



# AATHILAKSHMI KUMAR

## TECHNICAL RECRUITER

### CONTACT

Contact no-8754670644 / 9345834590

Email ID- aathisrikumar14@gmail.com

LinkedIn -  
[www.linkedin.com/in/aathilakshmi-kumar](https://www.linkedin.com/in/aathilakshmi-kumar)

### EDUCATION

#### Bachelor of Science – Information Technology

- SNMV College – Bharathiar University, 80% – 2019

### LANGUAGES

TAMIL  
TELEGU  
ENGLISH

### SKILLS

- Sourcing Expertise
- Screening and Evaluation
- On boarding Specialist
- Stakeholder, Vendor management
- Technical Recruiting
- Database & Report
- ATS

### PROFILE

- To leverage my extensive experience in IT Recruitment and contribute to a progressive organization's talent acquisition strategy. I aim to utilize my strong understanding of the IT industry, coupled with my exceptional relationship-building skills, to attract top-tier talent, foster collaborative partnerships, and drive successful recruitment outcomes.
- IT Recruiter with 3 years of experience, specializing in core IT recruitment activities. My expertise lies in domestic staffing and managing end-to-end recruitment processes.
- I have successfully handled stakeholders and effectively bridged the demand and supply gap by sourcing and attracting top talent.
- Additionally, I have experience in vendor management, ensuring timely closures and efficient collaboration.
- In terms of candidate sourcing, I am well-versed in utilizing popular job portals such as Naukri, Monster, Indeed, and social hiring sites like LinkedIn.
- Throughout the recruitment process, I excel in screening resumes based on job descriptions, shortlisting qualified candidates, conducting interviews, negotiating salaries, and conducting thorough reference checks.
- I maintain strong communication with candidates, providing necessary follow-ups even after they have joined the organization.
- My verbal and written communication skills are exceptional, allowing me to effectively engage with candidates, stakeholders, and hiring managers.
- Overall, my experience, skills, and communication abilities make me a well-rounded IT Recruiter capable of delivering successful recruitment outcomes in a dynamic environment.

### EXPERIENCE

#### TECHNICAL RECRUITER

SKYONN TECHNOLOGIES JAN 2023 – JULY 2023

#### TALENT SPECIALIST

XPHENO PVT LTD FEB 2022 – NOV 2022

#### HR RECRUITER

ZENCORP TECHNO SOLUTIONS FEB 2020 – MAR 2021

#### Jr. HR EXECUTIVE

iGENIUS AI MAY 2019 - JAN 2020

## TECHNICAL SKILLS

- **Web Technologies Java** - Java, Spring , Swing, Struts ,Hibernate, JQuery, Ajax, Java Script, HTML/ CSS, XML, AngularJS, Backend developer, Front End developer.
- **Web Technologies in Microsoft** - .Net, ASP.Net, VB.Net,ADO.Net, C#,MVC, ,Microsoft office 365,MSBI(SSIS, SSRS,SSAS), Cloud AZURE
- **Embedded Software** - RTOS,ARM,PIC,RS232,RS445,LCD,TCP,IP
- **Testing** - Manual Testing , Automation Testing, Performance Testing, Load testing, Reliability Testing, Embedded Testing, Firmware Testing, ,QTP, Selenium, JMeter
- **Mainframes** - COBOL, IMS DB/DB2, JCL, VSAM.
- **Database** - Oracle, SQL, Sybase, MYSQL,ETL(,informatica ,IBM DataStage, TeraData, Big Data Reporting Tools (Tableau, BI )
- **Cloud** - Devops(Ansible, Chef, Puppet, Docker, Jenkins, Elastic Search), AmazonWeb Services(AWS), Azure(IAAS, PAAS, SAAS)
- **Networking Security** - CCNA, CCNP, CISCO, Switches & Routers
- **Data Science/ Azure Data Engineer** -ADF, Databricks, Datalake, Pyspark
- **Scripting** – Perl, Python, Shell
- **Mobile** – Android / IOS

