

Dear Parent/Carer

FOLLOW UP - AGREEMENT FOR LEARNING AND SUPPORT

We wrote to you prior enrolment seeking your support in helping students to be as successful as they can be. You may have overlooked this request for help hence this reminder.

MidKent College prides itself on helping students to make the very best of their time at College and to meet professional standards which will enable them to succeed in work and in life. I am writing to seek your help in supporting the College and your son/daughter to enable them to achieve on their course at the College.

One of the most important things for students is that they are supported and we recognise that you play a very important role in providing that support to them. This Agreement establishes what our expectations are of each other.

Many students do not appreciate that the number one reason nationally for students not achieving their qualification is that they either do not attend or they do not attend regularly and on time.

We would ask you to agree the following:

Agreement of Support

I/We agree to support the college to ensure that my son/daughter:

- Attends all lessons unless there is a valid reason.
- Is punctual for lessons.
- Arranges any holidays during the set holiday periods
- Organises appointments e.g. Doctors, Dentists, Driving Tests outside normal lesson times
- Keeps up to date with all course work
- Comes prepared for classes with the correct uniform (where needed) and equipment including pens and paper
- Attends any additional support classes deemed necessary by the curriculum team (these can include evenings and Saturday mornings).
- Complies with the Student Code of Conduct

The College Charter sets out what students can expect from the College and what we expect from students. This can be found on our website www.midkent.ac.uk

We offer a number of occasions where we give feedback on progress and areas where more concentration is needed. We would very much like to see you at these events so we can help to make your son/daughter successful in taking their first steps towards a career. Parent/Carer Evenings are your opportunity to receive this feedback and to have a look around the College. We will send you a letter of invitation when these dates are set. We will also be happy to talk to you about any concerns or issues you have so that we are working together to support your son/daughter.

Please complete the form overleaf with your contact details so we can maintain contact with you and update you on progress or issues throughout the year. Can you also ask the student to sign the agreement so that we all share a common understanding.

I would like to thank you for your support and I look forward to meeting you at our next parent/carers evening; the dates of which can be found on our website under the Parent Zone.

Yours faithfully

Assistant Principal

I/We agree to the terms of the Agreement between myself/us and MidKent College:

Parent/Carer details	Emergency Contact details if different from Parent/Carer details
Parent/Carer Contact Name: (Please Print)	Emergency Contact Name: (Please Print)
Course Name:	Mobile number:
Student Name:	Home phone number:
Your e-mail address:	
Mobile number:	
Home phone number:	
I have read and understand the Agreement. Signed: Date:	

Student Declaration I agree that MidKent College can share details of my learning programme and my general progress, attendance and punctuality with the above named person. Signed: Date:

This form should be completed, signed and returned to reception or forward to MIS.