

### Bid Document

Bid Details	
Bid End Date/Time	24-07-2020 17:00:00
Bid Opening Date/Time	24-07-2020 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Electronics And Information Technology
Department Name	Na
Organisation Name	Standardisation Testing And Quality Cerification (stqc)
Office Name	Electronics Test And Development Centre Mohali
Total Quantity	1
Item Category	Office Suite Software (Version 2.0)
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Inspection Required	No

### EMD Detail

Required	No
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### ePBG Detail

Required	No
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### Splitting

Bid splitting not applied.

### Office Suite Software (Version 2.0) ( 1 pieces )

### Technical Specifications

\* As per GeM Category Specification

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
BASIC INFORMATION	<b>Product Type</b>	Proprietary Suites	Proprietary Suites
	<b>Offered Product are</b>	2. Government Edition	2. Government Edition
	Name of the OEM	-	*
	OEM Model / Part No	-	*
	Product Id of OEM	-	*
	Software Description	-	*
	Date of Launch of Version	-	*
SCOPE OF LICENCE	<b>"Types of Licence (Hint : Select 'NA' if not applicable)"</b>	1.Perpetual	1.Perpetual
	<b>"Duration of Subscription (in Years) (Hint : Select '0' if not applicable)"</b>	0	0.0 - 5.0 Or higher
	<b>Licencing option</b>	4.Device based	4.Device based
	<b>Number of CORE /Users /Socket/ Device Supported for Each licence (Hint : - Inline with licence option selected)</b>	1	1.0 - 100.0 Or higher
OFFICE SUITE	<b>Proprietary Suite</b>	1. Microsoft Office	1. Microsoft Office
	<b>"Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)"</b>	6. Not Applicable	6. Not Applicable
	<b>Components of Office Suite covered in the offered product</b>	1. Word Processor,2. Spreadsheet,3. Presentation,4. FILE CO NVERSION,5.GRAPHICS	1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS
	<b>Operating Systems Supported by the offered product</b>	1. Windows	1. Windows
	<b>The offered product have support from OEM for</b>	1. Updation for Patches and Bug fixes within supoort period.	1. Updation for Patches and Bug fixes within supoort period.
	<b>Number of Years upto which support is available from OEM/Seller for</b>	5	1, 2, 3, 4, 5, 10, NA

	<b>Updation (Patches and Bug fixes) within support period</b>		
	<b>Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period</b>	NA	NA
	<b>No of days Training Provided at Site</b>	0	0
Word Processor	<b>Word Processor FEATURES</b>	1. Word,2.Themes,3. File Annotation,4.Built in Spell Checker/ Grammer & Style,5. Dictionary/ Theasaurus,6. Utilities for manipulating and editing text	1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manipulating and editing text
Spreadsheet	<b>Spreadsheet FEATURES</b>	1. Excel,3.Open XML File Format,5.Queries,7 .Formula Calculation Function,8.Pivot Table/ Tables	1. Excel, 3.Open XML File Format, 5.Queries, 7.Formula Calculation Function, 8.Pivot Table/ Tables
Presentation	<b>PPT FEATURES</b>	1. Presentation Tool,2.Slide Transitions, 3.Themes,4.Power View	1. Presentation Tool, 2.Slide Transitions, 3.Themes, 4.Power View
FILE CONVERSION	<b>PDF Editor &amp; Convertor Features</b>	1. Word to PDF,,2. PDF to word,,3. Excel to PDF,	1. Word to PDF,, 2. PDF to word,, 3. Excel to PDF,, 4. PDF to Excel,
GRAPHICS	<b>GRAPHICS FEATURES</b>	1. GRAPHIC TOOL,2. Drawings and Diagrams,3.Path editing tool,4. Raster Graphics Editor,5. Vector Graphics Editor	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor
COLLABORATION TOOL	<b>COLLABORATION TOOL FEATURES</b>	2. Relationships,5.Exch ange Server Support,6.Outlook Social Connector,10.Real time Document Co- Authorin g,11.Collaboration over Same Platform Suite	1. Schedule meetings & Events, 2. Relationships, 5.Exchange Server Support, 6.Outlook Social Connector, 9.Video/ Audio Conferencing, 10.Real time Document Co- Authoring, 11.Collaboration over Same Platform Suite
GENERIC	<b>GENERIC FEATURES 1</b>	1. Accessibility,2. Support for many native	1. Accessibility, 2. Support for many native languages, 3.

		languages,4.ActiveX Control,5.Writing Support,6.Gradient and pattern tools,7.Files and Printing,8. Editing and Formatting,9.Language Tools,11.Forms,12. Reports,3. 3rd Party Add -ons	3rd Party Add -ons, 4.ActiveX Control, 5.Writing Support, 6.Gradient and pattern tools, 7.Files and Printing, 8. Editing and Formatting, 9.Language Tools, 11.Forms, 12. Reports, 14.Inbuilt security for documents
	<b>GENERIC FEATURES 2</b>	16. Templates,18.Equation Editor,19.Version Information,23. Live Preview,24.Research Button,25. Bug report,26. Notetaking software,27. Email client,28. HTML Editor,29. Online Editing	15.Compatibility with SQL/ MySQL Integration, 16. Templates, 18.Equation Editor, 19.Version Information, 23. Live Preview, 24.Research Button, 25. Bug report, 26. Notetaking software, 27. Email client, 28. HTML Editor, 29. Online Editing
	<b>Cloud storage support for</b>	4. NA	4. NA
	<b>Capacity of cloud storage support(in GB) Hint:- Select'0' if not applicable</b>	0	0.0 - 10000.0 Or higher
SUPPORTED HARDWARE REQUIREMENTS AT USEREND	<b>Processor Supported in Bits</b>	32,64	32, 64
	Minimum Processor Configuration Required	-	*
	Minimum Hard Disk Space Required in GB	3	*
	Minimum RAM Size required in GB	2	*
GENERIC PARAMETERS	Valid Licence copy to be provided	YES	*
	Software supplied through	URL Link	*

\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Kapil Kumar	160071,ETDC B-108, Phase-8, Industrial Area, Mohali	1	20

### **Bid Specific Additional Terms and Conditions**

1. Scope of supply (Bid price to include all cost components) : Supply Installation Testing and Commissioning of Goods
2. Availability of Service Centres: Bidder/OEM must have a Functional Service Centre in the State of each Consignee's Location in case of carry-in warranty. (Not applicable in case of goods having on-site warranty). If service center is not already there at the time of bidding, successful bidder / OEM shall have to establish one within 30 days of award of contract. Payment shall be released only after submission of documentary evidence of having Functional Service Centre.
3. Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**