

DANE T. SKALSKI

[linkedin.com/in/dane-skalski/](https://www.linkedin.com/in/dane-skalski/)

Bellevue, WA

425-449-1389

daneki13@gmail.com

Education

Aug 2021 - May 2024
Pullman, WA

Washington State University

B.A. Business Administration: Finance and Management Information Systems

GPA 3.95

- Honors College, Honors and Business Innovation and Leadership Experience (HABILE)
- President's Honor Roll - Fall 2021, Spring 2022, Summer 2022, Fall 2022
- F.I.R.E. (Finance, Investment, and Real Estate) Club and MIS Club Member

May 2023 - Jun 2023
Florence, Italy

Istituto Lorenzo de' Medici

Studies Abroad

- Coursework in Marketing and Ancient Roman History

Experience

Apr 2022 - Sep 2022
Bellevue, WA

Manager

Norwood Community Swim Club

- Hired, supervised, evaluated, and scheduled 20 employees aged 15 to 19. Liaison between employees and board, advocated increasing swim lesson pay on behalf of employees
- Handled over 1,000 inquiries via email throughout the season. Clarified language used on the website and in documents distributed to club members based on member feedback
- Devised new digital tracking processes for proper maintenance, more accurate record keeping, and increased efficiency
- Developed an interface for viewing club member concession account balances leveraging the Square Developer Web API in Google's Apps Script
- Reassessed concession products and pricing by conducting price analysis and analyzing sales reports to suspend unpopular items while securing stock to meet demand
- Troubleshoot Square POS system to ensure uninterrupted operations

May 2021 - Jul 2021
Bellevue, WA

Assistant Coach

Norwood Community Swim Club

- Assisted in the training and oversight of 2 apprentice swim coaches
- Oversaw and evaluated approximately 120 swimmers aged 4-18
- Cooperated with other coaches in the creation and execution of swim practices

May 2018 - Jul 2021
Bellevue, WA

Lifeguard

Norwood Community Swim Club

- Supported the pool manager in the training of new team members
- Secured cash, checks, and credit cards from customers for sales and processed transactions in POS system
- Verified proper reporting of sales and counting of cash after each shift

Technical Skills

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|----------------------|----------------------|-----------------------|----------------------|
| • Microsoft Excel | • Python | • SQL | • Data Visualization |
| • Microsoft Access | • TypeScript | • Svelte/ SvelteKit | • Data Analysis |
| • Tableau | • LaTeX | • Database Management | • Jupyter Lab |
| • ERwin Data Modeler | • Google Apps Script | | • Git |