

### Bid Document

Bid Details	
Bid End Date/Time	27-07-2020 17:00:00
Bid Opening Date/Time	27-07-2020 17:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	45 (Days)
Ministry/State Name	Ministry Of Power
Department Name	Na
Organisation Name	N/a
Office Name	Corporate Office, Faridabad
Total Quantity	13
Item Category	Office Suite Software (Version 2.0)
Experience Criteria	1 Year (s)
MSE Exemption for Years Of Experience	Yes
Startup Exemption for Years Of Experience	Yes
Document required from seller	Experience Criteria *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled	No
Inspection Required	No

#### EMD Detail

Required	No
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#### ePBG Detail

Required	No
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#### Splitting

Bid splitting not applied.

#### MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Experience Criteria: In respect of the filter applied for experience criteria, the Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for number of years as indicated in the bid document before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the category of primary product having highest value should meet this criterion.

2. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

## Office Suite Software (Version 2.0) ( 13 pieces )

### Technical Specifications

[\\* As per GeM Category Specification](#)

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
BASIC INFORMATION	<b>Product Type</b>	Proprietary Suites	Proprietary Suites
	<b>Offered Product are</b>	2. Government Edition	2. Government Edition
	Name of the OEM	-	*
	OEM Model / Part No	-	*
	Product Id of OEM	-	*
	Software Description	-	*
	Date of Launch of Version	-	*
SCOPE OF LICENCE	<b>"Types of Licence (Hint : Select 'NA' if not applicable)"</b>	2.Subscription	2.Subscription
	<b>"Duration of Subscription (in Years) (Hint : Select '0' if not applicable)"</b>	1	1.0 - 5.0 Or higher
	<b>Licencing option</b>	2.Users Based,	2.Users Based,
	<b>Number of CORE /Users /Socket/ Device Supported for Each licence (Hint : - Inline with licence option selected)</b>	1	1.0 - 100.0 Or higher
OFFICE SUITE	<b>Proprietary Suite</b>	1. Microsoft Office	1. Microsoft Office
	<b>"Open Source Suite (Hint:- Vendor can offer support service to open source suite on subscription basis)"</b>	6. Not Applicable	6. Not Applicable
	<b>Components of Office Suite covered in the offered product</b>	1. Word Processor,2. Spreadsheet,3. Presentation,4. FILE CONVERSION,5.GRAPHICS,6. COLLABORATION TOOL	1. Word Processor, 2. Spreadsheet, 3. Presentation, 4. FILE CONVERSION, 5.GRAPHICS, 6. COLLABORATION TOOL
	<b>Operating Systems Supported by the offered product</b>	1. Windows,4. Android,6. iOS	1. Windows, 4. Android, 6. iOS
	<b>The offered product have</b>	1. Updation for Patches and	1. Updation for Patches and

