

Bid Number: GEM/2020/B/703460

Dated: 08-07-2020

#### **Bid Document**

Bid Document			
Bid Details			

### **EMD Detail**

Required	No

### ePBG Detail

Required	No
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## Splitting

Bid splitting not applied.

# Office Suite Software (Version 2.0) ( 4 pieces )

## **Technical Specifications**

## \* As per GeM Category Specification

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
BASIC INFORMATION	Product Type	Proprietary Suites	Proprietary Suites
	Offered Product are	2. Government Edition	2. Government Edition
	Name of the OEM	-	*
	OEM Model / Part No	-	*
	Product Id of OEM	-	*
	Software Description	-	*
	Date of Launch of Version	-	*
SCOPE OF LICENCE	"Types of Licence (Hint : Select 'NA' if not applicable)"	1.Perpetual	1.Perpetual, 2.Subscription, 3.NA
	"Duration of Subscription (in Years) (Hint : Select '0' if not applicable)"	0	0 - 5
	Licencing option	4.Device based	4.Device based
	Number of CORE /Users /Socket/ Device Supported for Each licence (Hint: - Inline with licence option selected)		1 - 100
OFFICE SUITE	Proprietary Suite	1. Microsoft Office	1. Microsoft Office
	"Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)"	6. Not Applicable	1.Apache Open Office,, 2.Calligra Suite,, 3.Libre Office,, 4.ONLYOFFICE Desktop Editors,, 5. Neo office, 6. Not Applicable
	Components of Office Suite covered in the offered product	1. Word Processor,2. Spreadsheet,3. Presentation,4. FILE CO NVERSION,5.GRAPHICS, 6. COLLABORATION TOOL	1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS, 6. COLLABORATION TOOL
	Operating Systems Supported by the offered product	1. Windows	1. Windows
	The offered product have support from OEM for	1. Updation for Patches and Bug fixes within support period.	1. Updation for Patches and Bug fixes within support period., 2. Upgradation of version within support period . 3. NA

	Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period	5	1, 2, 3, 4, 5, 10, NA
	Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period	NA	1, 2, 3, 4, 5, 10, NA
	No of days Training Provided at Site	0	0, upto 5, 6 to 10, 11 to 20, 21 to 30
Word Processor	Word Processor FEATURES	1. Word,2.Themes,3. File Annotation,4.Built in Spell Checker/ Grammer & Style,5. Dictionary/ Theasaurus,6. Utilities for manupulating and editing text	1. Word, 2.Themes, 3. File Annotation, 4.Built in Spell Checker/ Grammer & Style, 5. Dictionary/ Theasaurus, 6. Utilities for manupulating and editing text
Spreadsheet	Spreadsheet FEATURES	1. Excel,3.Open XML File Format,5.Queries,7 .Formula Calculation Function,8.Pivot Table/ Tables	1. Excel, 3.Open XML File Format, 5.Queries, 7.Formula Calculation Function, 8.Pivot Table/ Tables
Presentation	PPT FEATURES	1. Presentation Tool,2.Slide Transitions, 3.Themes,4.Power View	•
FILE CONVERSION	PDF Editor & Convertor Features	1. Word to PDF,,3. Excel to PDF,,4. PDF to Excel,	1. Word to PDF,, 2. PDF to word,, 3. Excel to PDF,, 4. PDF to Excel,
GRAPHICS	GRAPHICS FEATURES	1. GRAPHIC TOOL,2. Drawings and Diagrams,3.Path editing tool,4. Raster Graphics Editor,5. Vector Graphics Editor	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3.Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor
COLLABORATION TOOL	COLLABORATION TOOL FEATURES	1. Schedule meetings & Events,2. Relationships,3.Cached Exchange Mode Sync,4. Slider,5.Exchange Server Support,6.Outlook Social Connector,7.People Pane,8.PRF Files,9.Video/ Audio	*

		Conferencing,10.Real time Document Co- Aut horing,11.Collaboration over Same Platform Suite	
GENERIC	GENERIC FEATURES 1	1. Accessibility,2. Support for many native languages,3. 3rd Party Add -ons,4.ActiveX Control,5.Writing Support,6.Gradient and pattern tools,7.Files and Printing,8. Editing and Formatting,9.Language Tools,11.Forms,12. Rep orts,13.Billing,14.Inbuilt security for documents	*
	GENERIC FEATURES 2	15.Compatability with SQL/ MySQL Integration,16. Templates,17. Visual Basic Language,18.Equation Editor,19.Version Information,20. Web Apps,21. Azure Marketplace Connector,22.Auto Discover,23. Live Preview,24.Research Button,25. Bug report,26. Notetaking software,27. Email client,28. HTML Editor,29. Online Editing	*
	Cloud storage support for	4. NA	1. Google Drive, 2. Drops Box, 3. One Drive, 4. NA
	Capacity of cloud storage support(in GB) Hint:- Select'0' if not applicable	0	0 - 10000
SUPPORTED HARDWARE REQUIREMENTS AT USEREND	Processor Supported in Bits	32,64	32, 64
	Minimum Processor Configuration Required	-	*
	Minimum Hard Disk Space Required in GB	4	*
	Minimum RAM Size required in GB	2	*

GENERIC PARAMETERS	Valid Licence copy to be provided	YES	*
	Software supplied through	URL Link	*

<sup>\*</sup> Specifications highlighted in bold are the Golden Parameters.

### **Additional Specification Documents**

## **Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporti ng Officer	Address	Quantity	Delivery Days
1	*****	**************************************	4	30

# **Bid Specific Additional Terms and Conditions**

1. Bidders shall quote only those products in the bid which are not obsolete in the market and has at least 3 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

This Bid is also governed by the General Terms and Conditions

---Thank You---

<sup>\*</sup> Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.