# **Daniel Qiu**

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## **Skills And Qualifications**

- Standard First Aid & CPR-C (Oct. 2018)
- WHMIS (Feb. 2020)
- McGill Personal Finance Essentials (May 2020)
- Alison Customer Service Training (May 2020)
- Experienced with Microsoft Office Word, Powerpoint, Sheets
- Proficient with Adobe Photoshop, Adobe Premiere
- Intermediate coding knowledge Python, Java, C++

#### Experience

Scorekeeper - Mumba Basketball, Markham, Ontario. 2018 - PRESENT

- Communicates with referees, coaches, spectators
- Provides excellent customer service
- Organizes and closes gym facilities
- Ensures basketball game scores and time were accurate

### Camp Volunteer - Town of Richmond Hill. 2017

- Provided a safe environment for children ages 5 12
- Maintained and cleaned the learning center
- Developed activities to engage children

#### Web Developer Wisdek Corp. 2020 (Co-op)

- Updated Clients websites using WordPress
- Created and maintained social media accounts
- Wrote and published blog posts onto websites

## **Education**

SEPT 2017 - PRESENT

#### Bayview Secondary School, Richmond Hill, Ontario

- Honour Roll (8 Semesters)
- SHSM Specialist High Skills Major: Business

#### References

References Available Upon Request