Make a plan—start at the end

PowerPoint　　　　**Brochure**　　　　**Presentation**

- information　　- information　　- PowerPoint
- individual　　- format　　　　- Audience
  Slides　　　　　　　　　　　　- Speaking
　　　　　　　　　　　　　　　　　　roles

TOPIC: benches
LEADERS: Phillip, Brendan

30 mins.

Information:
- Statistics
- how will we do it?
- why?

3 people

PowerPoint:
- Framework
- Add information

Brochure:
- Framework
- Add information
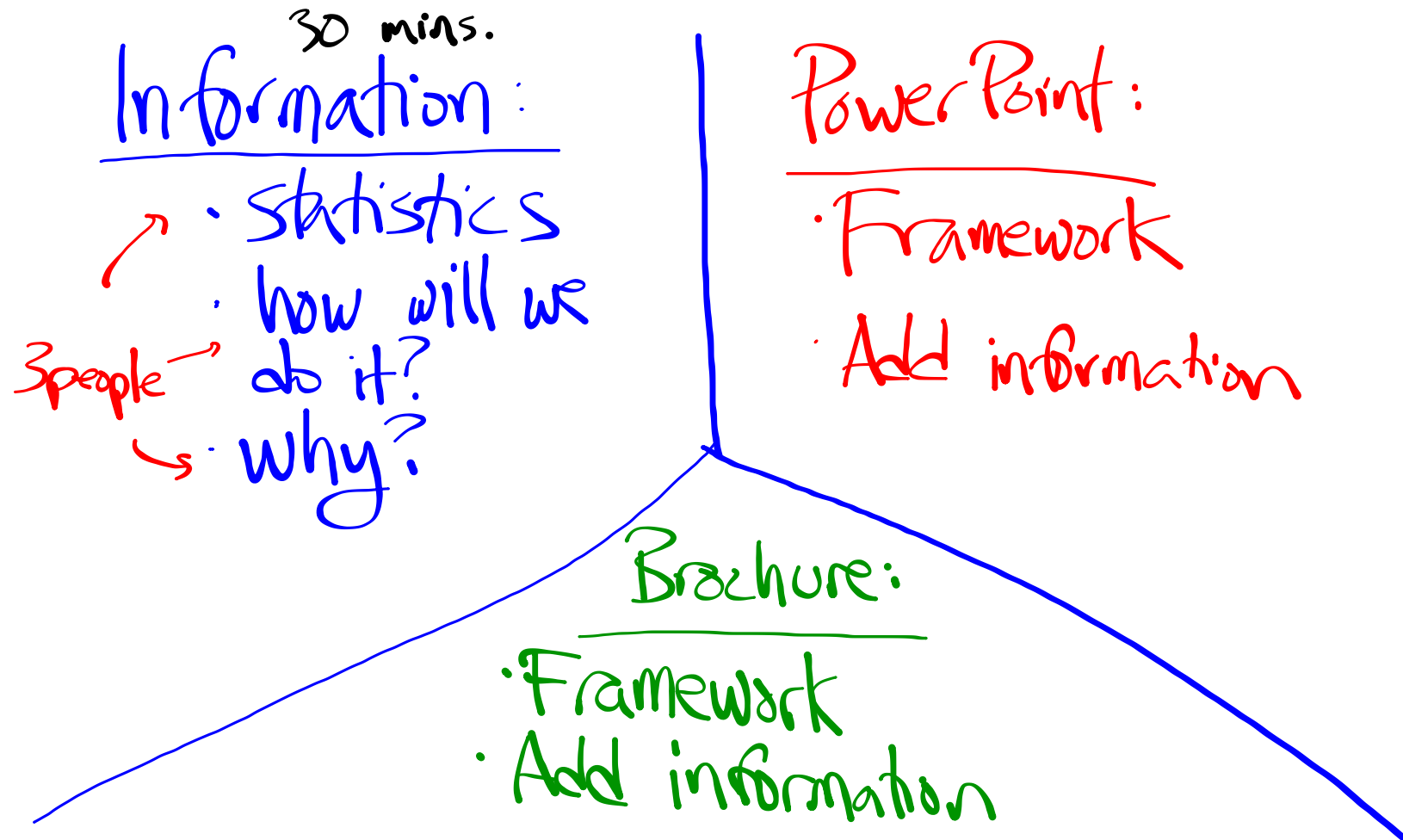
· Finish PP & Flyer (20 min.)

· Get presentation roles (add names)
decided (switcher)
(3 rehearsals)

☆ Get audience invited