

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01027	PO Date:	2025-09-26
Vendor:	Swift Logistics Co	Vendor ID:	V-1005
Buyer:	Timothy Cox	Department:	Procurement
Delivery Date:	2025-10-21	Currency:	USD

Delivery Address:
25310 Brandy Shoal Apt. 333, Millermouth, NV 34694

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
IT-001	Dell Laptop XPS 15	12	\$1525.32	\$18303.84
OS-005	File Cabinet 4-Drawer	12	\$197.04	\$2364.48

Subtotal:	\$20668.32
Tax:	\$0.00
TOTAL:	\$20668.32

This is a legally binding purchase order. Please confirm receipt and expected delivery date.