

DANI CARTER

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TECHNICAL SKILLS

HTML5, CSS3, Media Queries, JavaScript, JQuery, Bootstrap, Materialize, Firebase, APIs, JSON, AJAX, Node.js, MySQL, command line, Express.js, Handlebars.js, Git, PHP, MySQL, MongoDB, React.js, Microsoft Suite, Mac operating Systems

APPLICATIONS

Travel Buddy Finder

Sole Developer

<https://travelbuddyfinder.herokuapp.com/>

SORTIR!

Project Manager

<https://danielaine3.github.io/sortir/>

Hangman Game

Sole Developer

<https://danielaine3.github.io/Hangman-Game/>

International Intern

Full-Stack Developer

<https://international-intern.herokuapp.com/>



EDUCATION & TRAINING



Full-stack Coding Certificate
University of Minnesota
2018



B.B.A.
BBA Marketing
University of Minnesota, Duluth
2012



STUDY ABROAD
Event Management
Int. College of Management, Sydney
2011

Entry level Web Developer with a stellar customer service record and outstanding work ethic. Knowledgeable in a wide variety of computer languages as well as the principles and techniques of website construction to be a competitive full-stack professional. Excellent project manager with the ability to contribute to a design team from point-of-conception to release.



PROFESSIONAL EXPERIENCE

Activities and Co-Curricular Coordinator

Osseo Area Schools

November 2017-Present

- Event management from conception to completion including event scope, vendor-relations, marketing, on-site management, and event evaluation
- Project management daily tasks include: budget, meeting stakeholder standards, and brand consistency

Administrative Assistant

Osseo Area Schools

October 2016-November 2017

- Comprehensive management of front office
- Served as main point-of-contact of communication
- Delivered assistance to scholars, families, and staff

Banquet Captain

Green Mill Catering

July 2016-April 2017

- Managed execution of off-site events including: ensuring delivery of catered items, schedules, customer service, kitchen management, and clean up

Membership Manager

Phi Sigma Sigma Inc.

January 2013 - March 2015, January 2016 - May 2016

- Responsible for half of the collegiate and alumnae chapters across North America, with focus on leadership, recruitment, event planning, chapter operations, finances, community service and giving
- Worked with individual chapters to plan and execute recruitment events
- Assisted with event management for conferences and conventions including preparation, on-site work and post-planning evaluations



www.github.com/danielaine3

www.danicarter.com



www.linkedin.com/in/dani-carter