

**From:** [Grubb, Teri](#)  
**To:** [IDCT](#)  
**Subject:** FW: One Riverwalk Place Building Operation Update  
**Date:** Thursday, May 28, 2020 11:29:47 AM  
**Attachments:** [image001.png](#)  
[Mayor Nirenberg Emergency Order #7.pdf](#)  
[image003.png](#)

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Passing along.

**Teri M. Grubb**

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**From:** Russell, Nancy <[nrussell@patrinely.com](mailto:nrussell@patrinely.com)>  
**Sent:** Thursday, May 28, 2020 10:25 AM  
**To:** Russell, Nancy <[nrussell@patrinely.com](mailto:nrussell@patrinely.com)>  
**Subject:** FW: One Riverwalk Place Building Operation Update

Good Morning One Riverwalk Place Tenants!

In accordance with Governor Abbott's Executive Order [GA-23](#) and Mayor Nirenberg's Stay at Home Extended Emergency Order #7 (attached hereto for reference) we'd like to provide the following update regarding building operations for One Riverwalk Place.

The following will remain in place until local Orders allow them to be lifted:

- Essential Businesses and Essential Activities as defined in the Stay Home, Work Safe orders may continue
- Businesses located in office buildings may reopen up to the greater of (a) 5 employees, or (b) 25% of the workforce, provided employees maintain social distancing
- All Elevators, Building and Garage Entrances are access card only until occupancy increases.
- Tenants must arrange access for their respective visitors
- Building services (HVAC, security, janitorial, elevators) remain in place
- Property Management is in place
- USPS Mail remains in place, and other delivery services will be admitted into the building. Tenants who are not available to accept packages should provide alternate delivery instructions to their service providers

As a reminder, the following changes have been implemented in anticipation of your return:

- All persons (including individuals, businesses and other organizations, and any other legal entity) should use good-faith efforts and available resources to follow the minimum standard health protocols recommended by DSHS, found at [www.dshs.texas.gov/coronavirus](http://www.dshs.texas.gov/coronavirus)
- All persons should also follow, to the extent not inconsistent with the DSHS minimum standards, the Guidelines from the President and the CDC, as well as other CDC recommendations
- Signage has been placed in the lobby to remind us of best practices as well as within the elevators to reduce occupant capacity
- Common area furniture spaced further apart to allow for social distancing
- Hand sanitizers have been placed in common areas of the building.
- An anti-microbial treatment has been applied to all common area touch points, which repels viruses and bacteria for up to 90 days. This treatment will be reapplied as needed.
- In addition to enhanced cleaning protocols for the building common areas, our janitorial team is equipped and prepared to disinfect and/or deep clean your premises upon request. Please contact our office for a quote if you are interested in these services.
- Additional measures are being taken by our day time and night time cleaning crews to assure the building is regularly cleaned and disinfected using EPA and CDC approved cleaning products
- Common area touch points will continue to be properly disinfected regularly throughout the day
- In accordance with CDC recommendations, tenants, employees, vendors, and visitors are encouraged to wear face masks/coverings while in the common areas of the building
- All building personnel will wear masks while in building common areas and Tenant lease premises
- When possible, we will manage service requests during off hours in efforts to limit contact
- Continued water management to prevent microbial growth and maintain water quality
- Enhanced HVAC maintenance protocols that include more frequent coil cleaning and disinfection of filters, racks, and rooms
- Our Engineering team follows industry best practices including the American Society of Heating, Refrigerating and Air-Conditioning Engineers guidelines, which recommends increased ventilation and humidity control within the building
- Page Barteau remains closed until further notice.

We remain focused and prepared to support you and your employees as you resume business activities.

We look forward to your return!

**Nancy Russell**

Senior Property Manager

**PatrinelyGroup**

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