

TO

THE AGM (HR)

BHARATIYA MAHILA BANK LTD.

NEHRU PLACE, NEW DELHI

SUBJECT:- Reimbursement Of House Rent Lease Amount

Dear Maam,

I am Vikash kumar, EC No.-00096 an Employee of your organization, have been posted in IT office, Mumbai, I have taken a leased accommodation at CBD Belapur.

As per the requisite I need to deposit security money, along with one month rent in advance and brokerage (equal to one month rent).

Following details are given below:-

1. Security Money : Rs. 50,000

2. Rent per Month : Rs. 12,000

3. Brokerage : Rs. 12,000

Owner Account Details :

Mr. Ashok Pandurang Jethé

Account no.-121510100017638

IFSC Code – BKID0001215

Bank Of India, Mahad (Maharashtra)

Broker Account Details :

Mr. Vishal Aditwar Koli

Account No.- 32686363477

IFSC Code- SBIN0013551

State Bank Of India, CBD Belapur

Scanned Copy of all the agreement and requisite documents are attached with this mail.

Kindly, Credit the above mention amount in the accounts of owner and broker, so that I can take the possession of the flat as soon as possible.

Yours Sincerely

Vikash Kumar
Vikash Kumar

Probationary Officer(IT office)

EC No. 00096

Contact – 8877300322, 8409633885