JAN KASPER S. UDAUNDO

As a Licensed Professional Teacher in the Philippines, I have gained valuable experience through my work as a Computer Teacher in a site-school for one year, and almost five years as a Web Developer and Marketing Strategist in a corporate company. During this time, I have successfully built two websites for an E-commerce business and contributed to numerous projects for corporate companies. I pride myself on my ability to effectively and efficiently complete project procedures. I am skilled at maintaining my work to a high standard, and I work well with others. I am also a quick learner, always eager to expand my knowledge and skills.

Unit 612 – 3509 James Mowatt Trail SW
Edmonton, Alberta T6W 3X3
(825) 888-9401
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EXPERIENCE

Web Developer – Philippine E-Commerce Industry
Everdream Food Supplement Trading Inc.

Quezon City, PH
August 2019 – December 2023

•**HTML/CSS:** Proficient in HTML and CSS to customize Shopify themes and ensure design modifications align with brand requirements.

•**E-commerce Management:** Experienced in overseeing e-commerce platforms, adept at managing orders, inventory, and configuring payment gateways for seamless transactions.

•**UI/UX Design:** Skilled in crafting intuitive user interfaces within the Shopify ecosystem to enhance user experience and engagement.

•**SEO Optimization:** Well-versed in optimizing Shopify websites for search engines through strategic keyword research, meta tag optimization, and content refinement to improve visibility and rankings.

•**Responsive Design:** Expertise in creating responsive Shopify websites that deliver consistent and appealing experiences across multiple devices.

•**Analytics and Reporting:** skilled in using Shopify or third-party analytics platforms to track and interpret performance data to make informed decisions and improve site performance.

•**Marketing and Sales Integration:** Experience integrating marketing tools or sales channels with Shopify, such as seamless social media integration or effective email marketing campaigns.

•**Team Collaboration:** Proven ability to collaborate effectively with designers, marketers, and fellow developers to deliver high-quality Shopify websites, leveraging collective expertise for optimal outcomes.

School Instructor I – Computer Technology
Divine Word College of Laoag

Laoag City, PH
June 2018 – April 2019

•**Technical Proficiency:** Mastery in teaching a variety of software applications like Microsoft Office Suite and profound knowledge of operating systems.

•**Digital Literacy and Cybersecurity:** Educating on digital literacy, responsible internet usage, and online safety and Teaching cybersecurity principles to safeguard personal information and data.

•**Problem-Solving and Support:** Providing technical support and troubleshooting assistance facing computer-related challenges. I always Encouraging critical thinking and problem-solving skills in when encountering technology issues.

•**Adaptability and Continued Learning:** Staying updated with technological advancements and integrating new tools.

SKILLS

- Shopify Development
- Front-End Development
- E-commerce Development
- SEO and Site Optimization
- Version Control and Deployment
- Troubleshooting and Problem-Solving
- UI/UX Design (Adobe Applications)
- Microsoft Office Suites
- Analytics and Reporting
- Email Security & Anti-Spam Solutions
- Windows, MacOS, iOS, and Android troubleshooting

AWARDS

Employee of the Year:
2021-2022
2019-2021

Excellence Award:
Highest Overall Sales
2021-2022
2019-2021

Customer Service Award:
2022-2023
2021-2022
2019-2021

LANGUAGES

English, Filipino, Iloco

EDUCATION

Bachelor of Technical Teachers Education
Major in Computer Technology
Mariano Marcos State University
June 2017
Laoag City, PH

ELIGIBILITY

Licensed Professional Teacher
Registration No.: 1648365
Valid Until: 01/05/2027

CERTIFICATES AND ACCREDITATION

Computer Hardware Servicing NCII
Certificate No.: 18012802000490
Valid Until: 01/14/2028

Visual Graphic Design NCIII
Certificate No.: 18012803011692
Valid Until: 10/29/2028

PROJECTS

Built Website for RANA Pharmaceutical Inc. Company
Website 1
https://www.ranapharmaceutical.com/

Built Website for Vibrant Glamour Company
Website 2
https://vibrantglamour.ph/