

Homeyer, Laura

From: Doug Flack <dougflack@schumacher-dugan.com>
Sent: Tuesday, May 12, 2020 3:45 PM
To: Homeyer, Laura
Subject: RE: Captrust - COVID-19 Return to the Workplace

Laura,

We are continuing with mid-day cleaning of all touch points and following up with the nightly clean as well. All the fixtures in the building are touchless. Please contact me if you have any additional concerns.

Doug Flack

Schumacher Dugan Construction, LLC
6355 Centre Park Dr
West Chester, Ohio

Ph: 513-777-9800

From: Homeyer, Laura <Laura.Homeyer@captrust.com>
Sent: Tuesday, May 12, 2020 3:32 PM
To: Doug Flack <dougflack@schumacher-dugan.com>
Subject: Captrust - COVID-19 Return to the Workplace

Hi Doug,

I hope this message finds you well! I work at the Captrust corporate office and I'm reaching out to see if you have any formalized procedures in place to address your planned post COVID -19 safety and sanitary initiatives to assist with re-entering the workplace. I already spoke to David at City Wide so I'm good with the cleaning initiatives but I'm just wondering if you have anything to add building-wise. We are including this type of correspondence on our company portal for each office to easily access.

Thank you very much for your assistance here! Please let me know if you have anything that we can add to our company portal.

With kind regards,

Laura Homeyer
Senior Facilities Consultant | Business Operations Group
Laura.Homeyer@captrust.com

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