Ministry of Social Development 12 November, 2017

P O Box 1556

Wellington 6140

New Zealand

To whom it may concern:

**Re: Senior Web Designer**

I’m writing as I wish to apply for this role as advertised on your website.

I currently work in a small unit of web developers as part of a larger media and design team. My current role and expertise includes:

1. **Mentoring** graphic and web designers:
   * Running tutorials.
   * Creating learning programs.
   * 1-on-1 mentoring.
2. **Evolving** our products and processes:
   * Researching current and innovative trends.
   * Creating standardised code templates and packages.
   * Creating backwards-compatible and future-proofing code snippets.
   * Consulting with teachers and management to improve user experience.
3. **Solving problems** in content, design and/or functionality:
   * Creating global fixes for common issues.
   * Analysing and creating fixes for outlier issues.
   * Providing documentation on how issues were fixed for future developers.

Although not pertinent to my role, I also:

* Run our organisation’s kapa haka groups:
  + Weekly waiata group.
  + Men’s haka group.
  + Kōnohete (concert performance) group.
* Aid in the management and execution of cultural events:
  + Te Wiki o te Reo Māori (Māori language week).
  + Matariki (Māori new year).
  + Pōwhiri and Pō Whakangahau (welcoming and leaving functions).
* Aid in the management of corporate-social events:
  + Leaving functions.
  + Xmas functions.
  + Quarterly team building exercises.

I would really appreciate an opportunity to discuss the requirements and expectations of this role. Thank you for considering my application and I look forward to your response.

Yours sincerely,

**Daniel Nelmes-Love**