



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **PINOT**

Address **1018 / 220 Spencer St, Melbourne, Victoria, Australia**

Management Fee **15%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
24/04/2016	Kc Foo	Airbnb	6	\$950.00	\$106.00	\$844.00	\$126.60
22/04/2016	Catherine Z	Airbnb	2	\$459.00	\$107.00	\$352.00	\$52.80
15/04/2016	Joan Swarbrick	Airbnb	3	\$598.00	\$107.00	\$491.00	\$73.65
9/4/2016	Ayya Zahira	Airbnb	3	\$678.00	\$107.00	\$571.00	\$85.65
Total			14	\$2,685.00	\$427.00	\$2,258.00	\$338.70

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Dishwasher Tablets (42 pack)	\$21.38	1	\$21.38	\$2.14
Dish Sponge	\$1.00	1	\$1.00	\$0.10
Strawberry Jam	\$6.60	1	\$6.60	\$0.00
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80	\$0.00
Premium Tea Bags 25 pack	\$4.00	1	\$4.00	\$0.00
Vegemite 220g	\$5.07	1	\$5.07	\$0.00
Weetbix	\$4.50	1	\$4.50	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Sea Salt with Grinder	\$3.77	1	\$3.77	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Aluminium Foil 5m	\$3.29	1	\$3.29	\$0.33
Air Freshener Spray	\$5.40	1	\$5.40	\$0.54
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Tissues	\$3.42	1	\$3.42	\$0.34
Total			\$103.11	\$6.31

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$2,685.00		
Cleaning Fee		(\$427.00)	(\$42.70)
Management Fee		(\$338.70)	(\$33.87)
Consumables & Other Expenses		(\$103.11)	(\$6.31)
Total	\$2,685.00	(\$868.81)	(\$82.88)

Total Paid \$1,733.31

NOTES

1) Consumables cost higher than average month due to restock of items such as dishwashing tablets etc.

Tax invoice for Devina (d.loekito87@gmail.com) | HostKeep ABN 20 606 153 646