

Pull Request Guidelines

Last updated by | Daniels, Steve | Oct 13, 2025 at 5:50 PM GMT+5:30

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Overview

Project Specific guidelines

Child Pages

Naming Pull requests

- Pull Request must have the relevant PBI Number (i.e. #12344567 in the title)

QA Steps

- All Pull Requests should include QA steps (i.e. curl, or steps to test functionality) where possible

Documentation

- All Pull Requests should include link to relevant documentation for review

Merging

The original requestor (i.e. the developer who opened the PR) **should** complete the PR.
The merge type **should** be set to "Merge (no fast forward)"

Ticket Controls

- Must have Pull request linked at a PBI level

Automated controls

PRs follow the following controls: [Pull Request Controls](#)

SLA

PRs should be merged within 2 working days of published so long as the [Pull Request Controls](#) have been met.

Comment Guidance

Developers are encouraged to comment on pull requests made by others as appropriate. This doesn't have to be if something seems off, but to ask question about implementations, to make suggestions on alternative approaches, or to offer praise for particular work.

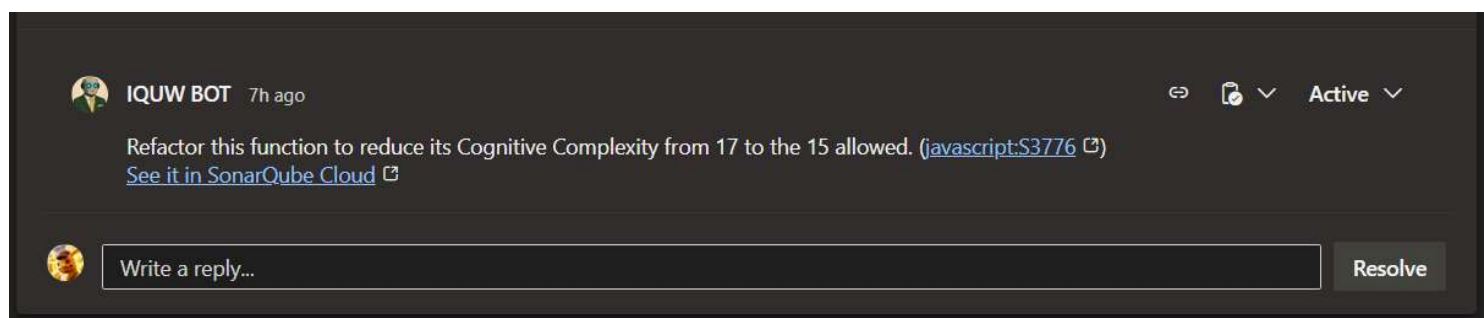
In general, the original commentor should resolve the comment, not the PR author.

IQUW Bot Comments

Various forms of automated tooling may comment on a pull request as the @<43B1DAD8-C116-6FDD-807B-50CEF6F8BE6C> account. Usually, these comments should be addressed before a pull request is completed. In general, subsequent runs

SonarQube Cloud

These comments are made when static analysis of the code by SonarQube detects something which may affect the maintainability or reliability of the associated line or block.



The screenshot shows a GitHub comment interface. At the top, the user 'IQUW BOT' is listed with a profile picture of a robot and a timestamp of '7h ago'. To the right of the username are icons for linking, pinning, and a dropdown menu, followed by the word 'Active' and another dropdown. The comment text reads: 'Refactor this function to reduce its Cognitive Complexity from 17 to the 15 allowed. ([javascript:S3776](#))' followed by a link 'See it in SonarQube Cloud' with an external link icon. Below the comment is a text input field with the placeholder 'Write a reply...' and a 'Resolve' button on the right.






You can view more details on the issue by clicking the "See it in SonarQube Cloud" link.

If you wish to disregard the comment, open it in the SonarQube UI and set it to either 'False Positive' or 'Accepted'

Copilot (TBA)

Comment Decorators

When commenting on a pull request, a developer **could** choose to add decorators to their comment to indicate the type of comment being made. These provide a useful visual indicator to others who may be reading the comment in future. They can be added using an emoji, or in plain text.

Emoji	Plain Text	Meaning	Notes
	-*	An idea or thought that could improve the commented code.	The comment will often include a suggestion code block.
	-?	A question about a decision or approach	
	-!	An error or omission that must be corrected.	Usually, this should be accompanied by the commentor marking the PR as 'Waiting for author' Generally, PR's should not be merged with unresolved comments of this type
	-+	Praise for something unique, interesting or novel	
	-.	A note for future reference.	May link to documentation or a follow-up Work Item