Full Application Preview

Review the questions you will be asked when completing a full grant application

This document previews all questions on the Full Application form. Fields marked with * are required. You will be invited to complete this form only after your LOI is approved.

SECTION 1: PROJECT OVERVIEW

- **Project Title ***

- **Project Description ***

  Describe your project in detail — what it will accomplish and who it will serve.

- **Project Goals ***

  What are the specific, measurable goals of this project?

SECTION 2: TARGET POPULATION

- **Target Population Description ***

  Describe the children and families you will serve.

- **Number of Children to be Served ***

- **Age Range (Start – End)**

  e.g., 5 – 12

- **Poverty Indicators ***

  How does your organization identify children in poverty? e.g., free/reduced lunch eligibility, income levels.

SECTION 3: DEMOGRAPHICS & POVERTY METRICS

- **Client Demographic Description**

  Describe the demographics of the population your project serves.

- **Number of Children in Poverty Impacted**

  _____

- **Total Children Served Annually**

  _____

- **Poverty Percentage**

  Auto-calculated from the two fields above

SECTION 4: PROJECT TIMELINE

- **Project Start Date ***

  _____

- **Project End Date ***

  _____

- **Additional Timeline Details**

  Key milestones, phases, or other timeline information.

  [   ]

- **Geographic Area Served ***

  Region, municipality, or neighborhood. HFF focuses on Nebraska and Western Iowa communities.

  _____

SECTION 5: FUNDING REQUEST

- **Amount Requested from HFF ($) ***

  _____

- **Total Project Budget ($) ***

  _____

- **Confirmed Funding Sources**

  List each source name and dollar amount. Add rows as needed.

  [Add entries as needed]

- **Pending Funding Sources**

  List each source name and dollar amount for funding not yet confirmed.

  [Add entries as needed]

- **Other Funding Sources**

  e.g., United Way grant ($10,000), Individual donors ($5,000).

  [   ]

- **Previous HFF Grants**

  Check "No Grants Received" or list up to 3 previous grants with date, amount, and project title.

SECTION 6: OUTCOMES & IMPACT

- **Expected Outcomes ***

  Specific, measurable outcomes. e.g., "80% of participants will improve reading scores by one grade level."

- **Measurement Plan ***

  Describe your evaluation methods, data collection, and reporting.

- **Sustainability Plan ***

  How will the project continue beyond the grant period?

SECTION 7: BOARD OF DIRECTORS

- **Board Members (minimum 3)**

  For each board member provide: Full Name, Title/Role, and Organization/Company Affiliation.

  [Add entries as needed]

SECTION 8: ATTACHMENTS

- **Project Budget**

  Upload a project budget spreadsheet (PDF, XLS, or XLSX, max 10 MB). An HFF budget template is available for download on the portal.

- **Project Photos**

  Upload up to 3 photos illustrating your project (JPEG or PNG, max 5 MB each).