Damilola Kehinde Oladimeji

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**Summary**

A highly committed, consistent and resilient individual who loves to utilize every available opportunity to impact lives and bring something out of nothing. Highly self-motivated, hardworking and result-oriented. A fast learner with strong ability to multitask and work under pressure. A thorough and organized individual ready to utilize my years of IT experience and comparative abilities in an advancing job at a dynamic organization and eager to add value to the firm's goal through creative thinking, as well as effectively working with a team of competent, goal driven and motivated individuals.

**Skills**

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| * Pay great attention to details * Committed and diligent in my work * Willing to learn and very open to learning new things * Excellent people skills * Online teaching * Working collaboratively | * Multitasking * MS Office * Research support * Report writing skills * Proficient in HTML, SQL, CSS, Autopsy, Oxygen, FTK |

**Experience**

Graduate Teaching Assistant|Computer Department Sam Houston State University - Huntsville, TX|08/2021 - Current

* Supported professor in implementing rigorous teaching and learning experiences.
* Assisted lead teacher in providing special accommodations for scholars.
* Educated students on laboratory safety and instructed on proper use of equipment.
* Documented and reported on student enrollment and progress.
* Assigned, accepted and graded students' work according to processes outline by professor, department and university.
* Evaluated students to uncover learning deficiencies and devise improvement plans.

ICT Teacher|Waldorf Knoll Academy|08/2020 - 08/2021

* Accomplishment
* Organize, maintain and manage class systems in proper working condition
* Teach students and learners to use computers
* Design and develop appropriate computer instructional material
* Manage and monitor student behavior
* Initiate and implement systems, procedures and other student management issues
* Develop and implement lesson plans and classroom activities in consistent with the student management issues
* Conduct group training sessions
* Determine and troubleshoot technology services for staff
* Integrate special lesson plans with core academic curriculum.

Programs Intern/ IT Support Intern|National Information Technology Development Agency, NITDA|11/2016 - 12/2017

* And Accomplishments
* Assisted the Programs Team
* Worked closely with the e-Government Development and Regulation (e-GDR) team
* Worked with the hardware department
* Ensured that all computer related hardware devices were working
* Installation of new hardware devices and components
* Used computers for various applications, such as database management and word processing
* Created, maintained, and entered information into databases
* Composed, typed, and distributed meeting notes, routine correspondence or reports, such as presentations or monthly reports
* Welcomed and attended to visitors and showed them the way to offices as well as assisting them to the location of the document they required
* Admin user privileges in the existing Management Information System (MIS)
* Updated the data into the MIS and Cross checking data entered into the MIS
* Day-to-day contact in the processes linked to the development of the applications IT regulation policies concerning IT related projects
* Contributed to routine meetings and technical follow-up.

Intern|Nigerian National Petroleum Corporation, NNPC|07/2015 - 09/2015

* Liaised with the hardware department
* Ensured that all computer related hardware devices were working
* Installation of new hardware devices and components
* Communicated with the auditing department to confirm accurate documentation of all equipment in the company
* Filed and maintained records.

Intern|Economic Community of West African States, ECOWAS|07/2014 - 09/2014

* Worked with the Computer department
* Learnt a lot about access controls, and installation of Cisco Network equipment within the organisation
* Worked closely with the team in the server room to ensure all IT related tasks operated properly, by being accountable for ensuring the network systems are easily accessible by any and all users in the network structure as well as carrying out extensive routine check to ensure work-tools relating to my scope of job description are effectively up and running at all times
* Issued and maintained user PCs, storage devices and network devices
* Assisted staff members with IT issues relating to either their computers, printers, emails etc
* Responsible for carrying out regular maintenance on IT work-tools in the departments attached to, liaison official between the bank IT department and other departments on Hardware related issues.

**Education and Training**

Sam Houston State University  |   Huntsville, TX

Ph.D.: Digital Forensics

University of Bedfordshire  |   Luton, England, UK  |  01/2019

Master of Science (M.Sc: Computer Security and

Afe Babalola University  |   Ekiti, Nigeria   |  01/2016

Bachelor of Science (B.Sc. (Hons: Computer Science

First Class Honors (, GPA: 4

Federal Government Academy  |   Suleja, Nigeria   |  01/2012

First School Leaving Certificate

**Certifications**

Graduate member Computer Professionals (Registration Council of Nigeria) - CPN. 2016 Management and Information System (MIS) Certificate. 2016 Information Communication 3 (IC3) Certificate. 2012

**Personal Information**

Date of Birth: 8th November, 1995 Sex: Female State of Origin: Osun Nationality: Nigerian

**Languages**

Good oral and written English skills