	<b>support from OEM for</b>	Bug fixes within support period., 2. Upgradation of version within support period .	Bug fixes within support period., 2. Upgradation of version within support period .
	<b>Number of Years upto which support is available from OEM/Seller for Updation (Patches and Bug fixes) within support period</b>	1	1
	<b>Number of Years upto which support is available from OEM/Seller for Upgradation of version within support period</b>	1	1
	<b>No of days Training Provided at Site</b>	0	0
Word Processor	<b>Word Processor FEATURES</b>	1. Word, 2. Themes, 3. File Annotation, 4. Built in Spell Checker/ Grammar & Style, 5. Dictionary/ Thesaurus, 6. Utilities for manipulating and editing text	1. Word, 2. Themes, 3. File Annotation, 4. Built in Spell Checker/ Grammar & Style, 5. Dictionary/ Thesaurus, 6. Utilities for manipulating and editing text
Spreadsheet	<b>Spreadsheet FEATURES</b>	1. Excel, 2. Database, 3. Open XML File Format, 7. Formula Calculation Function, 8. Pivot Table/ Tables, 5. Queries	1. Excel, 2. Database, 3. Open XML File Format, 5. Queries, 7. Formula Calculation Function, 8. Pivot Table/ Tables
Presentation	<b>PPT FEATURES</b>	1. Presentation Tool, 2. Slide Transitions, 3. Themes, 4. Power View	1. Presentation Tool, 2. Slide Transitions, 3. Themes, 4. Power View
FILE CONVERSION	<b>PDF Editor &amp; Converter Features</b>	1. Word to PDF,, 3. Excel to PDF,, 4. PDF to Excel,, 5. Scanned Images editing supported.	1. Word to PDF,, 3. Excel to PDF,, 4. PDF to Excel,, 5. Scanned Images editing supported.
GRAPHICS	<b>GRAPHICS FEATURES</b>	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3. Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor	1. GRAPHIC TOOL, 2. Drawings and Diagrams, 3. Path editing tool, 4. Raster Graphics Editor, 5. Vector Graphics Editor
COLLABORATION TOOL	<b>COLLABORATION TOOL FEATURES</b>	1. Schedule meetings & Events, 2. Relationships, 3. Cached Exchange Mode Sync, 4. Slider, 5. Exchange Server Support, 6. Outlook Social Connector, 7. People Pane, 8. PRF Files, 9. Video/ Audio Conferencing, 10. Real time Document Co-Authoring, 11. Collaboration over Same Platform Suite	1. Schedule meetings & Events, 2. Relationships, 3. Cached Exchange Mode Sync, 4. Slider, 5. Exchange Server Support, 6. Outlook Social Connector, 7. People Pane, 8. PRF Files, 9. Video/ Audio Conferencing, 10. Real time Document Co-Authoring, 11. Collaboration over Same Platform Suite
GENERIC	<b>GENERIC FEATURES 1</b>	1. Accessibility, 2. Support for many native languages, 3. 3rd Party Add-ons, 4. ActiveX Control, 5. Writing Support, 6. Gradient and pattern tools, 7. Files and Printing, 8. Editing and	1. Accessibility, 2. Support for many native languages, 3. 3rd Party Add-ons, 4. ActiveX Control, 5. Writing Support, 6. Gradient and pattern tools, 7. Files and Printing, 8. Editing and Formatting, 9. Language

		Formatting,9.Language Tools,11.Forms,12. Reports,13.Billing,14.Inbuilt security for documents	Tools, 11.Forms, 12. Reports, 13.Billing, 14.Inbuilt security for documents
	<b>GENERIC FEATURES 2</b>	15.Compatability with SQL/MySQL Integration,16. Templates,17. Visual Basic Language,18.Equation Editor,19.Version Information,20. Web Apps,21. Azure Marketplace Connector,22.Auto Discover,23. Live Preview,24.Research Button,25. Bug report,26. Notetaking software,27. Email client,28. HTML Editor,29. Online Editing	15.Compatability with SQL/MySQL Integration, 16. Templates, 17. Visual Basic Language, 18.Equation Editor, 19.Version Information, 20. Web Apps, 21. Azure Marketplace Connector, 22.Auto Discover, 23. Live Preview, 24.Research Button, 25. Bug report, 26. Notetaking software, 27. Email client, 28. HTML Editor, 29. Online Editing
	<b>Cloud storage support for</b>	3. One Drive	3. One Drive
	<b>Capacity of cloud storage support(in GB) Hint:- Select'0' if not applicable</b>	1000	1000.0 - 10000.0 Or higher
SUPPORTED HARDWARE REQUIREMENTS AT USEREND	<b>Processor Supported in Bits</b>	32,64	32, 64
	Minimum Processor Configuration Required	-	*
	Minimum Hard Disk Space Required in GB	4	*
	Minimum RAM Size required in GB	2	*
GENERIC PARAMETERS	Valid Licence copy to be provided	YES	*
	Software supplied through	URL Link	*

\* Specifications highlighted in bold are the Golden Parameters.

\* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement ( allowed Values) by the Buyer.

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Vimal Kumar Pandey	121003,NPTI Complex, Sector-33, Faridabad-121003, Haryana	13	15

#### Bid Specific Additional Terms and Conditions

- 1.Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

[This Bid is also governed by the General Terms and Conditions](#)

**---Thank You---**