Juno

Resume & Cover Letters

Resume Sections to Consider

- Profile
- Contact Info
- Education
- Skills
- Work Experience
- Volunteer Experience
- Portfolio

Profile & Contact Info

Your "About Me" paragraph should be consistant in tone and content across all platforms. Edit for length if you need to!

• Find your story and try and tie everything you've done to what you're doing now. Use your unique experience and the *spark* to differentiate yourself!

• Where's the action? What are you doing vs. what you want to be doing.

• Make sure your contact info is easy to find and read!

• Include Portfolio, phone number, email, social media, GitHub, etc.

Education & Skills

Web Development Immersive Certificate, Juno College of Technology

Skills

- HTML5, CSS3, Sass

- JavaScript fundamentals, jQuery, React

- Working with APIs, and Firebase

- Responsive design

- Website accessibility requirements

- Version control & collaboration using Git and GitHub

- Paired programming & team-based development

- Using a modern text editor, snippets, and Emmet

- Project scope management

- Best practices for modern web development

Experience

- Relevant and recent!

- Don't include any experience older than 5 years if possible

- Stick to the experience you've gained between your most recent education and Juno

- Highlight any technical or tech adjacent experience

- Be specific: what technologies and/or software did you use? What metrics were you measured by? What goals did you achieve? What size projects or products did you work on or with?

- Even if you don't feel your experience is particularly relevant, include it to show longevity, any promotions, or leadership positions held.

- • Include volunteer experience with HY, CLC, e

Requirements

- PDF format only - Can be full colour and full bleed - consider your portfolio branding!

- Small files: nothing over 1MB, smaller if possible

- Must be one (1), 8.5 x 11 sized page only (do not use an A4 template!)

- Naming convention: firstname-lastname-resume.pdf

- Due Tuesday at 10am!

- **Hot tip:** proofread, proofread, proofread. Then, have a friend proofread again.

- **Extremely hot tip:** if you're using an online tool (aka Canva) - save and download OFTEN

Scott Fuller

Specifics!

Cohort 20

PROFILE

WEBSITE	scottfuller.ca
EMAIL	scottfuller4@gmail.com
PHONE	(647) - 773 - 3364

EXPERIENCE

G ADVENTURES | PRODUCT MANAGER
MAR - SEPT 2018

- Worked with global product teams to develop G Adventures tours.
- Wrote and built tour details in internal CMS software.
- Collaborated with in-house software team to improve elements of gadventures.com trip pages.

G ADVENTURES | PRODUCT COORDINATOR
SEPT 2015 – FEB 2018

- Supported product managers in development of G Adventures tours.
- Led an ancillary revenue development project, increasing revenue from global ancillary products by approx. $500,000 year-over-year.

Scott Fuller
FRONT-END WEB DEVELOPER

PROFILE

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ABOUT

I'm a front-end web developer from Toronto, with a passion for making the internet functional, beautiful and user-friendly. I love problem solving, challenges and creative thinking, and I'm looking to join a collaborative team and continue to grow my front-end skills. When I'm not behind my computer you can find me eating my way through the city, binge-watching reality TV, or on a plane to some far-away land.

EDUCATION

WEB DEVELOPMENT IMMERSIVE BOOTCAMP
HackerYou / 2018

BACHELOR OF COMMERCE
Ryerson University / 2014

SKILLS

- HTML5
- CSS3
- JavaScript (ES6)
- jQuery
- React
- Sass

- Git / Github
- Paired programming
- Firebase
- VSCode
- Web accessibility
- Public speaking

