



Application for a Citizenship Certificate (Proof of Citizenship) Under Section 3

Note: If you are completing this application for a child under 18 years of age, remember all questions are about the child.

UCI no.		
Case ID		
Current Act	Former Act	
Certificate no.		
Return original document(s) <input type="checkbox"/>	Approved <input type="checkbox"/>	
Signature		
		YYYY-MM-DD
<input type="checkbox"/> Notify: _____		
Send certificate to:		
PROTECTED WHEN COMPLETED		

Please PRINT in ink or TYPE

1 I want service in English ☐ French ☐ Please check ☐ one

2 Have you ever had a certificate of Canadian citizenship or naturalization? No ☐ Yes ☐
If yes, give information that appears on the certificate.

Surname/Last name	Given name(s)	Certificate number	Date (YYYY-MM-DD)
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I am applying for a replacement:

a) to update certificate
(previous certificate enclosed) ☐

b) to replace a stolen ☐ lost ☐ destroyed ☐ certificate.

Was the theft/loss reported to the police? No ☐ Yes ☐

Please give details of the theft/loss/destruction (when, where, how and what?)

Note: It is illegal to have more than one valid certificate of citizenship or naturalization. If you have any certificate of citizenship and naturalization or any pink transmission copy of a certificate, you have to send it back. If you find a lost certificate after you get your replacement certificate, you have to send it back to the Case Processing Centre in Sydney, Nova Scotia.

3 A Name (exactly as it is shown on my birth certificate or previous certificate)

Last name (Surname/Family name)	Given name(s)
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B Request for a different name to appear on certificate (subject to approval by Citizenship and Immigration Canada)

Last name (Surname/Family name)	Given name(s)
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C List any other names (include birth name, maiden, previous married name(s), aliases and nicknames). These names will not appear on your citizenship certificate

Last name (Surname/Family name)
Given name(s)

4 A Birth details as shown on my birth certificate or previous certificate

Year - Month - Day

B Place and country of birth

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C Personal information

Sex Male ☐ OR Female ☐ Height

	OR	cm
		ft in

 Colour of eyes

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Marital status Single ☐ Married ☐ Common-law ☐ Widowed ☐ Divorced ☐ Separated ☐

5 If you are a woman and married **before** January 1, 1947, answer the following questions. If you married **on** or **after** January 1, 1947, this question does not apply to you. Go to part 6.

Information on your husband (Provide details of every marriage before 1947.)	Husband's surname/last name		
	Given name(s)		
Husband's country of birth		▶	Date of birth Year - Month - Day
Country of marriage		▶	Date of marriage Year - Month - Day
Is your husband a Canadian citizen?	No <input type="checkbox"/> Yes <input type="checkbox"/>	▶	by birth <input type="checkbox"/> or other <input type="checkbox"/>
Number on husband's citizenship certificate (if applicable)		▶	Date Year - Month - Day

Please use another piece of paper if you need more space to list other marriages.

6 Other nationalities

Are you a citizen of one or more countries other than Canada?

No ☐

Yes ☐



If **yes**, list the country or countries, date and how you obtained this citizenship.

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Absences from Canada

Did you leave Canada for 1 year or longer before 1977?

No ☐

Yes ☐



Give details below

FROM year - month - day	TO year - month - day	DESTINATION What country did you go to?	REASON Why did you go to this country?

