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## **REQUEST FOR QUOTATION NO. 2B / 2018**

**ON ORDER FOR PURCHASE LINE FOR PRODUCTION AND  
LAMINATION CORRUGATED BOARD - LAMINATING MACHINE**

SŁONE, 11.04.2018



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**1. Name and address of the Orderer.**

ROYALPACK, Tatar Sp. j.

Al. Brzozowa 2A, SŁONE

66-008 Świdnica

POLSKA

KRS: 0000378072, NIP: 9730992496, REGON: 080502765

**2. Procedure of awarding contracts.**

Request for proposal compliant with the competitiveness principle.

The Orderer allows for negotiations.

Contract within the project titled "Range of innovative reusable cardboard packaging with innovative features and landmark performance parameters".

**3. Description of the object of the contract.**

**Line for the production and lamination of corrugated board - automatic laminating machine**

The object of the contract is the delivery and installation of an **automatic laminating machine** operating in the in-line system for gluing of previously printed offset sheets of paper with corrugated cardboard fed in the form of a web from 2 Single Facers.

**3.1 Functions, parameters and equipment necessary** - if any of these necessary parameters are not met the Tenderer's offer shall be rejected

**3.1.1 Necessary functions:**

**Automatic laminating machine enabling:**

- 1) laminating of simultaneously produced open single and double-flute corrugated webs - machine working in the in-line system, combined with two Single Facers
- 2) production of single-face corrugated sheets (single-face corrugated web conveyed from a Single Facer) and their lamination with offset printed sheets
- 3) production of open double-flute corrugated sheets (2 single-face corrugated webs transferred from 2 Single Facers) and their lamination with offset printed sheet
- 4) production of single-face corrugated sheets with pre-print paper as the inner layer of the web and its lamination with an offset sheet
- 5) production of close single-flute corrugated sheets with pre-print paper as the outer layer of the web
- 6) production of open single and double-flute corrugated sheets with various substrates, e.g. metallized (aluminum) and their lamination with offset printed sheets
- 7) production of close single-flute corrugated sheets with various substrates, e.g. metallized (aluminum), where pre-print paper will be used as the outer layer



### 3.1.2 Necessary parameters and equipment

- 1) maximum width of sheets no less than 1630 mm
- 2) maximum length of sheets no less than 1630 mm
- 3) maximum width of single-face corrugated web no less than 1640 mm
- 4) maximum line speed up to 220m/min or 12.000 sheets/hour
- 5) suitable for lamination offset printed sheets basis weight of 120-400 g/m<sup>2</sup> with open single and double-flute corrugated web B, E, F, G, N, EB, EE profiles
- 6) equipped with an electronic lamination unit where lamination, alignment (registration) and readjusting of the offset sheets takes place during their motion without stopping them. Control and readjusting of the sheet in motion by electronically controlled servo axles
- 7) the lead edge of the printed sheet and corrugated board are recorded optically, the length of the top sheet overlapping is adjustable in motion without stopping the sheet at any time on the control panel
- 8) electronically controlled alignment, guidance, fits of each offset sheet in "fly" without stopping. Lateral printed sheet adjustment during sheet motion
- 9) laminating accuracy: +/- 1 mm
- 10) automatic height adjustment of the suction head on the printed sheet feeder
- 11) equipped with 2 glue sections: the first for laminating open single and double-flute corrugated board, the second one for gluing 2 webs of single-face corrugated board for the production of open double-flute corrugated web
- 12) gluing units with auto glue feeding
- 13) electromagnetic glue flow meter: measurement and evaluation of glue consumption, current consumption in g/m<sup>2</sup> on the control panel
- 14) tear tape applicator giving the possibility of application at least 4 tear tapes into open single or double-flute corrugated web that is used in the production of boxes with a tear tape. The width of the tear tape from 5 to 15mm.
- 15) additional carrier sheet feeder giving the opportunity to work with sheets corrugated board applied from the outside - sheet-to-sheet laminations
- 16) cut-to-register mark cutting system that enables the use of pre-print paper from the inside of the cardboard web. This system synchronizes the cut with the register marks of pre-print web
- 17) additional scanner extending the cut-to-register-system with the possibility of synchronizing the cutting of the web, when pre-print paper is used as the outer layer of cardboard
- 18) automatic detection of the corrugated cardboard web splice made with metallic tape and rejecting this connection by a waste ejector from the line
- 19) ultrasonic double sheet detector (printed sheets), the detected double sheet is automatically ejected from the line
- 20) scanning of the printed sheets: misfeeds of the printed upper sheet prevents the delivery of the glued and cut-off sheet from the corrugated cardboard web, the waste ejector is activated
- 21) automatic printed sheet feeder with non-stop operation equipped with automatically inserted non-stop rods and automatic pallet exchange system consisting of 3 plastic modular flat conveyors and a control panel
- 22) Format set-up and changes – automatically
- 23) automatic non-stop down-stacker equipped with a conveyor system for automatic pallet exchange consisting of 4 plastic modular flat conveyors, pallet dispenser and control panel





