



HOSTKEEP
PROPERTY MANAGEMENT

MONTHLY PROPERTY REPORT

Reporting Month **March 2016**
Property **DOLCETTO**
Address **311/50 Albert St, Brunswick East, Victoria, Australia**
Management Fee **18%**
(Inc. linen fees, if applicable)

GUEST STAYS

Check-In Date	Guest	Portal	Nights	Gross Amount	Cleaning Fee	Net Amount	Management Fee
16/03/2016	Ilaam Schroeder	Airbnb	5	\$1,352.00	\$131.00	\$1,221.00	\$219.78
09/03/2016	Louise Smith	Airbnb	5	\$1,571.00	\$133.00	\$1,438.00	\$258.84
24/03/2016	Phil Usher	Airbnb	3	\$798.00	\$132.00	\$666.00	\$119.88
Total			13	\$3,721.00	\$396.00	\$3,325.00	\$598.50

CONSUMABLES & OTHER EXPENSES

Items	Unit Price	Units	Subtotal	GST
Dishwashing Liquid 1L	\$2.59	1	\$2.59	\$0.26
Toilet Cleaner 750mL	\$3.76	1	\$3.76	\$0.38
Netflix Subscription	\$7.95	1	\$7.95	\$0.00
Ground Coffee	\$7.20	-1	-\$7.20	\$0.00
Toilet Paper Roll	\$1.20	6	\$7.20	\$0.72
Total			\$14.30	\$1.36

SUMMARY

Items	Income	Expenses	GST
Guest Bookings	\$3,721.00		
Cleaning Fee		(\$396.00)	(\$39.60)
Management Fee		(\$598.50)	(\$59.85)
Consumables & Other Expenses		(\$14.30)	(\$1.36)
Total	\$3,721.00	(\$1,008.80)	(\$100.81)
Total Paid			\$2,611.40

NOTES

- 1) Reissued 07/04 due to GST reporting error
- 2) Coffee incorrectly charged in previous month. Refunded.