

# Jira SCRUM Board

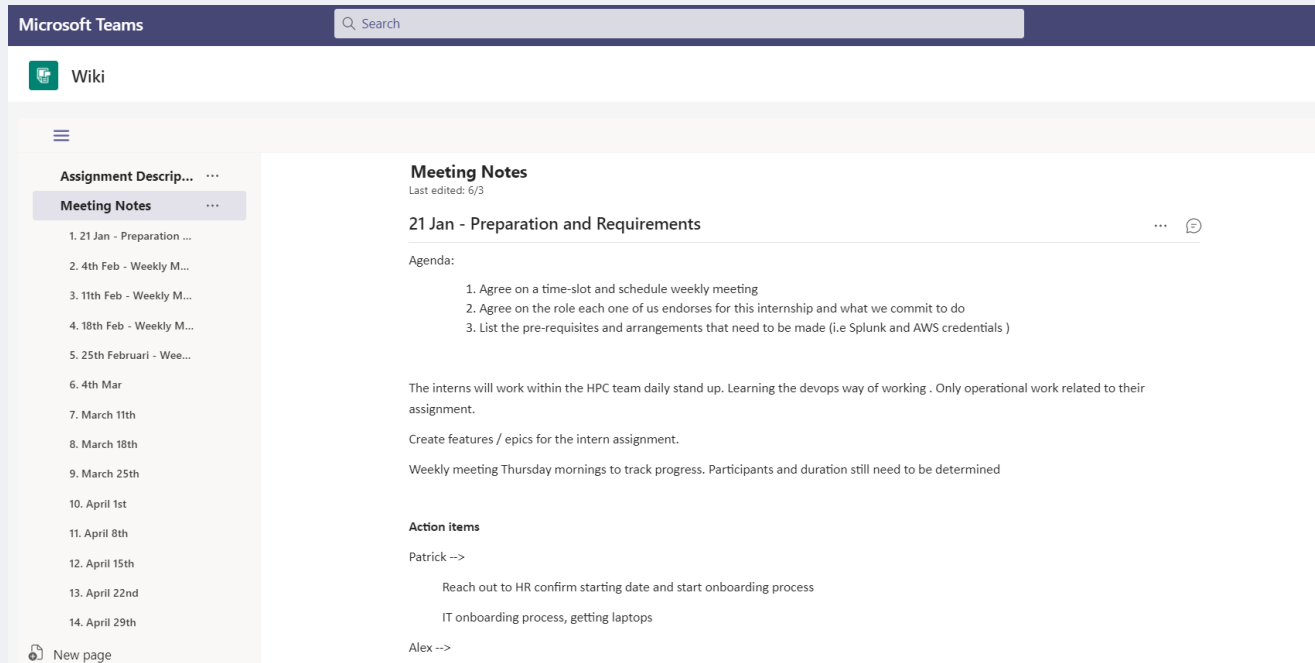
*June 2021  
NXP Internship*

*Danial Zarei*

*Fontys University of  
Applied Sciences*

# INTRODUCTION

Below you can find a few snapshots of the meetings notes recorded by me on a weekly basis. This helped us to work on a better structure and it was efficient to pick up where we left every week to maximize our productivity.



The screenshot shows a Microsoft Teams interface. At the top is a dark blue header with the 'Microsoft Teams' logo on the left and a search bar on the right. Below the header is a white bar with the 'Wiki' icon and label. The main content area is divided into two columns. The left column contains a sidebar with a list of pages: 'Assignment Descrip...', 'Meeting Notes' (highlighted), and a list of dates from '1. 21 Jan - Preparation ...' to '14. April 29th'. At the bottom of the sidebar is a 'New page' button. The right column displays the 'Meeting Notes' page. It has a title 'Meeting Notes' and a subtitle 'Last edited: 6/3'. The main content of the page is titled '21 Jan - Preparation and Requirements' and includes an 'Agenda' section with three numbered items: '1. Agree on a time-slot and schedule weekly meeting', '2. Agree on the role each one of us endorses for this internship and what we commit to do', and '3. List the pre-requisites and arrangements that need to be made (i.e Splunk and AWS credentials )'. Below the agenda, there are three paragraphs of text: 'The interns will work within the HPC team daily stand up. Learning the devops way of working . Only operational work related to their assignment.', 'Create features / epics for the intern assignment.', and 'Weekly meeting Thursday mornings to track progress. Participants and duration still need to be determined'. At the bottom of the page, there is an 'Action items' section with two entries: 'Patrick --> Reach out to HR confirm starting date and start onboarding process' and 'Alex --> IT onboarding process, getting laptops'.

Microsoft Teams

Q Search

Wiki

Assignment Descrip... ⋮

Meeting Notes ⋮

1. 21 Jan - Preparation ...

2. 4th Feb - Weekly M...

3. 11th Feb - Weekly M...

4. 18th Feb - Weekly M...

5. 25th Februari - Wee...

6. 4th Mar

7. March 11th

8. March 18th

9. March 25th

10. April 1st

11. April 8th

12. April 15th

13. April 22nd

14. April 29th

New page

4th Feb - Weekly Meeting ⋮

Present: Michel, Danial, Erik, Patrick, Cormac, Alex

Done this week:

- Reading through articles and understanding the topic.

Action Items:

- Erik: Provide access to the LSF system > Get same experience as engineers

- Erik / Michel: Demo the LSF system

- Erik / Michel: Advance Nxdi training

- Cormac : Fill in assignment description from Cormac (No specific dates / end of February suggested)

- Danial: Project plan (end of February) +

- Danial: Arrange meeting with Professor (In March)

- Patrick / Michel: Review University Material forms

- Alex: Arrange session for sagemaker

- Alex: Ask for Erik's account

- Alex : Personal Splunk dev env (once certification is completed )

Expectation for next week :

- Get LSF demo

- Continue splunk fundamentals training and get certification

- Start picking up Sagemaker

- Start looking into the data

- Start joining daily stand up and create stories for Cormac and Danial without story points,

Microsoft Teams

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New page

April 8th ⋮

Present: Michel , Cormac, Danial , Alexane

Action items:

• Michel: Review project plans forms

• Danial/ Cormac : reach out to Yamini, how RTM works on a high level

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Session discussions:

NxDI training - Two sessions tbd

April 15th

Present : Michel, Erik, Cormac, Danial , Alexane

Done this week:

• Michel: Review project plans forms

• NxDI advanced user training part 1

• Michel : Add gut feelings into the dump

Action items:

• NxDI advanced user training part2

• Danial/ Cormac : reach out to Yamini, how RTM works on a high level

• Cormac conclude if there exist clusters of users

• Cormac/Danial create data processing pipeline

• Danial figure out how/what to one-hot encode

Product rep

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