7

Telephone number(s) Home _____ Work _____ Ext. _____ Cell _____

E-mail address (if applicable) _____

Home address _____

Postal code _____



Mailing address _____

(if different from home address) _____ Postal code _____

8a Applicant's Parents**Answer all of the following questions:**


Relationship to you	Natural father <input type="checkbox"/>	Adoptive father <input type="checkbox"/>	Natural mother <input type="checkbox"/>	Adoptive mother <input type="checkbox"/>																		
	FATHER		MOTHER																			
Surname/Last name			Maiden name																			
Given name(s)																						
Country and date of birth		Year - Month - Day		Year - Month - Day																		
Married in what country				Year - Month - Day																		
	Date of marriage																					
Additional information	How did he obtain Canadian citizenship?		How did she obtain Canadian citizenship?																			
	Did he leave Canada for more than 1 year before 1977?		Did she leave Canada for more than 1 year before 1977?																			
	No <input type="checkbox"/> Yes <input type="checkbox"/> <div style="display: flex; justify-content: space-between; font-size: small;"> From Year - Month To Year - Month Destination (Country) </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> </table>											No <input type="checkbox"/> Yes <input type="checkbox"/> <div style="display: flex; justify-content: space-between; font-size: small;"> From Year - Month To Year - Month Destination (Country) </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> <tr><td style="height: 20px;"></td><td style="height: 20px;"></td><td style="height: 20px;"></td></tr> </table>										
	Is he or was he a citizen of a country other than Canada?		Is she or was she a citizen of a country other than Canada?																			
	No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details <small>(country, date and how citizenship was obtained)</small>		No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details <small>(country, date and how citizenship was obtained)</small>																			
	Was he employed in Canada by a foreign government or international agency?		Was she employed in Canada by a foreign government or international agency?																			
	No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details		No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details																			
	At the time of your birth, was he employed outside Canada by the Canadian Forces or a Canadian federal, provincial or territorial public service other than as a locally engaged person?		At the time of your birth, was she employed outside Canada by the Canadian Forces or a Canadian federal, provincial or territorial public service other than as a locally engaged person?																			
	No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details		No <input type="checkbox"/> Yes <input type="checkbox"/> ► Give details																			

8a Applicant's Parents (continued)

<p>If father was born in Canada, was one of his parents employed by a foreign government or international agency?</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/>  Give details</p>	<p>If mother was born in Canada, was one of her parents employed by a foreign government or international agency?</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/>  Give details</p>
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8b Applicant's Grandparents


If applicant's father was born outside Canada, was one of his parents a Canadian citizen at the time of his birth?

No ☐ Yes ☐ 

If yes, provide details:

	FATHER		MOTHER	
Surname/Last name			Maiden name	
Given name(s)				
Country and date of birth		Year - Month - Day		Year - Month - Day


If applicant's mother was born outside Canada, was one of her parents a Canadian citizen at the time of her birth?

No ☐ Yes ☐ 

If yes, provide details:

	FATHER		MOTHER	
Surname/Last name			Maiden name	
Given name(s)				
Country and date of birth		Year - Month - Day		Year - Month - Day

9 Have you ever lived in Canada?

No ☐ Yes ☐  If yes, on what date did you enter Canada to live?

Year - Month - Day

OR

☐ Since birth

10 I understand the content of this form. I declare that the information provided is true, correct and complete, and that the photographs enclosed are a true likeness of me. I understand that if I make a false declaration, or fail to disclose all information material to my application, my citizenship certificate could be taken away and I could be charged under the *Citizenship Act*.

I hereby acknowledge that section 11 below must be completed if an individual, firm or organization assisted me in the completion of this application, if section 11 is blank, I confirm that I completed this form myself without any help.



Signature of applicant
(you must sign inside the white box in black ink only)

City _____

Date

Year - Month - Day

If applicant is under 14 years of age, signature of parent/guardian:



Signature of parent/guardian
(you must sign inside the white box in black ink only)

City _____

Date

Year - Month - Day

11 **INDIVIDUAL, FIRM OR ORGANIZATION WHO ASSISTED IN THE COMPLETION OF THIS APPLICATION** (The applicant does not complete this section)

Did you receive assistance in completing this form?

No ☐ Yes ☐ ▼

If yes, have the individual, firm or organization complete the following section.

Name of individual who assisted in completing this application form	Name of firm, organization
Address	



Signature of INDIVIDUAL ►

Date

Year - Month - Day

REMEMBER:

If you are sending more than one application, send all of them together in one envelope. The applications will be processed together.