- 24) dancer (compensator) roller system necessary for in-line production, keeping the tension of the single face web and synchronizing the operation of a laminating machine (laminator) with single facers (2 x Single Facer)
- 25) length of the single sheet compression section min. 6m
- 26) 4 disk web side cutter blades with automatic set-up, trimming both edges of the web from 10 to 100 mm
- 27) feeding and guiding the web by vacuum belts
- 28) air-conditioned control cabinets
- 29) machine control via a touch screen panel
- 30) computer recording of machine settings for approx. 1000 orders
- 31) setting the next order and data correction at any time during machine operation
- 32) rotary cross cutting knife unit with two rotary knife-cylinders with helical cut-off blades, controlled by a servo system
- 33) extended sheet feeder bridge

### **3.2 Code according to the Common Contract Glossary: 42000000-6 Industrial Machines**

### **3.3 Costs of possible trainings shall be paid by the supplier.**

#### **4. Order completion term.**

II quarter of the year 2019

#### **5. Desired payment terms**

- 10% prepayment within 14 days after ordering - bank guarantee of advance payment
- 10% second prepayment 7 months before delivery - bank guarantee of advance payment
- 70% before shipment of the object of the contract - bank guarantee of advance payment
- 10% after confirming the completeness of delivery and signing a positive protocol receipt, 14 days from the date of invoice.

The payment terms receive additional points — according to the description in Paragraph 16. Criteria for tender assessment and their calculation method description.

#### **6. Place of delivery**

ROYALPACK, Tatar Sp. j.  
Al. Brzozowa 2A, SŁONE  
66-008 Świdnica  
POLSKA



**7. Partial contracts.**

Partial tenders are not allowed by the Orderer.

**8. Variant tender information.**

Variant tenders are not allowed by the Orderer.

**9. Description of procedure participation conditions and the method of determination if these conditions are met.**

**9.1** Contractors meeting the following conditions are allowed to participate in the procedure:  
permission to conduct activity or actions within the scope of the object of the contract.

**9.2** The assessment of the compliance with the conditions in this procedure shall be made on a "meets/doesn't meet" basis based on information contained in documents and declarations submitted by the Contractors.

**10. List of declarations and documents to be submitted by the contractors in order to meet the procedure participation conditions.**

To meet the condition stipulated in Paragraph 9.1:

An up-to-date extract from the appropriate register or an up-to-date certificate of entry into the business activity register should the entry into the register or a certificate of applying for an entry to the business activity register are required by separate regulations, issued not sooner than 6 months before expiration of the tender submission period.

**11. Description of tender preparation method**

- 1) The tender shall be prepared according to the description of the contract. The Tenderer shall pay all costs related to the tender preparation and submission.
- 2) The tender shall be submitted on the form being an appendix to the request for proposal.
- 3) Documents specified in Paragraph 10 of the request for proposal shall be attached to the tender.
- 4) The tender shall be prepared in Polish or in English version

**12. People authorised to contact the Contractors:**

Andrzej Tatar  
tel. 0048 603 600 332  
e-mail: [andrzej.tatar@royalpack.com.pl](mailto:andrzej.tatar@royalpack.com.pl)

**13. Place and time of tender submission.**

Offers should be submitted in person or by post to the address of the Ordering Party:  
ROYALPACK, Tatar Sp. J., Al. Brzozowa 2A, SŁONE, 66-008 Świdnica, Poland  
or by e-mail to the following address: [andrzej.tatar@royalpack.com.pl](mailto:andrzej.tatar@royalpack.com.pl)  
no later than 15.05.2018 until 14.00



The date of receipt of the tender by the Orderer shall be the tender submission date. Tenders submitted after the date stipulated in the request for proposal shall not be considered.

