



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **April 2016**

Property **SOAVE**

Address **805/252 City Road, Southbank, Victoria, Australia**

Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
28/04/2016	Tim He	Airbnb	4	\$565.00	\$66.00	\$499.00	\$89.82
22/04/2016	Vinay Prasad	Airbnb	5	\$633.00	\$66.00	\$567.00	\$102.06
16/04/2016	Lucy Fuggle	Airbnb	6	\$766.00	\$66.00	\$700.00	\$126.00
10/4/2016	Sandra Lauer	Airbnb	6	\$816.00	\$66.00	\$750.00	\$135.00
4/4/2016	Alain Thenot	Airbnb	6	\$762.00	\$66.00	\$696.00	\$125.28
Total			27	\$3,542.00	\$330.00	\$3,212.00	\$578.16

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Amount	GST
Kitchen Tidy Rubbish Bags (30 pack)	\$4.68	1	\$4.68	\$0.47
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Strawberry Jam	\$6.60	1	\$6.60	\$0.00
Full Cream Long Life Milk 150mL individual	\$0.75	3	\$2.25	\$0.23
Premium Tea Bags 25 pack	\$4.00	1	\$4.00	\$0.00
Ground Coffee	\$7.20	1	\$7.20	\$0.00
Weetbix	\$4.50	1	\$4.50	\$0.00
Soy Long Life Milk 200mL (3 pack)	\$4.37	1	\$4.37	\$0.00
Muesli Clusters	\$6.92	1	\$6.92	\$0.00
Sea Salt with Grinder	\$3.77	1	\$3.77	\$0.00
Paper Towels	\$3.24	1	\$3.24	\$0.32
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Hand Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	12	\$14.40	\$1.44
Total			\$91.78	\$4.65

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$3,542.00		
Cleaning Fee		(\$330.00)	(\$33.00)
Management Fee		(\$578.16)	(\$57.82)
Consumables & Other Expenses		(\$91.78)	(\$4.65)
Total	\$3,542.00	(\$999.94)	(\$95.46)

Total Paid \$2,446.60

NOTES

1) Consumables cost higher than average month due to restock of items such as handwash etc.

Tax invoice for Vinnie (vinnietruong@lotusstory.com.au) | HostKeep ABN 20 606 153 646