



HOSTKEEP

PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **February 2016**

Property **CAFFE**

Address **1117 / 601 Little Collins St, Melbourne**

Management Fee **12%**
(Inc. linen fees, if applicable)

GUEST STAYS

| Check-In Date | Guest | Portal | Nights | Gross Amount | Cleaning Fee | Management Fee |
|---------------|-----------------|--------|-----------|-------------------|-----------------|-----------------|
| 12/02/2016 | Aurelia Diandra | Airbnb | 10 | \$1,251.00 | \$66.00 | \$150.12 |
| 26/02/2016 | Jessica Blunden | Airbnb | 1 | \$208.00 | \$65.00 | \$24.96 |
| 08/02/2016 | Zhang Yiwen | Airbnb | 4 | \$528.00 | \$66.00 | \$63.36 |
| 05/02/2016 | Adam Sommerfeld | Airbnb | 2 | \$441.00 | \$66.00 | \$52.92 |
| 28/02/2016 | Victoria Derilo | Airbnb | 4 | \$831.00 | \$66.00 | \$99.72 |
| 27/02/2016 | Sameer Thakur | Airbnb | 4 | \$737.00 | \$66.00 | \$88.44 |
| 23/02/2016 | Matthew Garrett | Airbnb | 3 | \$505.00 | \$66.00 | \$60.60 |
| 19/02/2016 | Sandra Ma | Airbnb | 5 | \$828.00 | \$65.00 | \$99.36 |
| Total | | | 33 | \$5,329.00 | \$526.00 | \$639.48 |

CONSUMABLES & OTHER EXPENSES

| Items | Unit Price | Units | Subtotal |
|---------------------------|------------|-------|----------------|
| Laundry Liquid | \$2.63 | 1 | \$2.63 |
| Premium Tea Bags 300 pack | \$15.00 | 1 | \$15.00 |
| Muesli | \$6.92 | 1 | \$6.92 |
| Toilet Paper Roll | \$1.20 | 6 | \$7.20 |
| Total | | | \$31.75 |

SUMMARY

| Items | Income | Expenses |
|------------------------------|-------------------|---------------------|
| Guest Bookings | \$5,329.00 | |
| Cleaning Fee | | (\$526.00) |
| Management Fee | | (\$639.48) |
| Consumables & Other Expenses | | (\$31.75) |
| Total | \$5,329.00 | (\$1,197.23) |
| | Total Paid | \$4,131.77 |