

THE FIVE STEPS:

- ① a) Identify the variables you are given → LIST
b) Identify the variable you are trying to find
- ② Write equation you're going to use
- ③ Substitute the values from step 1a into the equation
- ④ Solve the resulting equation for the missing variable — use algebra and show all your work — **WRITE YOUR ANSWER WITH PROPER UNITS AND DIRECTION**
- ⑤ Check your work: Use algebra & take your answer and use it to find one of variables you were given (No SHORTCUTS!)