



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **GALLIANO**

Address **2/16 Marine Parade, Saint Kilda, Victoria, Australia**

Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
22/04/2016	Leigh Adams	Airbnb	4	\$440.00	\$74.00	\$366.00	\$65.88
Total			4	\$440.00	\$74.00	\$366.00	\$65.88

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Dishwashing Liquid 1L	\$2.59	1	\$2.59	\$0.26
Multi Purpose Spray 600mL	\$4.08	1	\$4.08	\$0.41
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Dish Sponge	\$1.00	1	\$1.00	\$0.10
Bench Sponge	\$0.50	1	\$0.50	\$0.05
Spray mop with replacement pad	\$49.00	1	\$49.00	\$4.90
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80	\$0.00
Premium Tea Bags 25 pack	\$4.00	1	\$4.00	\$0.00
Vegemite 220g	\$5.07	1	\$5.07	\$0.00
Weetbix	\$4.50	1	\$4.50	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Clean for Owner Stay (1BR/1BA)	\$57.00	1	\$57.00	\$5.70
Establishment Fee	\$900.00	1	\$900.00	\$90.00
Shampoo 1L	\$22.18	1	\$22.18	\$2.22
Conditioner 1L	\$22.18	1	\$22.18	\$2.22
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Hand Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	3	\$3.60	\$0.36
Total			\$1,118.37	\$108.87

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$440.00		
Cleaning Fee		(\$74.00)	(\$7.40)
Management Fee		(\$65.88)	(\$6.59)
Consumables & Other Expenses		(\$1,118.37)	(\$108.87)
Total	\$440.00	(\$1,258.25)	(\$122.86)

Total Paid (\$941.11)

NOTES

Tax invoice for Pat (aotea29@gmail.com) | HostKeep ABN 20 606 153 646