



# HOSTKEEP

PROPERTY MANAGEMENT

## MONTHLY PROPERTY REPORT

Reporting Month **February 2016**

Property **ALBARINO**

Address **412 High Street 212, Northcote**

Management Fee **18%**  
(Inc. linen fees, if applicable)

### GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Management Fee
12/02/2016	Chi Nguyen	Airbnb	3	\$553.00	\$132.00	\$99.54
<b>Total</b>			<b>3</b>	<b>\$553.00</b>	<b>\$132.00</b>	<b>\$99.54</b>

### CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal
Bench Sponge	\$0.50	1	\$0.50
Netflix subscription	\$7.95	1	\$7.95
Strawberry Jam	\$6.60	1	\$6.60
Olive Oil 750mL	\$14.40	1	\$14.40
Single Serve White Sugar (50 pack)	\$3.48	1	\$3.48
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37
Aluminium Foil 5m	\$3.29	1	\$3.29
Air Freshener Spray	\$5.40	2	\$10.80
<b>Total</b>			<b>\$56.19</b>

### SUMMARY

Items	Income	Expenses
Guest Bookings	\$553.00	
Cleaning Fee		(\$132.00)
Management Fee		(\$99.54)
Consumables & Other Expenses		(\$56.19)
<b>Total</b>	<b>\$553.00</b>	<b>(\$287.73)</b>
	<b>Total Paid</b>	<b>\$265.27</b>