



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**
Property **ROSE**
Address **204/125 Swan Street, Richmond, Victoria, Australia**
Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
13/04/2016	Laura Windred	Airbnb	45	\$2,555.00	\$45.00	\$2,510.00	\$451.80
6/4/2016	Kyle Parker	Airbnb	6	\$647.00	\$66.00	\$581.00	\$104.58
31/03/2016	Gabrielle Freeman	Airbnb	5	\$767.00	\$67.00	\$700.00	\$126.00
Total			56	\$3,969.00	\$178.00	\$3,791.00	\$682.38

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Establishment Fee (50%)	\$450.00	1	\$450.00	\$45.00
Toilet Paper Roll	\$1.20	6	\$7.20	\$0.72
Credit (owing) from previous month	N/A	1	\$111.63	\$11.16
Total			\$581.46	\$57.35

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$3,969.00		
Cleaning Fee		(\$178.00)	(\$17.80)
Management Fee		(\$682.38)	(\$68.24)
Consumables & Other Expenses		(\$581.46)	(\$57.35)
Total	\$3,969.00	(\$1,441.84)	(\$143.39)
Total Paid			\$2,383.77

NOTES