

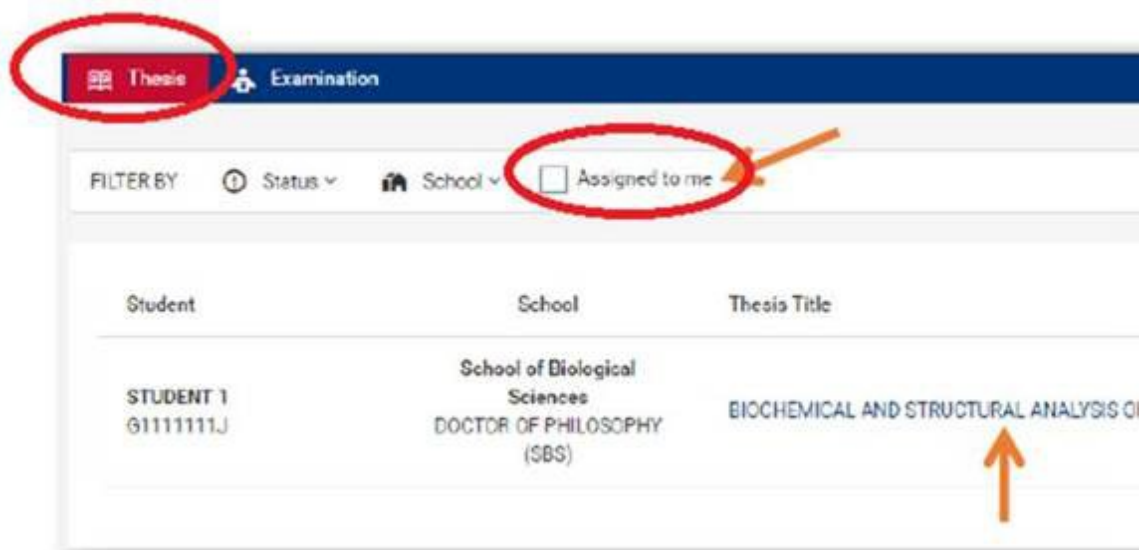
Guide to View the Examiners' Reports and Marked Thesis (if any) in the Thesis Submission System

For Supervisor:

Go to Stafflink → Academic Services → Graduate Studies → Thesis Submission

Then

1. Please uncheck "Assigned to me"
2. Search for the student's name and click the thesis title



*Link to the system is currently not available.

For Student:

Go to Gslink → Academic → Thesis → Thesis Submission

Please note that supervisor and student are encouraged to read the guide book in the system for instructions in using the Thesis Submission System.

Important Notes to student for Amended Thesis Submission

Once the amended thesis is ready for resubmission, you are required to complete Part 1 of amended thesis submission e-form. Please attach your amended thesis, examiners' reports/panel members' report (if applicable) and your formal replies to all examiners to your supervisor for approval. Do note that Part 2 of the amended thesis submission e-form is required to be approved by your supervisor not later than the stipulated deadline. Please cater time allowance for your supervisor to approve the submitted e-form.

To successfully route the e-form to your supervisor for approval, please ensure that the e-form total file size does not exceed 18mb. The password to open the e-form is "0000".

The sample of formal replies can be downloaded in this [website](#) and please note that your reply to examiners should

- a) be addressed individually to each examiner;
- b) contain a list of the amendments made, as well as the student's reply to any questions raised by the individual examiner; and
- c) be signed and dated by the student.

Email notification will be sent to you after your supervisor endorsed the submission. Please liaise with your supervisor to ensure the submission is approved by your supervisor within the stipulated deadline.