CONNECT WITH ME

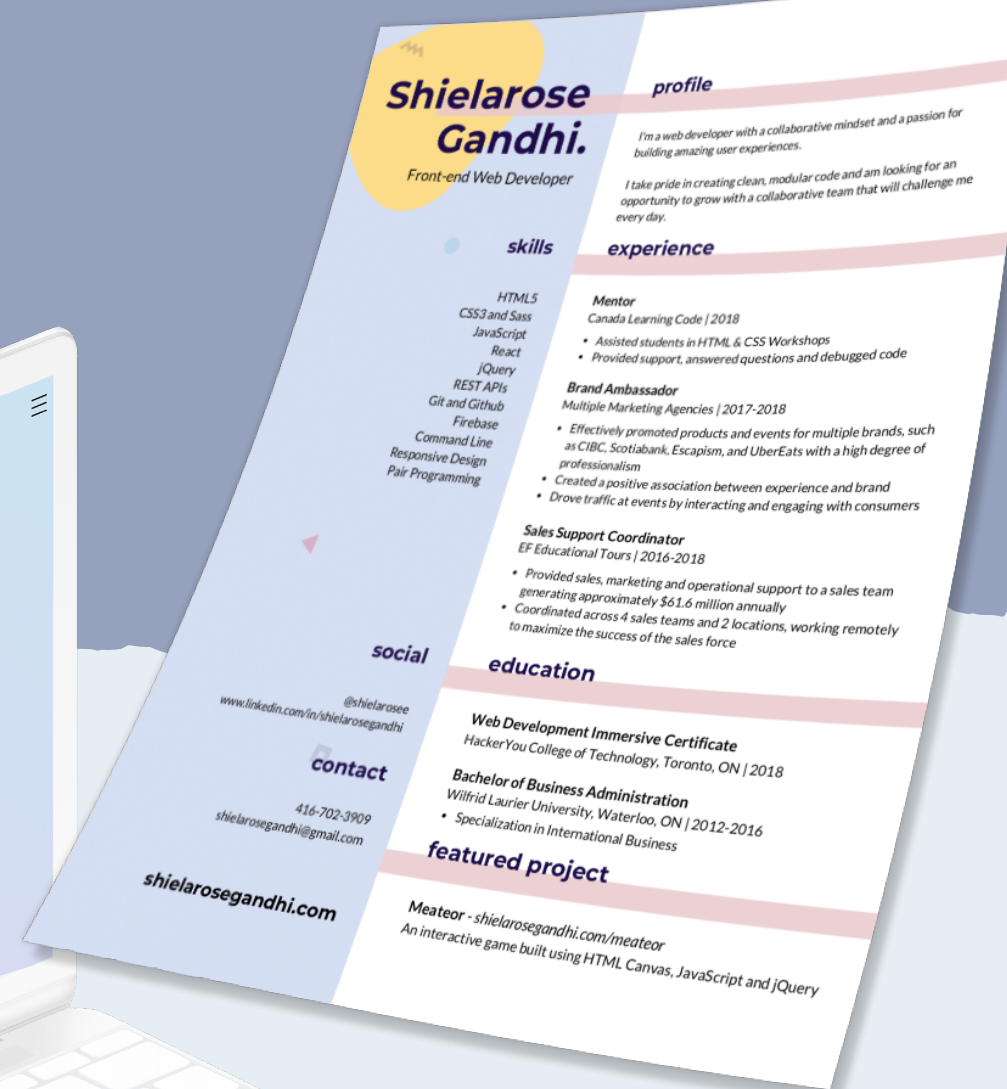