## NC STATE UNIVERSITY



Brought to you by University Career Center CALS Career Services College of Engineering

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When you log in to ePACK, make sure that your profile is complete & up to date to ensure that you have complete access to the system. The most important sections under this tab are: **Personal Information, Academic Information, & Privacy**. The Password section is where you can change your password and the Employment tab allows you to report to us any jobs or internships that you are hired for.

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The Documents tab is where you will upload your resume(s), cover letters, and/or unofficial transcripts. It is also where you can find complete user-guides for the system and video tutorials.

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Under the Jobs tab, there are 2 types of jobs/internships that you can view- ePACK & national. ePACK positions are ones that employers are specifically targeting NCSU students for, and national positions are ones that have been posted at colleges across the country. In both sections you will find positions located in NC and elsewhere.

\*For specific search tips, see the video tutorial located in this section.

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The Interview tab is where you can find out what companies will be interviewing for jobs/internships on campus. If you meet the qualifications for the position, you can submit your resume. If you are selected for an interview, you will be notified by email.

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The Events tab contains information about all the career fairs and employer information sessions on campus. See what companies are registered for the career fairs so you can research them ahead of time. Some information sessions will require you to register ahead of time, so be sure to pay attention to the details.