Ministry of Social Development   12 November, 2017
P O Box 1556
Wellington 6140
New Zealand

To whom it may concern:

Re: Senior Web Designer

I'm writing as I wish to apply for this role as advertised on your website.

I currently work in a small unit of web developers as part of a larger media and design team. My current role and expertise includes:

1. **Mentoring** graphic and web designers:
   o Running tutorials.
   o Creating learning programs.
   o 1-on-1 mentoring.

2. **Evolving** our products and processes:
   o Researching current and innovative trends.
   o Creating standardised code templates and packages.
   o Creating backwards-compatible and future-proofing code snippets.
   o Consulting with teachers and management to improve user experience.

3. **Solving problems** in content, design and/or functionality:
   o Creating global fixes for common issues.
   o Analysing and creating fixes for outlier issues.
   o Providing documentation on how issues were fixed for future developers.

Although not pertinent to my role, I also:

• Run our organisation's kapa haka groups:
   o Weekly waiata group.
   o Men's haka group.
   o Kōnohete (concert performance) group.

• Aid in the management and execution of cultural events:
   o Te Wiki o te Reo Māori (Māori language week).
   o Matariki (Māori new year).
   o Pōwhiri and Pō Whakangahau (welcoming and leaving functions).

• Aid in the management of corporate-social events:
   o Leaving functions.
   o Christmas functions.
   o Quarterly team building exercises.

I would really appreciate an opportunity to discuss the requirements and expectations of this role. Thank you for considering my application and I look forward to your response.

Yours sincerely,

Daniel Nelmes-Love