



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **MENCIA**

Address **307/1 Michael Street, Brunswick, Victoria, Australia**

Management Fee **0%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
23/04/2016	Jay Chua	Airbnb	9	\$1,053.00	\$66.00	\$987.00	\$0.00
16/04/2016	Trish King	Airbnb	7	\$910.00	\$66.00	\$844.00	\$0.00
12/4/2016	Tim Stout	Airbnb	3	\$325.00	\$66.00	\$259.00	\$0.00
6/4/2016	Michael Angeli	Airbnb	2	\$333.00	\$66.00	\$267.00	\$0.00
2/4/2016	Dan O'Day	Airbnb	2	\$334.00	\$67.00	\$267.00	\$0.00
Total			23	\$2,955.00	\$331.00	\$2,624.00	\$0.00

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Dishwasher Tablets (42 pack)	\$21.38	1	\$21.38	\$2.14
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Dish Sponge	\$1.00	1	\$1.00	\$0.10
Bench Sponge	\$0.50	1	\$0.50	\$0.05
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Spray mop with replacement pad	\$49.00	1	\$49.00	\$4.90
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80	\$0.00
Weetbix	\$4.50	1	\$4.50	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Aluminium Foil 5m	\$3.29	1	\$3.29	\$0.33
Air Freshener Spray	\$5.40	1	\$5.40	\$0.54
Shampoo 1L	\$22.18	1	\$22.18	\$2.22
Conditioner 1L	\$22.18	1	\$22.18	\$2.22
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Hand Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Total			\$197.69	\$16.92

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$2,955.00		
Cleaning Fee		(\$331.00)	(\$33.10)
Management Fee		\$0.00	\$0.00

Consumables & Other Expenses			(\$197.69)	(\$16.92)
	Total	\$2,955.00	(\$528.69)	(\$50.02)
			Total Paid	\$2,376.30

NOTES

1) Consumables cost higher than average month due to restock of items such as dishwashing tablets etc. and purchase of mop