**Oluwadamilola Olabisi**

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**EDUCATION**

**Bachelor of Computer Science, Major, Co-op Option September 2020-Present**

Carleton University, Ottawa, ON

* Second Year Standing, CGPA 10.70/12.0, (A-)
* Dean’s List (2021)
* A. Davidson Dunton Scholarship (2021)
* Carleton University Entrance Scholarship (2020)
* Award of Excellence for International Students (2020)
* Expected Graduation Date: February 2025

**AVAILABILITY**

Available for 4 months beginning May 2022

**RELEVANT SKILLS, EXPERIENCES AND ACCOMPLISHMENTS**

**Technical Skills**

* Programmed using JavaScript, pug, html, CSS, MongoDB database, git to create a webpage
* Completed serval assignments using knowledge of Java and Python
* Demonstrated analytical skills by breakdown coding questions and determining the best way to code with a fast runtime and saving space in program
* Fabricated 3D structural drawing in AutoCAD.

**Communication Skills**

* Collaborated with five team members to create and develop content for black history month
* Providing high-quality notes and uploading notes within the 72hour time period for Paul Menton Centre students

**WORK EXPERIENCE**

**COVID-19 Ambassador September 2021-Present**

Carleton University, Ottawa, ON

* Verifying the use of the University’s Thrive technology to electronically screen anyone entering designated buildings
* Arriving early before shift starts to record attendance and get designated building stationed
* Working with a team and paying attention to details to ensure the completion of the screening process
* Providing a high level of Service Excellence being first point of contact for guests and the public
* Escalating conflict situations to Site Facilitators and educating the public on COVID-19 health and Safety guidelines

**Customer Service Representative June 2021-September 2021**

LCBO, Ottawa, ON

* Interacted and created positive experience with customers, co-workers, wholesale and trade representatives
* Managed all cash, debit and credit transactions on the provided POS system making sure customers were given the right amount for cash change
* Developed vital communication skills working in a high-stress environment while prioritizing customers need and shared product knowledge of drinks by providing them what they asked or a suggestion of a better option

**VOLUNTEER EXPERIENCE/ EXTRA-CURRICULAR ACTIVITIES**

**International Orientation Ambassador June 2021-Present**

Carleton University, Ottawa, ON

* Developing content with a team for online events and facilitating events for international students at Carleton University to help new student navigate the university.
* Communicating and answering questions from incoming international students.

**Notetaker, Fall Semester September 2021-December 2021**

Carleton University, Ottawa, ON

* Provided high-quality notes in a timely manner and ensured effective communication and clarity to facilitate learning
* Maintained confidentiality and professionalism while interacting with professional staff and note-taking recipients

**ISSO Black History Month Committee Volunteer January 2022-March 2022**

International Student Services Office

* Collaborated with Committee members to develop, organize, and implement Carleton’s inaugural “***Black Experiences in A Foreign Land: Black International Student Panel and Club Showcase***”
* Identified/created/executed engaging activities to correspond with intended program outcomes
* Liaised with campus partners to identify event panelists and club showcase representatives
* Facilitated/participated in a panel discussion dedicated to supporting Carleton University’s Black international student community
* Executed on-site event logistics, including registration, technical support, and food set-up