



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **March 2016**
Property **SAISON**
Address **2 Chapel Street, Fitzroy, VIC, 3065, Australia**
Management Fee **15%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
4/3/2016	Bianca Bates	Airbnb	2	\$987.00	\$198.00	\$789.00	\$118.35
27/3/2016	Matthew Jewell	Airbnb	5	\$2,034.00	\$199.00	\$1,835.00	\$275.25
25/3/2016	Suzanne Dunn	Airbnb	2	\$783.00	\$198.00	\$585.00	\$87.75
13/3/2016	Tabatha Fulker	Airbnb	6	\$2,237.00	\$198.00	\$2,039.00	\$305.85
Total			15	\$6,041.00	\$793.00	\$5,248.00	\$787.20

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Clean for Owner Stay (3BR/1BA)	\$126.00	1	\$126.00	\$12.60
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Total			\$148.35	\$14.04

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$6,041.00		
Cleaning Fee		(\$793.00)	(\$79.30)
Management Fee		(\$787.20)	(\$78.72)
Consumables & Other Expenses		(\$148.35)	(\$14.04)
Total	\$6,041.00	(\$1,728.55)	(\$172.06)
Total Paid			\$4,140.39

NOTES

1) Reissued 07/04 due to GST reporting error