



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **ORVIETO**

Address **22 Gatters Road, Wonga Park, Victoria, Australia**

Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
23/04/2016	Eloise Wright	Airbnb	2	\$572.00	\$177.00	\$395.00	\$71.10
20/04/2016	Liefie Lion	Airbnb	3	\$986.00	\$177.00	\$809.00	\$145.62
Total			5	\$1,558.00	\$354.00	\$1,204.00	\$216.72

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Dishwashing Liquid 1L	\$2.59	1	\$2.59	\$0.26
Dishwasher Tablets (42 pack)	\$21.38	1	\$21.38	\$2.14
Multi Purpose Spray 600mL	\$4.08	1	\$4.08	\$0.41
Window Cleaner 600mL	\$4.15	1	\$4.15	\$0.42
Laundry Liquid	\$2.63	1	\$2.63	\$0.26
AA Mop Bucket	\$30.00	1	\$30.00	\$3.00
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Dish Sponge	\$1.00	1	\$1.00	\$0.10
Bench Sponge	\$0.50	1	\$0.50	\$0.05
Strawberry Jam	\$6.60	1	\$6.60	\$0.00
Olive Oil 750mL	\$14.40	1	\$14.40	\$0.00
Single Serve White Sugar (50 pack)	\$3.48	1	\$3.48	\$0.00
Full Cream Long Life Milk 150mL individual	\$0.75	3	\$2.25	\$0.23
Premium Tea Bags 25 pack	\$4.00	1	\$4.00	\$0.00
Vegemite 220g	\$5.07	1	\$5.07	\$0.00
Instant Coffee 200g	\$9.60	1	\$9.60	\$0.00
Weetbix	\$4.50	1	\$4.50	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Sea Salt with Grinder	\$3.77	1	\$3.77	\$0.00
Peppercorns with Grinder	\$3.77	1	\$3.77	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Aluminium Foil 5m	\$3.29	1	\$3.29	\$0.33
Air Freshener Spray	\$5.40	2	\$10.80	\$1.08
Shampoo 1L	\$22.18	2	\$44.36	\$4.44
Conditioner 1L	\$22.18	2	\$44.36	\$4.44
Body Wash 500ml	\$10.95	2	\$21.90	\$2.19
Hand Wash 500ml	\$10.95	2	\$21.90	\$2.19
Toilet Paper Roll	\$1.20	6	\$7.20	\$0.72
Tissues	\$3.42	1	\$3.42	\$0.34

Total\$300.21\$23.37

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$1,558.00		
Cleaning Fee		(\$354.00)	(\$35.40)
Management Fee		(\$216.72)	(\$21.67)
Consumables & Other Expenses		(\$300.21)	(\$23.37)
	Total	\$1,558.00	(\$870.93)
			(\$80.44)
		Total Paid	\$606.63

NOTES

1) Consumables cost considerably higher than average month due to purchase of initial consumables.