#### 14. The date of binding the offer.

The Contractor remains bound by the offer for a period of 60 days. The period begins with the deadline for submission of offers.

#### 15. Date and place of tender opening.

The tenders shall be opened on 15.05.2018, at 3 o'clock p.m.

at the Orderer's premises. Public tender opening is not foreseen by the Orderer.

#### 16. Criteria for tender assessment and their calculation method description.

The maximum number of points possible to obtain - 100

No.	Name of the criterion	Weight	The way of awarding points
1.	Net offer price	60 points	Evaluation based on the offer form  net minimum offered price $C = \frac{\text{net minimum offered price}}{\text{the price of the tested net offer}} \times 60 \text{ point}$
2.	Guarantee period	17 points	Points will be awarded in the following way: <ul style="list-style-type: none"> <li>Guarantee up to 12 months - 0 points</li> <li>Guarantee from 13 to 24 months - 5 points</li> <li>Guarantee over 24 months - 5 points + 1 point for each subsequent month - the maximum possible number of points to be earned in this criterion is 17 points</li> </ul>
3.	Service response time at the registered office of the ordering party	10 points	Points will be awarded in the following way: <ul style="list-style-type: none"> <li>reaction time up to 24 hours - 10 points</li> <li>reaction time from 25 to 48 hours - 3 points</li> <li>reaction time over 48 hours - 0 points</li> </ul>
4.	Desired payment terms	13 points	<ul style="list-style-type: none"> <li>compatible with the query - 13 points</li> <li>other than in the query - 0 points</li> </ul>





The notes shall be rounded to two decimal places. The Orderer shall award the contract to a contractor whose tender meets all conditions and requirements and receives the highest number of points.

The value of the object of the contract given in a foreign currency shall be translated into PLN at the mid-rate of the National Bank in Poland on the tender opening day.

In the case more than one tenderer achieves and identical number of points, the Buyer shall be entitled to choose the supplier.

#### **17. Scope of contract changes made as a result of the conducted proceedings:**

The Orderer reserves the right to conduct negotiations in order to reduce the price of the contract, change the terms of payment and change the date of contract fulfillment. It allows the possibility of introducing minor changes in the scope of the contract that have no impact on the value of the concluded contract.

Change of the provisions of the concluded contract may take place with the consent of both parties, expressed in writing under pain of nullity.

#### **18. Entities connected to the Orderer personally or financially are not allowed to participate in the procedure.**

Financial or personal connections mean mutual relations between the beneficiary and persons authorised to undertake obligations on behalf thereof, or persons taking actions related to the preparation and performance of the contractor selection procedure on behalf of the beneficiary and the contractor, those relations being in particular:

- 1) participation in a company as a partner of a civil partnership or limited partnership;
- 2) ownership of at least 5% of shares or stakes;
- 3) function of member of supervisory or managing authority, signing clerk, proxy;
- 4) such a legal or factual relation that can give rise to justified doubts about the impartiality in the contractor selection, especially in the case of marriage,
- 5) linear consanguinity or affinity, collateral consanguinity or affinity to the second degree, adoption, care or guardianship.

#### **19. Other information.**

By submitting a tender the Tenderer agrees on revealing the details of the tender to the rest of the Tenderers. The Tender shall have the right to disagree to inform on technical details of the object of the contract.

The Orderer reserves the right to:

- 1) change the conditions of awarding contracts according to Section 16;
- 2) cancel the procedure;
- 3) reject all presented tenders without giving reasons;
- 4) leave a tender non-compliant with the requirements of this request for proposal unconsidered.



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In the above cases, the Tenderers shall not be entitled to any claims against the Orderer. The Orderer informs that the procedure is not proceeded based on the Government Procurement in Poland Act of January 29, 2004 - Public Procurement Law, therefore remedies specified in this Act cannot be applied.

The appendices to the present document are:

1. Tender form
2. Declaration of the lack of connections
3. Confirmation of compliance of the object of the contract with the requirements

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NIP 973-099-24-96, Regon 080502765

WŁAŚCICIEL  
  
Andrzej Tatar