Creating a New Revision of Your Book

The instructions outlined below show how to create a new revision of your book. **Create a revision** of your book when you are updating content for an existing document library. For this task, you update an existing part number. For example: **E12345-03** becomes **E12345-04**.

After completing the revision task, the Version column for your document map file (in the Maps folder) and publication file (in the Publications folder) will show as a new version.

See also:

- Create a New Version of Your Book
- Create a New Topic Version

To complete this task, you will be working in three tools (at least):

- **PDB** (Production Database <u>pdb.us.oracle.com</u>): Use this site to create a new part number and to create a new revision of an existing part number.
- **Publication Manager:** You will use this tool to accomplish most of the version/revision tasks by working with the document maps and publications.
- **Arbortext:** Use this tool to edit the details (release info, part number, date) of the document map.

Note: You may have more than one document map and publication, depending on which document library you are working with.

To create a new revision of your book:

- 1. Create a Part Number Revision
- 2. Create a New Publication Version
- 3. Create and Edit a New Document Map Version

For the topics that need to be updated for this updated version, you will need to <u>create a new version of your topic</u>.

Create a Part Number Revision

- 1. Log in to PDB (<u>pdb.us.oracle.com</u>) and search for your document ID or existing part number. For example, search for E12345-03.
 - If you search for a part number without the version number (e.g., **-03** from the above example), then all versions of the part number will be returned.
 - If you search for the document ID (e.g., **GSSOA**), then *all* part numbers *and* their versions will be returned..
- 2. On the Search Results page, locate the part number of the book you want to base your revision on. There are several links directly below the part number and document ID. Click **Revision**.
- 3. The page will reload with the details of your book's part number with a new revision number. Edit the fields to update any new information. Most likely, the only change will be to the Target Release details (for example, changing **13.1.0.1.0** to be **13.2.1.0**).

4. When you are satisfied with your changes, click **Update** (at the bottom of the form).

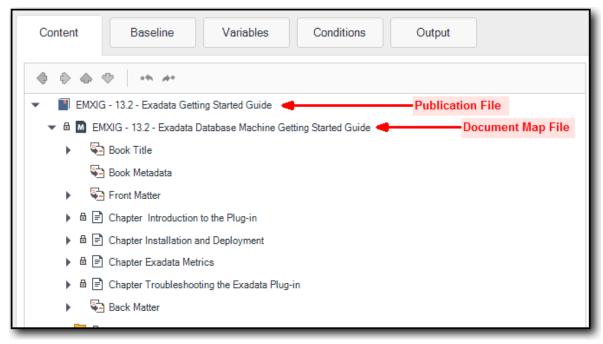
Create a New Publication Version

- 1. In Publication Manager, navigate to your document's **Publications** folder.
- 2. Select the publication file you want to version. You may have more than one publication file, depending on which document library you want to update.
- 3. Right click on the publication and select Check Out:

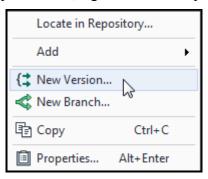


Because you will be making changes in this file, you will **Check Out** instead of **Open**. Your publication will open in a new window.

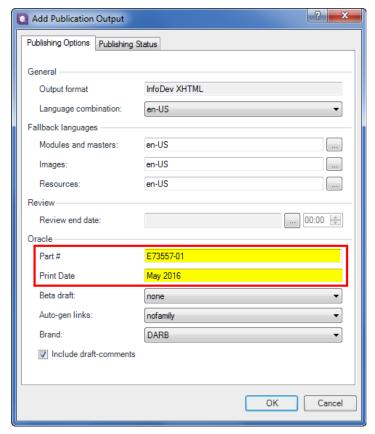
4. In the new Publication window, you will be working with the **Publication file** and the **Document Map** file:



5. In the navigation tree of the publication, right click on the publication and select **New Version**:



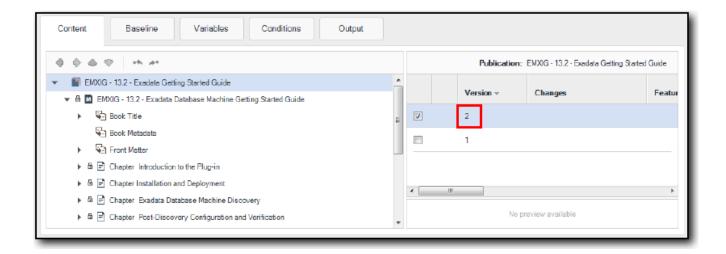
6. After you click OK for the publication file properties, an Add Publication Output window will appear. This window is for the InfoDev XHTML files for your book. In the Oracle section, enter the **part number** (from <u>Create a Part Number Revision</u>) and the **print date** (the month/year that will appear in your final book version):



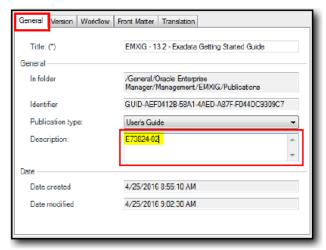
7. Click **OK**. A new window will display for the InfoDev PDF file for your book. Enter the same information and click **OK**

Note: The part number and print date information *must* match with the same information you added to your document map (<u>Create and Edit a New Document Map Version</u>). You will be entering this information in three places: the document map, the InfoDev XHTML output, and the InfoDev PDF output.

