

OPEYEMI DAMIOLA ADEAGBO

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 Lagos State, Nigeria

Date of Birth: 1st March 1997 | **Marital Status:** Single | **Nationality:** Nigerian

PROFILE SUMMARY

Detail-oriented and analytical **Internal Auditor** with a background in **Mathematical Sciences**, offering a strong foundation in accounting, financial reporting, and regulatory compliance. Skilled in evaluating internal controls, risk assessment, and process improvement. Proficient in **Sage 50**, **Microsoft Office Suite**, and other audit tools. Currently pursuing **ACA certification** to enhance professional competency in audit and financial management. Dedicated to upholding integrity and safeguarding organizational assets through accurate and strategic auditing practices.

CORE COMPETENCIES

- Internal Control Review & Compliance
 - Risk Assessment & Mitigation
 - Statutory Regulatory Compliance
 - Financial Analysis & Reporting
 - Audit Documentation & Reconciliation
 - Sage 50 & Microsoft Office Suite
 - Report Writing & Data Interpretation
 - Ethics, Integrity & Confidentiality
 - Time Management & Detail Orientation
 - Continuous Learning & Adaptability
 - Communication & Interpersonal Skills
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KEY ACHIEVEMENTS

- Conducted cost analysis at **Taeillo**, resulting in **48.98% expense reduction**.
- Led a routine stock count exercise that reduced shrinkage from **59% to 7%**.
- Recommended conversion of waste products into additional revenue streams (e.g., cartons and planks).
- Identified and addressed process/control gaps to improve operational efficiency and transparency.

PROFESSIONAL EXPERIENCE

Internal Auditor

Taeillo, Lagos

April 2025 – Present

○ *Zoho books (Expert level)*

- Performed internal audits to assess and enhance the effectiveness of internal controls.
- Reviewed financial records and procedures to ensure compliance with regulations and company policies.
- Investigated variances in financial reports and submitted findings to senior management.
- Collaborated with cross-functional teams to strengthen risk mitigation strategies.
- Supported the preparation of audit documentation for external auditors and tax authorities.

Mathematics & Financial Accounting Educator (NYSC)

Fountain of Life Schools, Lagos

September 2023 – June 2024

- Delivered lectures in Mathematics and Financial Accounting to senior secondary students.
- Developed practical learning methods to improve academic engagement and understanding.
- Monitored student performance and provided personalized academic assistance.
- Participated in curriculum planning and school administrative tasks.

Junior Accountant

ECISA International Ltd, Lagos

March 2023 – March 2024

○ *Sage 50 Compliant (Intermediate level)*

- Assisted in financial statement preparation and account reconciliation.
- Ensured documentation compliance with internal control standards.
- Supported audit processes and contributed to budget and planning sessions.

EDUCATION

Bachelor of Science (B.Sc.) in Mathematical Sciences

Ekiti State University – [March 2023]

Professional Certification

Institute of Chartered Accountants of Nigeria (ICAN) – In View

PROFESSIONAL TRAINING & SOFTWARE PROFICIENCY

- **Zoho books Accounting Software**
 - Financial Reporting & Tax Compliance Workshops
 - Microsoft Excel (Advanced), Word, PowerPoint
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REFERENCES

Available upon request.