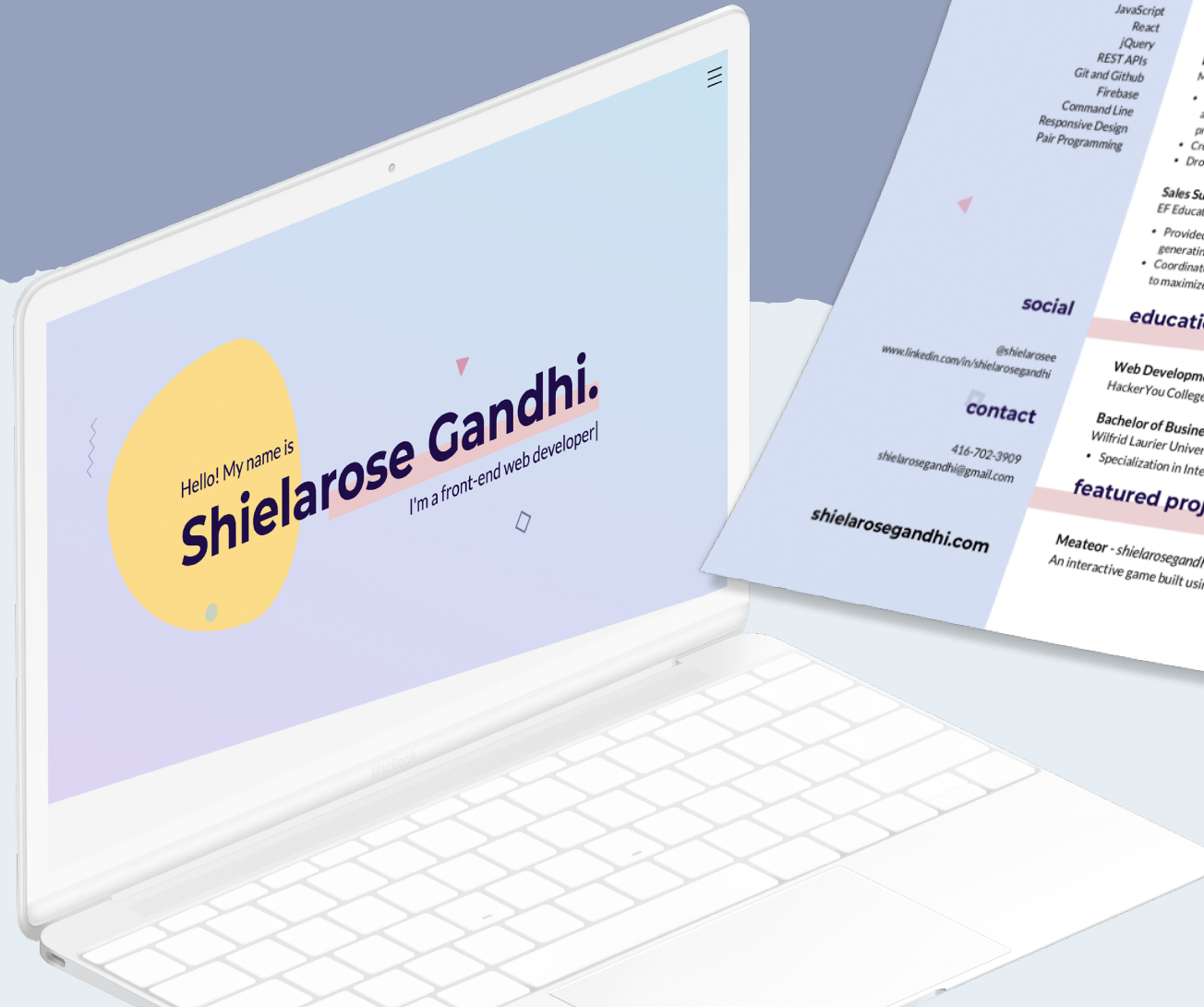@SCOTT_FULLER

