



# HOSTKEEP

PROPERTY MANAGEMENT

## MONTHLY PROPERTY REPORT

Reporting Month **February 2016**

Property **MOONSHINE**

Address **176 Smith Street 427, Collingwood, VIC 3066**

Management Fee **15%**  
(Inc. linen fees, if applicable)

### GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Management Fee
27/02/2016	John Gaskas	Airbnb	2	\$590.00	\$107.00	\$88.50
19/02/2016	Emily Paterson	Airbnb	3	\$1,052.00	\$107.00	\$157.80
16/02/2016	Nadia Haddad	Airbnb	2	\$517.00	\$107.00	\$77.55
11/02/2016	Sharon Clark	Airbnb	4	\$1,271.00	\$106.00	\$190.65
05/02/2016	Helen Dodd	Airbnb	2	\$670.00	\$107.00	\$100.50
<b>Total</b>			<b>13</b>	<b>\$4,100.00</b>	<b>\$534.00</b>	<b>\$615.00</b>

### CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal
Window Cleaner 600mL	\$4.15	1	\$4.15
Netflix subscription	\$7.95	1	\$7.95
Olive Oil 750mL	\$14.40	1	\$14.40
Air Freshener Spray	\$5.40	1	\$5.40
Body Wash 500ml	\$10.95	1	\$10.95
Toilet Paper Roll	\$1.20	6	\$7.20
Tissues	\$3.42	1	\$3.42
<b>Total</b>			<b>\$53.47</b>

### SUMMARY

Items	Income	Expenses
Guest Bookings	\$4,100.00	
Cleaning Fee		(\$534.00)
Management Fee		(\$615.00)
Consumables & Other Expenses		(\$53.47)
<b>Total</b>	<b>\$4,100.00</b>	<b>(\$1,202.47)</b>
	<b>Total Paid</b>	<b>\$2,897.53</b>