



HOSTKEEP  
PROPERTY MANAGEMENT

# MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **CORTADO**

Address **7/1a Lyndhurst St, Richmond, VIC, 3121, Australia**

Management Fee **18%**  
(Inc. linen fees, if applicable)

## GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
17/04/2016	Martin Feckie	Airbnb	13	\$1,468.00	\$76.00	\$1,392.00	\$250.56
15/04/2016	Leigh Holland	Airbnb	2	\$324.00	\$76.00	\$248.00	\$44.64
8/4/2016	Jason Tracy	Airbnb	2	\$380.00	\$76.00	\$304.00	\$54.72
5/4/2016	Jolie Annett	Airbnb	3	\$378.00	\$75.00	\$303.00	\$54.54
Total			20	\$2,550.00	\$303.00	\$2,247.00	\$404.46

## CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Total			\$0.00	\$0.00

## SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$2,550.00		
Cleaning Fee		(\$303.00)	(\$30.30)
Management Fee		(\$404.46)	(\$40.45)
Consumables & Other Expenses		\$0.00	\$0.00
Total	\$2,550.00	(\$707.46)	(\$70.75)
Total Paid			\$1,771.79

## NOTES