



HOSTKEEP  
PROPERTY MANAGEMENT

## MONTHLY PROPERTY REPORT

Reporting Month **March 2016**  
Property **MERLOT**  
Address **302/2 Chaucer St, St Kilda**  
Management Fee **12%**  
(Inc. linen fees, if applicable)

### GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
16/3/2016	Darren Fursman	Airbnb	3	\$672.00	\$106.00	\$566.00	\$67.92
25/3/2016	Murray Smith	Airbnb	4	\$1,033.00	\$107.00	\$926.00	\$111.12
29/2/2016	Rick Russo	Airbnb	4	\$1,061.00	\$107.00	\$954.00	\$114.48
19/3/2016	Robin Luo	Airbnb	2	\$800.00	\$108.00	\$692.00	\$83.04
4/3/2016	Susy Goldsworthy	Airbnb	10	\$2,906.00	\$107.00	\$2,799.00	\$335.88
29/3/2016	Valentina Giannella	Airbnb	7	\$1,723.00	\$107.00	\$1,616.00	\$193.92
Total			<b>30</b>	<b>\$8,195.00</b>	<b>\$642.00</b>	<b>\$7,553.00</b>	<b>\$906.36</b>

### CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
6-Month Deep Clean (2BR/1BA)	\$175.00	1	\$175.00	\$17.50
Body Wash 500ml	\$10.95	1	\$10.95	\$1.10
Toilet Paper Roll	\$1.20	9	\$10.80	\$1.08
Tissues	\$3.42	6	\$20.52	\$2.05
Total			<b>\$225.22</b>	<b>\$21.73</b>

### SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$8,195.00		
Cleaning Fee		(\$642.00)	(\$64.20)
Management Fee		(\$906.36)	(\$90.64)
Consumables & Other Expenses		(\$225.22)	(\$21.73)
Total	<b>\$8,195.00</b>	<b>(\$1,773.58)</b>	<b>(\$176.56)</b>
Total Paid			<b>\$6,244.86</b>

### NOTES

- 1) Reissued 07/04 due to GST reporting error
- 2) Half-year clean completed