

Getting the interview:

Resume Tips



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by Christine Alvarado, Mia Minnes, and Leo Porter, 2015.

By the end of this video you will be able to...

- Employ a number of tips to improve your resume
- Avoid common pitfalls in resume writing

Resume Tips

**Focus on accomplishments,
not assigned tasks.**

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Software Engineering Team, C++

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Software Engineering Team, C++

Slightly Redundant

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Software Engineering Team, C++

Slightly Redundant

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Member of Backend Optimization Team, C++

Better

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Member of Backend Optimization Team, C++

Task Oriented

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Member of Backend Optimization Team, C++

Task Oriented

TechSocial

June 2015 – August 2015

Software Engineering Intern

TechTown

- Optimized backend to reduce query time by 20%, C++

Accomplishment Oriented

Common Pitfalls



Common Pitfalls

Out-of-Date



Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting



Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting

Resume screeners may spend only 30 seconds on your resume!

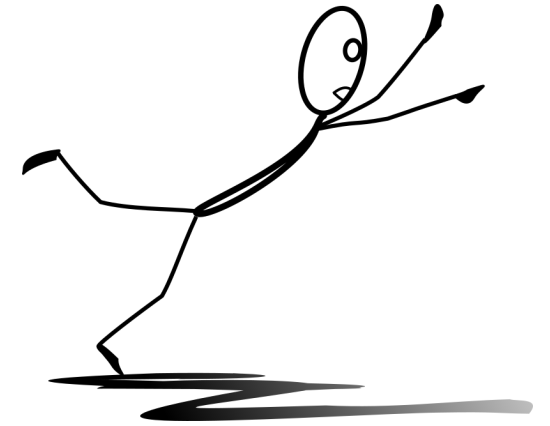


Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting

Overreaching on skills



Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting

Overreaching on skills

ANY "Proficient" language is fair-game for the interview!



Common Pitfalls

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Overreaching on skills

Not Tailored to the Position



Common Pitfalls

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**Reformat based on required skills,
company size, etc.
(Research the Position!)**



Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting

Overreaching on skills

Not Tailored to the Position

Online Presence...



Common Pitfalls

Out-of-Date

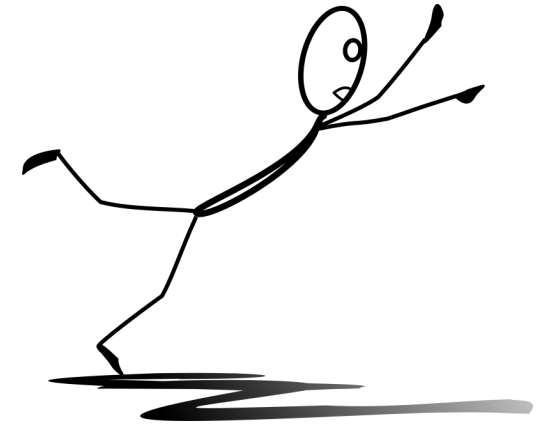
Too Lengthy / Poor Formatting

Overreaching on skills

Not Tailored to the Position

Online Presence...

Update website, social media



Common Pitfalls

Out-of-Date

Too Lengthy / Poor Formatting

Overreaching on skills

Not Tailored to the Position

Online Presence...

Next: Analyze a
Resume for Errors

