DANIEL AGBO
PROJECT MANAGER

CONTACT

📞 573-578-2308

✉️ danielagbo44@yahoo.com

🌐 **https://danielagboportfolio.netlify.app**

SKILLS

- Project Management
- Product Management
- Business Analysis
- Data Analysis
- IT Support
- Technical Communication
- Process Documentation

CERTIFICATIONS

- Certified IIBA Business Analysis Professional
- Lean Six Sigma White Belt Certified
- ITIL Foundation Certification in IT Service Management
- Data Analytics: Dashboard vs Data Stories

TOOLS

- JIRA
- Canva
- Python
- Microsoft Power BI

PROFILE

Project Management Expert with a proven track record in driving cross-functional initiatives, streamlining processes, and delivering strategic projects on time and within budget. Adept at aligning technology, people, and processes to meet business objectives while managing risk and stakeholder expectations. Backed by certifications in Business Analysis, Lean Six Sigma, IT Service Management, and comprehensive training in Project Management Professional (PMP), I excel in environments where analytical rigor and practical execution converge.

WORK EXPERIENCE

Missouri University of Science and Technology, Rolla, USA

Graduate Teaching Assistant, Technical Writing
Aug 2023–May 2025
- Manage course planning and curriculum development for cohorts of 20 students, ensuring timely delivery of course content and assessments.
- Coordinate lesson design and performance evaluation to drive continuous improvement, demonstrating effective project planning and resource management.

Jaiz Bank Plc, Nigeria

Data Analyst / Product Manager
Jan 2015–Jul 2023
- Led the development of comprehensive analytical frameworks and models to evaluate business performance, transforming data into actionable project insights. This project enhanced performance and decision making by 30%.
- Directed the end-to-end lifecycle of new product development and enhancements, coordinating cross-functional teams to deliver technical solutions that met evolving business requirements. This project generated revenue of about $500k.
- Managed weekly and monthly data analysis projects using Microsoft Power BI and Excel, enabling informed decision-making and effective project tracking.
- Facilitated collaboration between business development, IT, and software teams to optimize systems, improving performance and scalability across electronic products.
- Authored and maintained project documentation including product manuals, SOPs, and technical specifications to ensure clarity and compliance throughout project phases.

Jaiz Bank Plc, Nigeria

IT Business Support & Improvement
May 2014–Jan 2015
- Spearheaded business improvement initiatives by designing and implementing electronic product deployments, from conceptualization through to execution.These projects all together generated about $1M.
- Managed cross-departmental projects to ensure maximum uptime and operational efficiency across electronic channels.
- Oversaw the deployment of mobile payment solutions, contributing to revenue growth and operational excellence through meticulous project management and process optimization.

EDUCATION

Master of Science, Technical Communication
Missouri University of Science and Technology, Rolla, USA
Aug 2023–May 2025

Bachelor of Science, Statistics/Computer Science
Federal University of Agriculture, Makurdi, Nigeria
Nov 2006–Dec 2010

PROJECTS

Mobile & Internet Banking Application deployment

JaizMobile Banking

- Collaborated with a cross-functional team from the project's conceptualization through to the final deployment of a mobile payment application.
- Since its deployment, the application has generated over $1M in revenue and is available on app stores for both Android and iOS

Jaiz Internet banking (Retail and Corporate Module)

- Collaborated with a cross-functional team from the project's conceptualization through to the final deployment of a internet banking payment application.
- Since its deployment, the application has generated over $100K in revenue

SKILLS

- Project Management: Strategic planning, stakeholder management, resource allocation, risk management
- Technical Tools: JIRA, Microsoft Power BI, Python, Canva
- Documentation: Technical writing, process documentation, SOP development
- Analysis: Data analysis, performance modeling, process optimization

VOLUNTARY ACADEMIC DUTIES

- Treasurer, Society for Technical Communication (STC), Missouri University of Science and Technology Rolla Chapter
  Feb 2024 to date

- Member, Library Student Advisory Committee (LSAC), Missouri University of Science and Technology, Rolla
  Aug 2023 to date