



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**
Property **MERLOT**
Address **302/2 Chaucer St, St Kilda**
Management Fee **12%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
14/04/2016	Petr	Direct	2	\$350.00	\$106.00	\$244.00	\$29.28
26/04/2016	Vicki Choy	Airbnb	13	\$2,322.00	\$106.00	\$2,216.00	\$265.92
22/04/2016	Rosemary Sodi	Airbnb	4	\$798.00	\$106.00	\$692.00	\$83.04
16/04/2016	Karen Paterson	Airbnb	2	\$434.00	\$107.00	\$327.00	\$39.24
9/4/2016	Cecile Gaudillat	Airbnb	2	\$544.00	\$107.00	\$437.00	\$52.44
14/04/2016	Petr	Direct	2	\$350.00	\$0.00	\$350.00	\$42.00
Total			25	\$4,798.00	\$532.00	\$4,266.00	\$511.92

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Dishwasher Powder 1Kg	\$13.00	1	\$13.00	\$1.30
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Olive Oil 750mL	\$14.40	1	\$14.40	\$0.00
Full Cream Long Life Milk 150mL individual	\$0.75	3	\$2.25	\$0.23
Premium Tea Bags 25 pack	\$4.00	1	\$4.00	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Air Freshener Spray	\$5.40	1	\$5.40	\$0.54
Shampoo 1L	\$22.18	1	\$22.18	\$2.22
Conditioner 1L	\$22.18	1	\$22.18	\$2.22
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Hand Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Total			\$146.87	\$10.92

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$4,798.00		
Cleaning Fee		(\$532.00)	(\$53.20)
Management Fee		(\$511.92)	(\$51.19)
Consumables & Other Expenses		(\$146.87)	(\$10.92)

Total	\$4,798.00	(\$1,190.79)	(\$115.32)
		Total Paid	\$3,491.90

NOTES

1) Consumables cost higher than average month due to restock of items such as dishwashing tablets etc.