



# DON'T BE A TOURIST

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[www.dontbeatourist.co.uk](http://www.dontbeatourist.co.uk)

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## Cash Invoice

Joy Mikkelson

Invoice number: 3038

Invoice date: 30/01/2013

Description	Total
Joy Mikkelson - York Uncovered (Welcome trip for Leeds Met students)	£20.00
Booking Fee	£0.00
Invoice Total	£0.00

## **Making cash deposits into our bank account:**

- When at the bank please complete the paying-in slip with the following details:

Date: **Today's date** (e.g. 27/08/09)

Bank: **HSBC Bank**

Account Holding Branch: **Leeds City Branch**

Customer's Name: **Don't be a tourist Ltd**

Name and Address of person paying in (if not customer):

**Write: 'Please include reference number \_\_\_\_\_' (and enter your Cash Invoice number)**

Sorting Code Number: **40-27-15**

Account Number: **84096274**

Finally, write the amount you are paying in.

- If you have an account with HSBC use your card to access the paying-in machine. If you don't have an HSBC account, ask a member of staff for help.
- Keep the receipt from the machine or the cashier as proof of payment.
- We check our bank account daily. When we see your payment, we will email you your Confirmation Invoice immediately.

All the above goods and services are subject to our terms and conditions, a copy of which is available on our website or on request.