## EXPERIENCE SUMMARY

### **INTERN CUM Jr. HR EXECUTIVE – iGenius AI**

#### **Core Competencies:**

- **Sourcing and Screening:** Proficient in utilizing job portals to source and screen potential candidates based on specific requirements, ensuring a qualified talent pool for selection.
- **Interview Coordination:** Experienced in arranging and coordinating interviews between candidates and hiring managers, ensuring a seamless and efficient recruitment process.
- **Candidate Relationship Management:** Skilled at building and maintaining positive relationships with candidates throughout the recruitment lifecycle, from initial contact to post-joining follow-ups.
- **Negotiation Skills:** Expertise in negotiating compensation packages with candidates, considering their expectations and aligning them with organizational guidelines.
- **End-to-End Recruitment:** Adept at handling the entire recruitment cycle, from initial sourcing to on boarding, with a focus on efficiency and quality of hires.

## **HR RECRUITER - ZENCORP TECHNO SOLUTIONS.**

### **Core Competencies:**

- Candidate Sourcing: Proficient in sourcing candidates from job portals based on specific requirements, ensuring a diverse talent pool for consideration.
- Niche Requirement Management: Skilled at handling niche requirements on a priority basis, meeting tight deadlines and ensuring quality hires.
- Candidate Relationship Building: Experienced in fostering and maintaining strong relationships with candidates, ensuring effective communication throughout the recruitment process
- Requirement Understanding: Capable of comprehending complex requirements and prioritizing them accordingly, ensuring efficient and effective recruitment processes.
- Database Management: Experienced in using CATS (ATS) and skill trackers to maintain comprehensive candidate databases for future reference and analysis.

## **TAL ENT SPECIALIST - XPHENO PVT LTD:**

### **Core Competencies:**

- End-to-End IT Recruitment: Extensive experience in managing the complete IT recruitment lifecycle, from sourcing and screening to on boarding.
- Profile Sourcing: Proficient in identifying and sourcing suitable profiles based on project-specific requirements and desired skill sets.
- Candidate Screening and Shortlisting: Skilled at conducting thorough assessments to evaluate candidates' technical proficiency and communication abilities.
- Interview Coordination and Follow-Up: Experienced in scheduling interviews, coordinating with candidates, and providing regular updates throughout the recruitment process.
- Database Management: Proficient in maintaining organized databases( INTERNAL DB – ATRIUM) and trackers to efficiently track candidate information and facilitate future recruitment needs.
- Client Portal Utilization: Well-versed in using client portals to upload CVs and fulfill recruitment demands in accordance with client requirements.

**Clients handled – ADOBE, BOSCH, DIAGEO, MASTERCARD, GRAYMATTER, AMAZON, INTUIT, ARCESSIUM, PURE STORAGE.**

## **TECHNICAL RECRUITER - SKYONN TECHNOLOGIES:**

### **Core Competencies:**

- Niche Requirement Management: Proficient in handling super niche requirements and understanding specific demands to identify candidates with the desired skill sets.
- Deadline-Driven Sourcing: Skilled at prioritizing requirements and implementing effective sourcing strategies to meet tight deadlines.
- Permanent Hiring: Experienced in recruiting candidates for permanent positions, ensuring long-term fit and organizational success.
- Candidate Assessment: Proficient in conducting comprehensive assessments and evaluations to match candidates' qualifications with organizational needs.
- Relationship Building: Demonstrated ability to build and maintain strong relationships with candidates and hiring managers, fostering effective communication and collaboration

## **C E R T I F I C A T I O N**

Certified in Recruitment Consultant from The Oxford Home Study.

Certified in Tech Recruitment Certified Professional from DevSkiller.

Certified in Describing Language & Communications from The Open University

## **D E C L A R A T I O N**

I hereby declare that above mentioned information are true to my knowledge

**COIMBATORE**

**AATHILAKSHMI KUMAR**