



HOSTKEEP

PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **February 2016**

Property **FLORETTE**

Address **176 Argyle Street Apartment 308, Fitzroy, VIC 3065**

Management Fee **15%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Management Fee
26/02/2016	Sally Szwed	Airbnb	5	\$875.00	\$66.00	\$131.25
14/02/2016	Peter Eu	Airbnb	8	\$1,497.00	\$65.00	\$224.55
11/02/2016	Grace Chamia	Airbnb	3	\$699.00	\$66.00	\$104.85
08/02/2016	Hayley Conway	Airbnb	3	\$563.00	\$66.00	\$84.45
04/02/2016	Anna Antoniak	Airbnb	2	\$429.00	\$65.00	\$64.35
Total			21	\$4,063.00	\$328.00	\$609.45

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal
Dishwasher Tablets (42 pack)	\$21.38	1	\$21.38
Olive Oil 750mL	\$14.40	1	\$14.40
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80
Ground Coffee	\$7.20	1	\$7.20
Margaine Spread	\$3.96	1	\$3.96
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37
Muesli	\$6.92	1	\$6.92
Aluminium Foil 5m	\$3.29	1	\$3.29
Body Wash 500ml	\$10.95	1	\$10.95
Total			\$77.27

SUMMARY

Items	Income	Expenses
Guest Bookings	\$4,063.00	
Cleaning Fee		(\$328.00)
Management Fee		(\$609.45)
Consumables & Other Expenses		(\$77.27)
Total	\$4,063.00	(\$1,014.72)
Total Paid		\$3,048.28

