



HOSTKEEP  
PROPERTY MANAGEMENT

# MONTHLY PROPERTY REPORT

Reporting Month **March 2016**  
Property **CHAI**  
Address **Unit 20/23 Irwell St, St Kilda, VIC, 3182**  
Management Fee **18%**  
(Inc. linen fees, if applicable)

## GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
20/03/2016	David Chinn	Airbnb	2	\$286.00	\$66.00	\$220.00	\$39.60
15/03/2016	Erik Locke	Airbnb	2	\$250.00	\$0.00	\$250.00	\$45.00
23/03/2016	Keith Mann	Airbnb	17	\$1,761.00	\$66.00	\$1,695.00	\$305.10
18/03/2016	Lyla Lily	Airbnb	2	\$463.00	\$66.00	\$397.00	\$71.46
10/03/2016	Mandy Marziaz	Airbnb	4	\$705.00	\$66.00	\$639.00	\$115.02
Total			27	\$3,465.00	\$264.00	\$3,201.00	\$576.18

## CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Toilet Paper Roll	\$1.20	3	\$3.60	\$0.36
Total			\$11.55	\$0.36

## SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$3,465.00		
Cleaning Fee		(\$264.00)	(\$26.40)
Management Fee		(\$576.18)	(\$57.62)
Consumables & Other Expenses		(\$11.55)	(\$0.36)
Total	\$3,465.00	(\$851.73)	(\$84.38)
Total Paid			\$2,528.89

## NOTES

1) Reissued 07/04 due to GST reporting error