Protected Information **Personal Information Bank CIC PPU 050**

The information you provided on the application is collected under the authority of the *Citizenship Act* and is required to determine whether your citizenship application may be approved. The information will be retained in the Personal Information Bank CIC PPU 050 identified in Infosource. It may be shared with other organizations in accordance or disclosed, without notice or consent, pursuant to s. 8(2) of the *Privacy Act*. Under the *Privacy Act* and the *Access to Information Act*, individuals have the right to protection of, access to and correction of their personal information. Details of these matters are available at Infosource.gc.ca, at www.cic.gc.ca, at the local CIC offices, at the CIC Call Centre and at any Canadian public library.

DOCUMENT CHECKLIST**APPLICATION FOR A CITIZENSHIP CERTIFICATION UNDER SECTION 3 - PROOF OF CITIZENSHIP**

Send the following documents with your application. Check ☒ each box once you enclose the item.

Failure to provide a fully completed application form or the necessary documents of will result in the return of your application. If you are sending more than one application (for example, family members), and one of the applications is incomplete, all the applications will be returned to you.

If the application is for your **first citizenship certificate**, provide originals or clear and legible **certified copies of your documents**.

If this application is a **replacement of your citizenship certificate**, provide clear and legible **photocopies of your documents**.

☐ **Application for a Citizenship Certificate (CIT 001)**, fully completed, signed and dated. See section "[Step 2. complete the Application](#)" in the instruction guide to know how to complete the form.

☐ Identify and check which scenario that describes your situation. You must read the section "[Step 1. Gather Documents](#)" in the instruction guide to determine which documents you must submit based on your situation.

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. You have a certificate of registration of birth abroad (RBA), a citizenship certificate, or you are applying to replace your certificate | <input type="checkbox"/> 5. You were a British subject who lived in Canada for 20 years immediately before 1947 |
| <input type="checkbox"/> 2. You have never had a citizenship certificate and you were born in Canada | <input type="checkbox"/> 6. You were a British subject who lived in Canada as a permanent resident for at least 5 years (but less than 20 years) before 1947 |
| <input type="checkbox"/> 3. You were born outside Canada to a Canadian parent on or after January 1, 1947 | <input type="checkbox"/> 7. You were a woman who married a Canadian before 1947 and who also entered Canada as a permanent resident before 1947 |
| <input type="checkbox"/> 4. You were born outside Canada to a Canadian parent before January 1, 1947 | <input type="checkbox"/> 8. You are a woman, Canadian-born or a British subject, who lost her British subject status upon or during marriage before 1947 |

☐ Two (2) pieces of personal identification, one of which **must have your photo** on it. If there is information on both sides of your personal identification documents, provide a **photocopy of both sides**. See section "[Step 1. Gather Documents](#)" in the instruction guide for examples.

☐ Two (2) citizenship photos. See the [Citizenship Photograph Specifications](#) page.

☐ **Fees.** Copy 2 of the *Receipt* form showing the amount paid. See section "[Step 3. Pay the Fees](#)" in the instruction guide for the acceptable methods of payment.

If this applies to you:

☐ If your application is for a replacement of your citizenship certificate, you must return all **original** Canadian citizenship/naturalization certificates previously issued to you and any pink transmission copies that you still have. See section "[Before you apply](#)" in the instruction guide.

☐ **Original translation** of any documents that are not in English or French and an **affidavit** from the translator. See section "[Step 1. Gather documents](#)" in the instruction guide.

☐ **Date of birth correction or a name change:** see section "[Step 1. Gather documents](#)" in the instruction guide to know which documents to include.

Mail your fully completed application form and all required documents to:**Inside Canada**

By regular mail: Case Processing Centre - Sydney-Proofs
Box 10000
Sydney, Nova Scotia
B1P 7C1

By courier:

Case Processing Centre - Sydney-Proofs
47-49 Dorchester
Sydney, Nova Scotia
B1P 5Z2

Outside Canada

See section "[Step 4. Mail the Application](#)" in the instruction guide.

(Include this completed *Document Checklist* with your application package.)