

Bid Document

Bid Details	
Bid End Date/Time	27-07-2020 14:00:00
Bid Opening Date/Time	27-07-2020 14:30:00
Bid Life Cycle (From Publish Date)	90 (Days)
Bid Offer Validity (From End Date)	60 (Days)
Ministry/State Name	Ministry Of Petroleum And Natural Gas
Department Name	Na
Organisation Name	Hindustan Petroleum Corporation Ltd
Office Name	Petroleum House
Total Quantity	1500
Item Category	Plain Copier Paper
MSE Exemption for Years of Experience and Turnover	No
Startup Exemption for Years of Experience and Turnover	No
Bid to RA enabled	No
Inspection Required	No

EMD Detail

Required	No
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ePBG Detail

Required	No
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Splitting

Bid splitting not applied.

MSE Purchase Preference

MSE Purchase Preference	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

Plain Copier Paper (1500 ream)

Technical Specifications

* As per GeM Category Specification

Specification	Specification Name	Values	Bid Requirement (Allowed Values)
Certification	Conformance to Indian Standard	Conforming to IS14490 : Latest	*
	Whether ISI Marked	No	No
	Give CML number if ISI marked Write NA if not ISI marked	-	*
	Test Method as per IS:1060	Yes	*
Test Report Details	"Availability of Test Report from Central Govt/NABL/ILAC accredited lab to prove conformity to specification"	Yes	*
	"Test Report to be Submitted to the Buyer on demand"	Yes	*
Additional Requirements for eco mark	The material shall be manufactured from pulp containing not less than 60% by mass of pulp made from materials other than bamboo,hard woods ,softwoods and reed or the material shall be manufactured from pulp made from 100%waste paper	Yes	*
Size	Size of paper	A4	A4
	GSM of paper	75	75
Quantity	"Number of sheets per Ream"	500	500
Physical Characteristics	"ISO Brightness,percent,Min"	85	85
	Opacity percent,Min	90	90
	"One minute Cobb test both sides,g/m2,Max"	100	100
	"Tensile Index Machine Direction (MD) ,Nm/g, Min"	45	45
	Tensile Index Cross Direction(CD),Nm/g,Min	3	3
	"Tear Index in mN m²/g,Machine Direction(MD),Min"	5	5
	"Tear Index in mN m²/g,Cross Direction(CD)Min,"	5	5

	"Smoothness for both sides (Bendtsen) in ml/min,Max"	200	200
	"Ash content(900°C),percent by mass,Max"	45	45
	Thickness in µm,Min	96	96
	"Moisture content,percent,Max"	5	5
	"Taber Stiffness ,Machine Direction(MD),Min"	2	2
	Taber Stiffness ,Cross Direction(CD),Min	2	2
	"Surface Strength Dennison (Wax Pick)"	No pick on 12 A	No pick on 12 A
Packing and Marking	"Packing as per clause 6-1 of IS:14490(Latest)"	Yes	*
	Package should be marked with Description,size of Paper,Quantity,Mass of 500/250 sheets including wrapping paper in kg/ream Chargeable wt should be net wt excluding the wt of packing,Lot Number and month/year of manufacturing,Name of manufacturer	Yes	*

* Specifications highlighted in bold are the Golden Parameters.

* Bidders may note that In respect of non-golden Parameters, the specifications 'Values' chosen by Buyer will generally be preferred over 'Bid requirement (allowed Values) by the Buyer.

Additional Specification Documents

Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Quantity	Delivery Days
1	Vogirala Someswara Rao	530011,"HR Dept., HPCL-VR, Malkapuram Post, Visakhapatnam-530011, A.P"	1500	15

Bid Specific Additional Terms and Conditions

1.Scope of supply (Bid price to include all cost components) : Only supply of Goods

[This Bid is also governed by the General Terms and Conditions](#)

---Thank You---