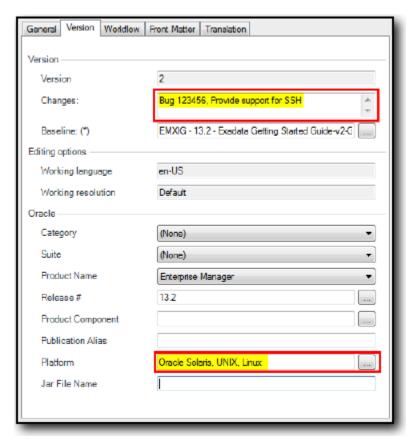
8. The production file window will refresh to show a new entry for Version 2:



9. In the navigation tree of the publication, right-click the publication file and select **Properties**. On the Properties pop-up window, you can enter additional metadata for the new book version. For example, on the **General** tab, you can enter the new part number in the **Description** field:



Then on the **Version** tab, you can add additional information in the **Changes** field, such as a bug number or feature change for the new version. If applicable, you can also select one or more platforms associated with the new version.



This kind of information is *optional*, but can be useful as the number of your revisions grow. Adding information like this will help keep your individual revisions distinct from one another. When you are satisfied with your changes to the publication file, click **OK**.

Create and Edit a New Document Map Version

- 1. In the navigation tree of the publication, select the document map. It's the next item in the tree. Right-click on the document map and select **New Version**.
- 2. In the Properties pop-up window add the version to the title, keeping the format of <DocID> <EM release> <abbreviated title>

For example: EMADM - 13.2 - EM Admin Guide

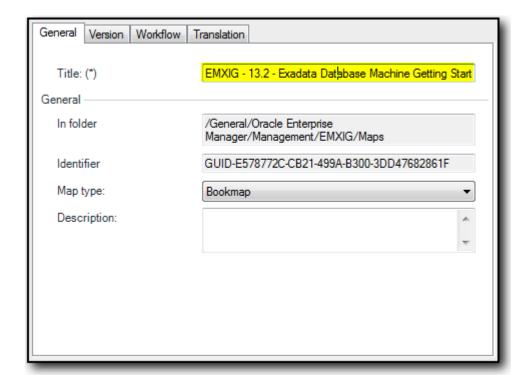
Where:

EMADM is the doc ID for the guide.

13.2 is for the upcoming release of EM (for some documents, you could use **13.2.1.0**). **EM Admin Guide** is the abbreviated title for *Oracle® Enterprise Manager Cloud Control Administrator's Guide*.

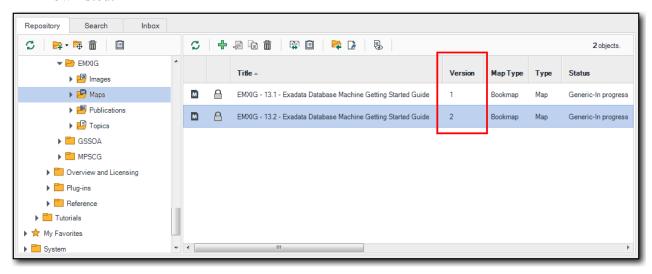
Note: You should be consistent with the naming of your document maps and publications. As the number of versions and revisions of your books grow, you will need a logical title to distinguish one from another. The title you enter is referenced when you create a review and publish your document with Doc Builder.

The Title field would look something like this:



Like the publication file, you can enter additional metadata information on the General and Version tabs. For example, you can enter the release, part number, bug number(s), platform, etc. This kind of information is *optional*, but can be useful as the number of your revisions grow. Adding information like this will help keep your individual revisions distinct from one another.

- 3. When you are satisfied with your changes to the document map file, click **OK**.
- 4. From the **Publication** menu, select **Save** (or click the **Save** icon).
- 5. From the **Publication** menu, select **Close**.
- 6. In Publication Manager, navigate to your documents Maps folder. The version you created is now listed:



7. Right-click on the updated document map and select **Check Out**. Arbortext will launch.

- 8. Update the details of the revision. Most likely, you'll change the version of the part number and document dates.
- 9. Once you are satisfied with the changes, from the **SDLLiveContent** menu, select **Check In**.
- 10. On the Check In pop-up window, click **OK** and exit Arbortext.