# UF Online Advising Minutes 5/5/16

1. Updates from TJ
   a. Immunizations are now required for students opting into the fee package, or students who live in Alachua County.
   b. Melissa and Kathy have organized info sessions for Fall UFO recruits.
   c. Hoping to get the yield numbers up for Summer and Fall.
   d. Reach out to TJ with any questions about reports, or if anyone would like additional reports generated.
      i. Use the UFO Cohort Students with Credits for Previous, Current, and Next Terms to find students who haven't registered.
   e. The late admission deadline is raising concerns about how many students haven't registered for Summer or Fall classes yet.
      i. Send Dan in the One Stop a list of students whose Summer late registration fee needs to be waived based on their late application date.
      ii. Make sure to email the One Stop if you are not able to register a student for a Summer A/C class- the One Stop can change them to a Summer B Admit.
      iii. If a student wants to be changed to Summer B, email the One Stop.
2. Recognition to Judy and Meredith for advising awards
3. PaCE 2015 Preview Updates
   a. Students are going through a modified transfer schedule
   b. There will be a PaCE breakout led by Kris
   c. He'll review big picture advising items: catalog, general education, etc.
   d. May 6th for Summer A/C, June 13th, July 18th are the PaCE 2015 Preview Dates. June 20th and August 18th are hidden dates as backups. Have the students contact Kris if they need one of the hidden dates.
   e. Students approved for Fall transition during the Summer will receive an email about registering for Preview as soon as they are confirmed as transition ready by the college.
   f. For tomorrow's Preview session: the UF Online Cohort has not been removed.
      i. The Registrar is aware of it and is fixing it.
      ii. Advisors should have the ability to remove the PaCE Preview Advising hold.
         1. If not, contact Glenn Kepic
      iii. Major Changes: CLAS is sticking with the policy that students must register for their transition major courses and start a semester with courses in that major.
         1. If a student is in a semester taking courses, and has met the tracking requirements for their desired major, CLAS will make the change.
         2. If a student is taking the courses they need to meet tracking, CLAS will wait until they've completed those courses before making the major change.
         3. We'd like to provide consistency on major change policy across the board.
         4. The focus for tomorrow's Preview will be registering for classes since the late registration date is tomorrow at 5 PM.
         5. Students will be able to schedule adjust- they won't need to wait for a particular window.

4. PaCE 2016 Preview
   a. There have been ongoing meetings about organizing PaCE preview.
   b. Colleges will have College Info sessions.
   c. Advising will be done by the Preview faculty advisors.
5. Registration Updates
   a. Business had a large population on probation who still need to register.
   b. Psychology had 14 students conditionally admitted, and only 5 met the conditions.
      i. Those students will need to find other majors.
      ii. Those students were advised to track for other majors in case they didn't meet their conditions.
6. Career Resource Center
   a. There was a website change and links were sent out to the UF Online Advising listserv
   b. All UF Online advisors now have the ability to log in to the database and check events, internships, etc.
7. New Student and Family Programs
   a. Emails have gone out to the Summer A admits to encourage them to register.
   b. Links has gone live for Summer B and Fall admits.
   c. 20 Summer A students haven't registered for Links, and 10-15 haven't completed Links.
8. Accessibility/Proctoring
   a. Accessibility.ufl.edu is a new one-stop resource for students, faculty, staff, and visitors about the services provided by UF.
   b. The link is live but will not be formally launched until Fall.
   c. Proctor U and authentication are going well.
      i. Proctor Free is the other, automated proctor service.
      ii. There will be a pilot testing Proctor Free this Summer with Man's Food (FOS 2001).
9. One Stop/ROC
   a. PaCE 2016 Admits
      i. 384 PaCE contracts have been received to date.
      ii. PaCE 2016 contracts can be postmarked as late as May 2nd.
      iii. There should be an estimate of the final numbers next week.
      iv. Estimate that there aren't any more than 50 outstanding.
   b. UF Online
      i. Denials have increased by over 100, and admits are down 2.
      ii. New landing page being launched for prospective students to help pre-qualify students.
      iii. This is hopefully going to discourage students who are not qualified from applying, and should allow the recruiting team to better target recruits.
      iv. Automated applicant campaign is being developed to help communicate with students who have applied.
      v. Milestones are being developed to help improve the yield, and each college will have the opportunity to provide college and major specific information to applicants.

1. Emails can be set up to come from an advisor's behalf, or a college's behalf.
2. However, the system will allow for automation based on different steps in a student's application/admission process.
   vi. The Recruitment team will be hosting 4 information sessions.
      1. The invitation to students went out today
      2. Melissa will forward the email with the dates to the UFO advising group
      3. The Info session dates are also posted on the UF Online website at the top, under "Sign Up for Info Sessions."
   c. One Stop
      i. For students who you don't think should get the late registration fee, keep a list and send it to Dan to waive the fee.
10. Graduation Kudos
   a. CJC had their first graduate from UF Online!
      i. They will let Kathy know so the student can be featured in UFO marketing.
   b. Business also had a few students graduate.
11. Future Meetings
   a. June 2nd, July 7th, and August 4th
   b. Biweekly meetings will return in Fall.
   c. The June 2nd meeting will be the last meeting in Farrior Hall.
   d. The new meeting location will be sent out later.