,Min	96	96
	"Moisture content,percent,Max"	5	5
	"Taber Stiffness ,Machine Direction(MD),Min"	4	4
	Taber Stiffness ,Cross Direction(CD),Min	2	2
	"Surface Strength Dennison (Wax Pick)"	No pick on 12 A	No pick on 12 A
Packing and Marking	"Packing as per clause 6-1 of IS:14490(Latest)"	Yes	*
	Package should be marked with Description,size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream	Yes	*

	Chargeable wt should be net wt excluding the wt of packing, Lot Number and month/year of manufacturing, Name of manufacturer		
--	--	--	--

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Rakesh Kumar Sharma	201301,MAIN ADMINISTRATIVE BUILDING, SECTOR 6, NOIDA	3000	15

Bid Specific Additional Terms and Conditions

1. **Bidder financial standing:** The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.
2. **End User Certificate:** Wherever Bidders are insisting for End User Certificate from the Buyer, same shall be provided in Buyer's standard format only.
3. **Upload Manufacturer authorization:** Wherever Authorised Distributors are submitting the bid, Manufacturers Authorisation Form (MAF)/Certificate with OEM details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid.
4. Data Sheet of the product(s) offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Data Sheet with the product specifications offered. In case of any unexplained mismatch of technical parameters, the bid is liable for rejection.
5. **OPTION CLAUSE:** The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.
- 6.1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.
7. Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:
 - i) The Seller fails to comply with any material term of the Contract.
 - ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
 - iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
 - iv) The Seller becomes bankrupt or goes into liquidation.
 - v) The Seller makes a general assignment for the benefit of creditors.
 - vi) A receiver is appointed for any substantial property owned by the Seller.
 - vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.
8. **Bidder Turn Over Criteria:** The minimum average annual financial turnover of the bidder during the last three years, ending on 31st March of the previous financial year, should be as indicated in the bid document. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period shall be uploaded with the bid. In case the date of constitution / incorporation of the bidder is less than 3 year old, the average turnover in respect of the completed financial years after the date of constitution shall be taken into account for this criteria.
9. For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:
 - a. Purchase Order copy along with Invoice(s) with self-certification by the bidder that supplies against the invoices have been executed.
 - b. Execution certificate by client with order value.

- c. Any other document in support of order execution like Third Party Inspection release note, etc.
- 10.ISO 9001: The bidder must have ISO 9001 certification.
- 11.Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---