

SAMPLE THANK YOU LETTER

print version

November 3, 2011

Mr. Alex Webster
College Recruiting
Allscripts
8529 Six Forks Rd.
Raleigh, NC 27615

Dear Mr. Webster:

Thank you for attending the networking event organized through Mu Sigma Rho this week. Members found this event to be one of the most valuable this semester!

I also appreciate the time you spent with me discussing the Analyst position. As you may remember, I am graduating in May with a B.S. in Statistics and eager to contribute my strong analytical and project management skills, I would like to restate my strong interest in this position, and have attached a copy of my updated resume for your review. I look forward to talking with you further.

Sincerely,

Uma Shah

Uma Shah

Senior, Statistics
President, Mu Sigma Rho
North Carolina State University
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