GITHUB.COM/SCOTTFULLER4

LINKEDIN.COM/IN/SCOTTFULLER4

Shielarose Gandhi

Strong & memorable branding!

Cohort 20

Hello! My name is
Shielarose Gandhi.
I'm a front-end web developer|

Shielarose Gandhi.
Front-end Web Developer

profile

I'm a web developer with a collaborative mindset and a passion for building amazing user experiences.

I take pride in creating clean, modular code and am looking for an opportunity to grow with a collaborative team that will challenge me every day.

skills

HTML5
CSS3 and Sass
JavaScript
React
jQuery
REST APIs
Git and Github
Firebase
Command Line
Responsive Design
Pair Programming

experience

Mentor
Canada Learning Code | 2018
- Assisted students in HTML & CSS Workshops
- Provided support, answered questions and debugged code

Brand Ambassador
Multiple Marketing Agencies | 2017-2018
- Effectively promoted products and events for multiple brands, such as CIBC, Scotiabank, Escapism, and UberEats with a high degree of professionalism
- Created a positive association between experience and brand
- Drove traffic at events by interacting and engaging with consumers

Sales Support Coordinator
EF Educational Tours | 2016-2018
- Provided sales, marketing and operational support to a sales team generating approximately $61.6 million annually
- Coordinated across 4 sales teams and 2 locations, working remotely to maximize the success of the sales force

social
@shielarosee
www.linkedin.com/in/shielarosegandhi

contact
416-702-3909
shielarosegandhi@gmail.com

shielarosegandhi.com

education

Web Development Immersive Certificate
HackerYou College of Technology, Toronto, ON | 2018

Bachelor of Business Administration
Wilfrid Laurier University, Waterloo, ON | 2012-2016
- Specialization in International Business

featured project

Meateor - shielarosegandhi.com/meateor
An interactive game built using HTML Canvas, JavaScript and jQuery

Rita Solo

Recent & Relevant!

Cohort 19

RITA SOLO

Front End Developer

ABOUT

I fell in love with code at a young age and bought my first domain name when I was twelve years old. I am excited to turn my childhood passion into a career. I am very inspired by the collaborative nature of web development and the balance of creativity and logic involved in the process of writing code. Currently, I'm diving deeper into programming & continuing to expand my JavaScript skills.

CONTACT

- contact@ritasolo.com
- (416) 318 2186
- www.ritasolo.com
- @rita_solo

SKILLS

HTML5	jQuery
CSS3	React
JavaScript	APIs
Sass	Firebase
Git + Github	Gulp
Terminal	Responsive

**CERTIFICATE
HACKERYOU COLLEGE OF TECHNOLOGY**

2018

**BACHELOR OF ARTS
UNIVERSITY OF TORONTO**

2008-2012

LANGUAGES

English
Russian

WORK EXPERIENCE

YOGA TEACHER

2012-2018

Leading private, corporate & public classes across Toronto.

FEATURED PROJECTS

DIGITAL ZINE

http://www.ritasolo.com/digitalzine

A collaborative online zine, made with React, Firebase & JavaScript

SO, WHAT PLANET YOU FROM?

http://www.ritasolo.com/planetpersonality

A planet personality test, made with JavaScript & jQuery

PLONK

http://www.ritasolo.com/plonk

Find the cheapest wine near you, made with JavaScript, React, LCBO API & Firebase

SEE FULL PORTFOLIO

http://www.ritasolo.com

VOLUNTEER EXPERIENCE

GIRLS LEARNING CODE

Mentored webmaking with HTML & CSS for girls between the ages of 9 and 12

FITC WEB UNLEASHED

Assisting evening event planner at the door & inside the venue

Cover Letters

Basic Structure

- Should be about 1/2 a page in a word processor

- Start your cover letter with a personal greeting

- First paragraph - Who are you? Why are you interested in this specific company? What about this company seems special to you?

- Second paragraph - Why are you a good fit for this role? What technical skills do you have that align with the position? What are you learning/working on?

- Third Paragraph - What soft skills do you bring to the table? What sets you apart?

Common Cover Letter Mistakes

- Too generic - make each cover letter specific to each application! Use keywords from the posting or job description in your letters! Show you did some research on the company

- Wrong Length - too long or short; edit for length when you proofread!

- No greeting - use a real name even if it might not be the right person

- Not enough about you - don't forget to hype up your skills

- Too boring - Be enthusiastic!

- No action items - Contant info should be prominent in the body AND your signature. Don't be afraid to suggest dates and times

Any questions?

Juno