

## Cycle Sign-off Certificate

To be completed after cycle-build or expiration of previous sign-off.

Make:	Model:	Colour:	Size:
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### Torque Settings Checks

ITEM	TORQUE SETTING (Nm)	Checked?
Front Wheel Nuts		
Rear Wheel Nuts		
Headset Retaining bolts / threaded nut		
Stem / Handlebar bolts.		
Brake / Gear lever bolts.		
Pedals		
Crank Arm bolts / locknuts		
Seat post clamp		
Seat clamp		
Front and rear derailleur bolts		
Rack bolts		
Front Brake mounting bolts		
Front Brake Caliper bolts (disc split pin)		
Rear Brake mounting bolts		
Rear Brake Caliper bolts (disc split pin)		

### Additional Checks

ITEM	Checked?
Sharp edges, handlebar end caps, cable ends.	
Frame alignment, fork alignment, tracking	
Cables and wiring secured.	
Braking: performance, calibration and ease of use	
Steering: ease of use, smooth, stem security and feel.	
Wheel Truth, 2mm run-out permissible.	
Wheel bearings smooth, no shake.	
Rim wear. Rims to be stable at type 30% over-pressure.	
Spokes all in good condition and tight	
Tyre condition, sides, tread and pressure.	
Drivetrain: Chain check, derailleur check, gear-shifting check.	
Pedal alignment and BB shake.	
Saddle: security and tilt.	
Lighting: rear reflector+lamp, front lamp (and reflector for dynamos systems). Amber reflectors on pedals.	
Bell, ringing and secured.	

List any other accessories below:	Checked?

This cycle has been checked according to the CTC Hire Standard, available at [cycling.org](http://cycling.org), and deemed suitable for use by the public by the following qualified mechanic:

Signature:.....

Date.....

Print Name:.....

Valid for ..... calendar months