



REQUEST A PROGRAM

from the Career Ambassadors

Topics presented by Career Ambassadors

- Overview of UCC services
- Career fair preparation
- Resume writing
- Interview preparation
- ePACK for internships & entry-level jobs

Request a program by emailing your topic of interest and possible dates/times to Jane Matthews, jane_matthews@ncsu.edu. Please allow at least 2 weeks advance notice so that we can secure speakers, and you can effectively advertise the program.

We look forward to working with you to make your event fun and informative for students. Based on prior experience with outreach programs, we have a few requests to make sure our program is as successful as possible.

- Please let us know if you have a laptop/LCD projector available in the presentation room – we will provide our own when necessary.
- Please advertise your event at least 3-6 days prior! We like an audience – please ensure that at least 5 students will be in attendance so that it is a good use of our ambassadors' time.

Updated 2011