

Appendix D: Marking Rubric for Quality Improvement Project

	Poor	Borderline	Acceptable	Excellent
Academic content of report 80%				
Overall Report Structure	Little or no identified structure or adherence to template.	Logical structure with some template headings used.	Well-structured with adequate focus and adherence to template headings.	Exceptionally clear structure and focus, with clear adherence to the template.
Framing problem statement	Lack of clarity in the statement of the problem and rationale for choice of topic.	Identification of problem and rationale for choice of topic.	Clear statement of the problem and rationale for choice of topic.	Succinct statement of the problem and rationale for choice of topic.
Evidence of research and preparation	Little evidence of any serious attempt to understand or use material from different sources.	Some use of evidence from a limited range of sources.	Evidence of successful understanding and integration of information from several different sources.	Information from a wide range of sources fully and effectively understood and integrated.
Presentation of results	Muddled presentation of results, leading to some confusion.	Results presented adequately, minimal confusion.	Clear presentation of results, no confusion caused.	Excellent presentation of results, very clear.
Analysis of results	Vague summary, and inappropriate deductions.	Superficial summary identifying problems.	Clear summary of the issues.	Excellent summary of issues with justification.
Conclusion including recommendations for change	Poor conclusions drawn and absent or limited expression of new ideas and solutions.	Appropriate conclusions noted. Some expression of new ideas and solutions.	Appropriate conclusions noted. Relevant new ideas and/or solutions.	Appropriate conclusions noted. Creative approach to problem solving with innovative solutions.
Presentation of report 20%				
Presentation of a scientific report	Poor presentation of scientific report academic style. Confusing presentation of data with tables and/or figures. Outside word count	Limited presentation of a scientific report with some use of tables and figures. Within 10% of word count	Adequate presentation of a scientific report including data presented using tables and/or figures. Within 10% of word count	Excellent presentation of a scientific report including presentation of data in tables and/or figures. Within word count
Spelling and grammar	Frequent errors in spelling and/or grammar.	Some errors in spelling and/or grammar.	Few errors in spelling and/or grammar.	Excellent spelling and grammar.
Referencing	No referencing or attempt at referencing	Some attempt at referencing	Consistent referencing	Excellent referencing according to Harvard