

TRAINING APPLICATION FORM

1. Applicant Part: *Fill out all the blanks clearly. Any blank is unacceptable.*

Full Name	Vo Minh Thanh	Division/ Group	FSU1.BU5
Job title	Developer	Current Contract type	Long term
I want to register for training course	70 – 486 Developing ASP.NET MVC Web Applications	Budget Owner¹	HO
Provided by	Microsoft	Place	VDC Training Da Nang
Duration	2 months	From 15/12/2014 to 15/02/2015	
Training hours	<input type="checkbox"/> Full time	<input type="checkbox"/> Part-time	<input checked="" type="checkbox"/> Free time
Total fee	2.164.000 vnd	Of which	Training fee 2.164.000 vnd Other fees (if any)
The rate out of above <u>total fee</u> I want FSOF to sponsor:		100	(%)
Reason of applying (relevance to your work): - Improve my skill about MVC. - Get the best certification for self. - Seek Onsite opportunities.			
During training, I want to: <input checked="" type="checkbox"/> Work as usual and keep 100% salary <input type="checkbox"/> Work part-time: ____% workload and get ____% salary <input type="checkbox"/> Be moved to Collaborator Contract: _____ <input type="checkbox"/> Take vacation without salary: _____			
During training, I <input checked="" type="checkbox"/> Can return to work anytime required <input type="checkbox"/> Cannot return to work			
Date: ____/____/____		Signature: _____	

2. Management Part

	Verified by ²	Reviewed by	Approved by
Salary during training (%)			
Training fee FSOF will sponsor and reason for the approval ³			
Signature and Full name	Nguyễn Lê Hồng Nhật	Nguyễn Đức Hiếu	Đoàn Thị Mỹ Thường

¹ Training in charge person of Group will put information

² If budget owner is HCD Branch, DL initiates, GL verifies, Training Officer reviews and Training Manager of Branch approves; if budget owner is OG or BAG (not HCD), DL verified, Training In charge person of Group reviews and GL approves.

³ In case the sponsored rate approved is different from the normality of FSOF training policy, Management should write down clearly the reason

Date:	----/-----/-----	----/-----/-----	----/-----/-----
--------------	------------------	------------------	------------------