



HOSTKEEP

PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **February 2016**

Property **SOAVE**

Address **805/252 City Rd, Southbank**

Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Management Fee
20/02/2016	Dominik Mayer	Airbnb	7	\$850.00	\$66.00	\$153.00
15/02/2016	Kim O'Sullivan	Airbnb	5	\$702.00	\$66.00	\$126.36
12/02/2016	Martina Houston	Airbnb	2	\$345.00	\$66.00	\$62.10
06/02/2016	Ruochen Jia	Airbnb	5	\$696.00	\$66.00	\$125.28
02/02/2016	Eloisa Santiago	Airbnb	3	\$428.00	\$67.00	\$77.04
Total			22	\$3,021.00	\$331.00	\$543.78

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal
Olive Oil 750mL	\$14.40	1	\$14.40
Full Cream Long Life Milk 200mL (6 pack)	\$4.80	1	\$4.80
Weetbix	\$4.50	1	\$4.50
Air Freshener Spray	\$5.40	1	\$5.40
Body Wash 500ml	\$10.95	1	\$10.95
Toilet Paper Roll	\$1.20	9	\$10.80
Total			\$50.85

SUMMARY

Items	Income	Expenses
Guest Bookings	\$3,021.00	
Cleaning Fee		(\$331.00)
Management Fee		(\$543.78)
Consumables & Other Expenses		(\$50.85)
Total	\$3,021.00	(\$925.63)
Total Paid		\$2,095.37