

# INVOICE

**Premier Office Equipment**

Vendor ID: V-1003

Date: 2025-10-16

Invoice Number: INV-005009

Invoice Date: 2025-10-16

PO Reference: PO-2024-01009

Due Date: 2025-11-15

Payment Terms: Net 60

Currency: USD

**Bill To:**

Global Procurement Systems Inc.

1234 Business Avenue, Suite 500

New York, NY 10001

**ITEMIZED CHARGES**

Item Code	Description	Qty	Unit Price	Total
IT-003	Cisco Network Switch 24-Port	7	\$680.98	\$4766.86
OS-003	Printer Paper A4 (5 Reams)	15	\$34.60	\$519.00

Subtotal: \$5285.86

Tax: \$264.29

AMOUNT  
DUE: \$5550.15

Payment due by 2025-11-15. Please remit payment to: Bank Account #12345-67890