From:	Homeyer, Laura
To:	IDCT
Subject:	FW: MASK policy in Building Common Areas
Date:	Monday, September 14, 2020 1:20:14 PM
Attachments:	NCDHHS-Interim-Guidance-on-Face-Coverings.pdf

Updated information from our Building Management for the Raleigh office.

Laura Homeyer
Senior Consultant | Facilities
Laura.Homeyer@captrust.com

CAPTRUST | 4208 Six Forks Road, Suite 1700 | Raleigh, NC 27609
919.870.6822 (ext. 10481) | 919.870.8891 fax | 800.216.0645 toll free
www.captrust.com | www.captrustcommunityfoundation.org

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From: CAPTRUST Tower Property Management Team <captrusttower@kanerealtycorp.com>
Sent: Monday, September 14, 2020 12:44 PM
To: Captrust Tower Group <captrusttower@kanerealtycorp.com>
Subject: MASK policy in Building Common Areas

Hello,

It has been brought to our attention that a number of individuals have been seen recently walking within the building without a mask on.

This is certainly up to your prerogative *when within your leased space* but when in building common areas - such as the lobby, mailroom, service hallway, pre-conference or conference area, elevator lobbies/vestibules, elevators, and multi-tenant floor restrooms or hallways - **we ask that you follow the statewide mask mandate.**

It is arguable that you could work to maintain a 6ft distance from another but it is common courtesy to simply wear your mask just in case that distance becomes unobtainable.

The mandate is attached for your convenience and review.

As always, thank you for your cooperation!

CAPTRUST Tower Property Management Team
4208 Six Forks Road

Raleigh, NC 27609

Kane Realty Corporation
captrusttower@kanerealtycorp.com