

# John Doe

3301 College Avenue, Davie, FL 33314 ◊ 954-262-7201 ◊ career@nova.edu

## EDUCATION

### **Nova Southeastern University**

*Doctor of Psychology in Clinical Psychology*

**Davie, FL**

Anticipated: May 2014

### **University at Albany, State University of New York**

*Master of Science in Community Counseling, Certificate of Advanced Study: School Counseling*

**Albany, NY**

December, 2004

### **University at Albany, State University of New York**

*Bachelor of Arts in Psychology, Minor: Education*

**Albany, NY**

May, 2003

## COUNSELING EXPERIENCE

### **BASICS Program at MIT Medical (Brief Alcohol Screening and Intervention for College Students)**

**Cambridge, MA**

*Interviewer and Coordinator*

September 2006 – June 2008

- Met with students for two standardized interview sessions, one hour each, to assess and give feedback about their alcohol and other drug use

### **Guilderland High School**

**Albany, NY**

*Intern*

January 2005 – May 2005

- Completed 600 hours assisting the School Guidance Counselor at a suburban high school
- Managed individual case loads of up to five students and led group counseling sessions on the college search process and how to manage its associated stress

### **Albany High School**

**Guilderland, NY**

*Practicum Student*

September 2004 – December 2004

- Completed 300 hours assisting the School Guidance Counselor at an urban high school
- Managed individual case loads of up to 5 students and led group counseling sessions on identifying potential careers

### **University at Albany: Discussing Our Choices Program**

**Albany, NY**

*Facilitator*

January 2004 – May 2004

## PROFESSIONAL EXPERIENCE

### **Massachusetts Institute of Technology (MIT)**

**Cambridge, MA**

*Center for Health Promotion and Wellness at MIT Medical*

*Co-Coordinator, Program for Violence Prevention and Response*

June 2008 – July 2009

- Developed and coordinated prevention initiatives using empowerment model, stages of change theory, bystander model, empathy building, awareness raising, and resource development
- Advised MIT SAAV (Students Advocating Against Violence) a group of 10 students
- Supervised the Violence Prevention and Response Program Assistant

*Program Manager (Formally known as Health Educator)*

January 2008 – July 2009

- Co-coordinated the administration of a 160-student Medlinks Peer Education Program, a residential based student program providing CPR and first aid training, over the counter drugs, and resources
- Oversaw new member training, continuing education, support and guidance after student interactions
- Developed evidence-based health promotion programs, social marketing strategies, and written materials to effectively reach college students
- Strategically planned and implemented campus-wide student training programs and “train-the-trainers” sessions
- Advised the Student Health Advisory Committee (SHAC) at MIT Medical, a 25 student advocacy group
- Provided an easily accessible, independent, and non-threatening forum for expressing concerns, problems, or conflicts in the Medical Department usually in a one-on-one format called the “Talk to a Staff Rep Program”
- Served as a volunteer academic advisor to 10 freshmen each year

### **University at Albany: Student Activities Office**

**Albany, NY**

*Assistant Greek Advisor*

September 2003 – May 2004

- Facilitated group counseling sessions for students, judicially referred for violating the alcohol and other drug policy

### **University at Albany: State University of New York, Middle Earth Peer Assistance Program**

**Albany, NY**

*Outreach Coordinator (2003-2004)/Hotline Coordinator (2004–2005)*

September 2003 – May 2005

- Served on back-up shifts for the undergraduate student-run crisis hotline
- Taught several Education and Counseling Psychology courses evaluating for competency in crisis intervention and general knowledge of psychological and social concepts for the crisis hotline and outreach components
- Supervised the training and performance of 15 undergraduate peer crisis hotline resource trainers and 25 students in outreach peer education

### **Town of Wappingers Summer Camp**

**Wappingers Falls, NY**

*Director (2001, 2002) / Counselor (1999, 2000)*

Summer 1999 - 2002

- Oversaw all activity at the camp site, including accountability for close to 75 children campers and five counselors

**ADDITIONAL WORK EXPERIENCE**

<b>Massachusetts Institute of Technology (MIT)</b> <i>Center for Health Promotion and Wellness at MIT Medical</i> <i>Assistant Health Educator, Fraternities, Sororities, and Independent Living Groups (FSILGs)</i>	<b>Cambridge, MA</b> July 2005 – January 2008
<b>Harvard University</b> <i>Office of Sexual Assault Prevention and Response</i> <i>Sexual Assault Educator</i>	<b>Cambridge, MA</b> September 2006 - 2008
<b>Massachusetts Council on Compulsive Gambling (MCCG)</b> <i>Trainer and Consultant</i>	<b>Boston, MA</b> October 2006 – July 2009
<b>Albany Family Practice</b> <i>Medical Records Secretary</i>	<b>Albany, NY</b> May 2004 – August 2004

**PUBLICATIONS**

Co-Author of the epilogue, **Be the dream: Prep graduates share their stories**, 2003. Gary Simons, et al. Algonquin Books of Chapin Hill

**CERTIFICATES**

32-hour Mediation Skills Training	2008
QPR Suicide Prevention Institute Certified Trainer	2007

**LEADERSHIP EXPERIENCE**

<b>Massachusetts Institute of Technology (MIT)</b> Representative of MIT Medical to the Dean on Call weekly meetings Chair of the Community Response Group: Violence Against Women Act grant at MIT Chair of the MIT Medical Diversity Communication Skills Subcommittee	June 2008 – July 2009 June 2008 - July 2009 May 2008 – July 2009
<b>University at Albany</b> Co-Chair of the Middle Earth Alumni Board Staff member at the Northeast Greek Leadership Conference in Philadelphia, PA Inter Fraternity Council Advisor University Councilman Representing all Undergraduate and Graduate Students Judicial Board Chairman, Inter Fraternity Council Vice President, Middle Earth Peer Assistance Program Vice President, Tau Kappa Epsilon Fraternity President, Future Educator's Club Risk Manager, Tau Kappa Epsilon Fraternity President, Indian Quad Board	September 2007 – Present February 2003 September 2003 – May 2005 July 2004 - July 2005 September 2002 – May 2003 September 2002 – May 2003 December 2001 – December 2002 October 2002 – May 2003 December 2000 – December 2001 September 1999 – May 2000

**HONORS AND AWARDS**

Nova Southeastern University Recipient of the Trustee Scholarship	August 2009
MIT Infinite Mile Award and Prize for service on the Sexual Assault Awareness Week Committee	June 2009
MIT Spot Award	July 2007, September 2008, and April 2009
University at Albany Greek Man of the Year	2003
University at Albany President's Leadership Award for Middle Earth	2003
University at Albany President's Leadership Award for Greek Leadership	2003
Top TKE International Award	2003
University at Albany Top TKE Award	2002
Town of Wappingers Falls Director of the Year	2002