



IT & IS Capstone Project 1
EVALUATION FORM
FINAL DEFENSE

TRACK 1

Capstone Project Title: (OASYS) Overall Administering System: A Work From Home Human Resource Records and Information Management System

Comments and Suggestions:

Note: These Comments and Suggestions are based on the File Submitted and Presented during the P1 Final Defense

For Documentation:

- Please complete the 100% of your documentation and update it based on the flow of the application as suggested by the panelist specially the following:
 - * follow the right template for documentation
 - * include also in your documentation the **Categories and Subject Descriptors**
 - * * Specific Objectives,- Please specify in detail the specific objectives(SMART)
 - o To design...
 - ...
 - o To create...
 - ...
 - o To provide...
 - ...
 - o To test and evaluate the application using ISO 25010
 - * Scope and Limitation, please specify in detail the unique features of the study based on your objectives (provide innovative features that are unique for your research and are not found in the currently available systems).
 - * Please check the Review of Related Literature and Study/System and References. Make sure that they were published within the last five(5) years
 - * Revisit the Definition of Terms(- Identify the programming language to be use in creating the system, Tables and Figures, Conceptual Paradigm for the Proposed SystemFlowchart, Context Flow Diagram, Data Flow Diagram of the existing and proposed system and correct them based on the appropriate descriptions, rules, format and symbols
 - * Please include in the document the step-by-step Screenshots of Processes and Procedures, Appendices((E.g., Gantt Chart, Approved letter for the chosen beneficiary, Presentation of Findings, User’s Manual, etc.).
 - * Include git account on your documentation and possible evidence for interview.

For System:

The researchers need to have an approved letter for the chosen beneficiary.
The researchers will develop a web-based system that has the following:
- the researchers need to present the concrete step by step processes and procedures of a Content Management System standards for online transaction, a Work From Home Human Resource Records and Information Management System and provide smart content features to personalize dashboard, reports, templates/content layout, user category
- The proposed system must be working on all types of web browsers
- Integrate standard security in User Level Authentication
- Password must have forgot password options and contain combination of Alphanumeric and Special Characters (Password standard) for added security
- Super admin / admin should not see user's password. Use encryption to implement this. Disable password change for super admin. Enable once user prompts for forget password
-Must have an Audit Trail, User Responsive, Logs/history,notifications settings for each process
- settings for approval/disapproval controlled by the admin/authorized persons.
- Approval process should be clear thru visual presentation/ UI/UX in CMS with Audit and Approval feature should be presented simultaneously.
-Must have proper sending and receiving of communication documents,notification that the receiver has seen the message, and or downloaded the attached files securely
- Replace dummy datas, include status in the process
- Add notification settings for admin and users like notification that user has seen the message
- Statistics should be working properly with real data coming from the Database reports in admin.
- Must have Dashboard- appropriate pictures, Realtime information and graph
-Need to present the concrete step by step processes and procedures on how to secure the website standard for the System , reports, etc. necessary for the beneficiary.
- must have an online healthcheck monitoring form to be submitted before the employee start the day (WFH)
- Requestor for payroll should not be an approver.
- Must have Other employee form documents like certificate of employmen, tPhilhealth, SSS and BIR form 2316
-Approval process should have progress tracking
-Identify who approved it and when this is approved, Notification that the transaction was approved
- Should have absent request,
- Enable approval/disapproval of corrections of absences controlled by the admin/authorized persons.
- better if the processess inside should be step by step.
- notification on same page. like generated payslip. make it a pop up for better display confirmation
- Black table should be white for better reading.
- Icon should have tooltips for information.
- Need a concrete solution for Backup files
- Auto email from the system if it necessary possible
- Improved UI like buttons, text settings and placeholder placement inside the website
-Research more on the special features that needs to be integrated
- Need to put disclaimer messages
- Please provide the organization's standard process and procedures which conforms with the DPA (Data Privacy Act of 2012)
- Include the step-by-step processes, Terms and conditions on the system for new users/customer
- Need to acquire a hosting site for live presentation of the website
- use appropriate background wallpaper while presenting your work
- Need to consider all suggestions made to be able to present important details and reports during the Capstone Project 2 Defense.

Evaluated by:

(Sgd) Mr. Michael Ben M. Gabriel (Sgd) Mrs. Quintina R. Verceles (Sgd) Mr. Roy Vincent Marzan

Member

Chairman

Member