



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **March 2016**

Property **PINOT**

Address **1018 / 220 Spencer St, Melbourne, Victoria, Australia**

Management Fee **15%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
27/3/2016	Chloe Zhang	Airbnb	6	\$1,380.00	\$107.00	\$1,273.00	\$190.95
16/3/2016	Mark Polito	Airbnb	5	\$1,454.00	\$107.00	\$1,347.00	\$202.05
22/3/2016	Princess Bernaldez	Airbnb	5	\$1,281.00	\$107.00	\$1,174.00	\$176.10
12/3/2016	Ross Mendonca	Airbnb	3	\$839.00	\$106.00	\$733.00	\$109.95
8/3/2016	Sebasti�n Osorio	Airbnb	4	\$646.00	\$107.00	\$539.00	\$80.85
Total			23	\$5,600.00	\$534.00	\$5,066.00	\$759.90

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Dish Sponge	\$1.00	1	\$1.00	\$0.10
Bench Sponge	\$0.50	1	\$0.50	\$0.05
Spray mop with replacement pad	\$49.00	1	\$49.00	\$4.90
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80	\$0.00
Sea Salt with Grinder	\$3.77	1	\$3.77	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Air Freshener Spray	\$5.40	1	\$5.40	\$0.54
Shampoo 1L	\$22.18	1	\$22.18	\$2.22
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Hand Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Tissues	\$3.42	1	\$3.42	\$0.34
Total			\$129.61	\$12.10

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$5,600.00		
Cleaning Fee		(\$534.00)	(\$53.40)
Management Fee		(\$759.90)	(\$75.99)
Consumables & Other Expenses		(\$129.61)	(\$12.10)
Total	\$5,600.00	(\$1,423.51)	(\$141.49)
Total Paid			\$4,035.00

NOTES

1) Reissued 07/04 due to GST reporting error.