Project Schedule

Individual Project timetable for 2019/2020

It is possible that these dates will change from time to time. Please check periodically. The final report is to be submitted electronically via KEATS by 5pm on the date due (Monday, 6th April 2020).

Deadline	Remarks
25/09/2019	Information session
04/10/2019	Create preference list of project topics
07/10/2019	Project allocations to be announced – work on projects starts
28/10/2019	1st progress slides due, should have had first group supervision meeting
08/11/2019	Ethical Clearance lecture
18/11/2019	2nd progress slides due, should have had second group supervision meeting
29/11/2019	LaTeX training session
09/12/2019	3rd progress slides due, should have had third group supervision meeting
13/12/2019	Research/Theory/Background and Specification Progress Report (BSPR) due
03/02/2020	Deadline for feedback and individual meeting on BSPR
24/02/2020	4th progress slides due, should have had fourth group supervision meeting
11/03/2020	Final-Submission Information Session
16/03/2020	5th progress slides due, should have had fifth group supervision meeting
06/04/2020	Final report due
14–24/04/2020	Oral Examinations on project
August 2019	Submission of summer resits[1]

Note on group meetings

There will be 5 group supervision meetings over the period of the project. Meeting dates and times must be arranged by supervisors and students jointly. Supervisors will use the Team Feedback application[2], which also sends out Outlook invites to all meeting participants. The table above lists the last date by which each group meeting should have happened. The expectation is that the group meeting will happen earlier than that, at any time within the preceding 3 weeks.

For each meeting, students should prepare a slide deck of 3 slides answering the following questions: 1. What has been achieved since the last meeting? 2. What are the current barriers faced by the student? 3. What will be the next steps? The above table lists the last date by which these slide decks must have been submitted via KEATS. However, students are expected to prepare their slides before their group meeting and to submit them to KEATS at least one day before the group meeting. Not submitting slides before the group meeting will be treated as a warning signal that a student is not making sufficient progress and may be taken into account by the exam board in making decisions about MCFs or resit offers at a later stage.

In addition to the group meetings, there will one individual meeting at the beginning of January to provide feedback on the BSPR, and one in late March to discuss the final report.

---

[1] resits are not automatic and will be offered at the discretion of the examiners in some cases
[2] https://apps.nms.kcl.ac.uk/stf/