

Oluwadamilola Olabisi

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EDUCATION

Bachelor of Computer Science, Major, Co-op Option

September 2020-Present

Carleton University, Ottawa, ON

- Second Year Standing, CGPA 10.70/12.0, (A-)
- Dean's List (2021)
- A. Davidson Dunton Scholarship (2021)
- Carleton University Entrance Scholarship (2020)
- Award of Excellence for International Students (2020)
- Expected Graduation Date: February 2025

AVAILABILITY

Available for 4 months beginning May 2022

RELEVANT SKILLS, EXPERIENCES AND ACCOMPLISHMENTS

Technical Skills

- Programmed using JavaScript, pug, html, CSS, MongoDB database, git to create a webpage
- Completed several assignments using knowledge of Java and Python
- Demonstrated analytical skills by breakdown coding questions and determining the best way to code with a fast runtime and saving space in program
- Fabricated 3D structural drawing in AutoCAD.

Communication Skills

- Collaborated with five team members to create and develop content for black history month
- Providing high-quality notes and uploading notes within the 72hour time period for Paul

Menton Centre students

WORK EXPERIENCE

COVID-19 Ambassador

September 2021-Present

Carleton University, Ottawa, ON

- Verifying the use of the University's Thrive technology to electronically screen anyone entering designated buildings
- Arriving early before shift starts to record attendance and get designated building stationed
- Working with a team and paying attention to details to ensure the completion of the screening process
- Providing a high level of Service Excellence being first point of contact for guests and the public

- Escalating conflict situations to Site Facilitators and educating the public on COVID-19 health and Safety guidelines

Customer Service Representative

June 2021-September 2021

LCBO, Ottawa, ON

- Interacted and created positive experience with customers, co-workers, wholesale and trade representatives
- Managed all cash, debit and credit transactions on the provided POS system making sure customers were given the right amount for cash change
- Developed vital communication skills working in a high-stress environment while prioritizing customers need and shared product knowledge of drinks by providing them what they asked or a suggestion of a better option

VOLUNTEER EXPERIENCE/ EXTRA-CURRICULAR ACTIVITIES

International Orientation Ambassador

June 2021-Present

Carleton University, Ottawa, ON

- Developing content with a team for online events and facilitating events for international students at Carleton University to help new student navigate the university.
- Communicating and answering questions from incoming international students.

Notetaker, Fall Semester

September 2021-December 2021

Carleton University, Ottawa, ON

- Provided high-quality notes in a timely manner and ensured effective communication and clarity to facilitate learning
- Maintained confidentiality and professionalism while interacting with professional staff and note-taking recipients

ISSO Black History Month Committee Volunteer

January 2022-March 2022

International Student Services Office

- Collaborated with Committee members to develop, organize, and implement Carleton's inaugural ***"Black Experiences in A Foreign Land: Black International Student Panel and Club Showcase"***
- Identified/created/executed engaging activities to correspond with intended program outcomes
- Liaised with campus partners to identify event panelists and club showcase representatives
- Facilitated/participated in a panel discussion dedicated to supporting Carleton University's Black international student community
- Executed on-site event logistics, including registration, technical support, and food set-up