



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **March 2016**
Property **FIANO**
Address **7/16 Elizabeth Street, Malvern, Victoria, Australia**
Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
29/03/2016	Cam Smith	Airbnb	4	\$665.00	\$107.00	\$558.00	\$100.44
24/03/2016	Rachael Moessis	Airbnb	4	\$661.00	\$106.00	\$555.00	\$99.90
03/01/2016	Tracey Heywood	Airbnb	10	\$1,550.00	\$0.00	\$1,550.00	\$279.00
Total			18	\$2,876.00	\$213.00	\$2,663.00	\$479.34

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Spray mop with replacement pad	\$49.00	1	\$49.00	\$4.90
Toilet Paper Roll	\$1.20	3	\$3.60	\$0.36
Total			\$60.55	\$5.26

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$2,876.00		
Cleaning Fee		(\$213.00)	(\$21.30)
Management Fee		(\$479.34)	(\$47.93)
Consumables & Other Expenses		(\$60.55)	(\$5.26)
Total	\$2,876.00	(\$752.89)	(\$74.49)
Total Paid			\$2,048.62

NOTES

1) Reissued 07/04 due to GST reporting error