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| **Team:** | **Team B** |
| **Team Members:** | **Latisha Fleming, Andy Erman, Jon Jallrasmussen, Joey Defeo, Dan Groce** |
| **Date:** | **5/15/16** |
| **Project Tile:** | **Williams Specialty Company eCommerce Web Site** |
| **Team Leader:** |  |

# Team Purpose

To design, create, and deliver an ecommerce website fulfilling the requirements of the senior project. This project will encompass all we have learned at DeVry.

# Team Management Plan

This section will define how the team will be managed.

## Team Leadership: We will rotate through the group with a new leader each week. Week 1 was Andy. Week 2 is Dan. Week 3 is Latisha. Week 4 is Joseph. Week 5 is Jon. Week 6 will be Andy again.

## Task Assignments: Team members have chosen the areas of the project they want to work on. Tasks will be distributed based on what is due each week and what are the team member chose.

## Communication Plan: Documents will be shared through email and github. Meetings will take place via iConnect.

## Documentation:

Documentation will be sent via email to the team leader.

## Change Management:

All version control will be maintained through github.

# Team Members / Skills Inventory

Andy Erman – Experience with design, database, and coding. Javascript VB sript, C# ASP

Latisha Fleming – Web Coding with ASP and Database Experience.

Jon Hallrasmussen – C++, Java, C#, Database with MYSQL, Security

Joseph Defeo – Work experience coding, Application Design, Project Management

Dan Groce - Work Experience with web design and development. PHP, CSS, Jquery.

# Team Meetings - Expectations and Responsibilities

Tuesdays and Saturdays(or Sundays)

Meetings will be held via iConnect

Audio, chat and screen sharing will be recorded via iConnect.

Team members are expected for every meeting.

Team leaders will be expected to control the direction of the meeting.

Notify the team via email if unable to attend.

# Equal Commitment

All members are dedicated to put in 10 hours or more of effort every week to the project. No known issues in completing that.

Andy – I fully dedicated to working on the assignments to achieve the milestones as we progress through this project.

Latisha – I am fully dedicated to working on this project to the best of my ability.

Jon – I fully dedicated to working on this project and will do whatever it takes to get the project completed

Joseph – I am fully dedicated to working on this project until completion.

Dan – I am fully dedicated to completing the required work of this project in a timely manner.

Each team member will be expected to deliver work to the best of their ability. The quality control will also be monitored by the other members of the team.

# Conflict Management Plan

If conflict arises contact the team leader privately to address the issues. The team leader will attempt to pacify the situation.

If the team leader cannot solve the problem the rest of the group will be brought in as an effort to resolve the situation.

If all else fails, the issue will be brought to the professor.

**Document Work Log:**

*To assist in assessing the contributions made by the individual team members, the team must complete the table below:*

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| ***Section*** | ***Team Member - Primary*** | ***Team Member - Secondary*** |
| 1. *Team Purpose* | *Worked on as a group via iConnect* |  |
| 1. *Team Management Plan* | *Worked on as a group via iConnect* |  |
| * 1. *Team Leadership* | *Worked on as a group via iConnect* |  |
| * 1. *Task Assignments* | *Worked on as a group via iConnect* |  |
| * 1. *Communication Plan* | *Worked on as a group via iConnect* |  |
| * 1. *Documentation* | *Worked on as a group via iConnect* |  |
| * 1. *Change Management* | *Worked on as a group via iConnect* |  |
| 1. *Team Members / Skills Inventory* | *Worked on as a group via iConnect* |  |
| 1. *Team Meetings – Expectations and Responsibilities* | *Worked on as a group via iConnect* |  |
| 1. *Equal Commitment* | *Worked on as a group via iConnect* |  |
| 1. *Conflict Management Plan* | *Worked on as a group via iConnect* |  |