

# Leslie N. Woltenberg

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## Education

September 2001-present University of Kentucky Lexington, KY

**Bachelor of Business Administration: Marketing** (May 2005)

**Master of Science in Education: Higher Education** (May 2007)

**PhD: Educational Policy Studies & Evaluation** (currently enrolled)

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## Experience

July 2007-present Office of Residence Life: University of KY Lexington, KY

### Living Learning Community Coordinator

- Serve as Acting Asst. Director of Academic Initiatives role February 2008 – August 2008
- Work with university faculty & staff to develop Living Learning Communities (LLCs)
- Recruit new students through Summer Advising, SeeBlue Preview Nights, Engineering Weekend, & college events
- Advise LLC students about registration, course offerings, educational policies/regulations, and administrative procedures
- Lead community discussions, host educational workshops, and serve as a mentor to LLC students
- Inform students about research opportunities, internships, & events within the university
- Create & use assessment tools to measure the impact of Residence Life Academic Initiatives (National Study of Living Learning Programs, MR Interview surveys, focus groups, benchmark studies)
- Support department-wide initiatives & programs (academic support, staff training, professional development)
- Develop marketing strategies including branding, website, newsletters, & various publications
- Chairperson to LLC Advisory Board, Academic Initiatives Committee, and Public Relations Committee
- Support university-wide committees: Making a Difference (Provost's Office), Student Affairs Young Professionals (Vice President's Office), Summer Reading (Dean of Students Office), among others
- Teach one section of EDP518 (Course title "Mental Hygiene") each academic year

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August 2005-May 2007 Office of Residence Life: University of KY Lexington, KY

### Hall Director

- Oversee daily administrative operations & maintain security of a 300+ capacity female residence hall
- Counsel and provided referrals for students with academic, career, and personal concerns
- Develop and oversee educational, social, cultural, & developmental programming events; budget management
- Supervise seven resident advisors and an assistant hall director; provide emergency response and crisis management
- Adjudicate student discipline hearings & provide education sanctions as needed

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May 2006-August 2006 Division of Student Affairs: University of KY Lexington, KY

### Student Affairs Intern

- Develop a student leadership handbook for use by Student Activities, Leadership, & Involvement
- Serve as a mentor to student leaders and contribute to the development of student programming
- Aid in the organization of the university-wide programs UK FUSION & Kentucky Welcome 2006

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August 2002- May 2005 Office of Residence Life: University of KY Lexington, KY

### Resident Advisor

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*References are available upon request.*