

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01038	PO Date:	2025-10-17
Vendor:	Atlas Equipment Corp	Vendor ID:	V-1010
Buyer:	Jeffrey Keller	Department:	Facilities
Delivery Date:	2025-11-02	Currency:	USD

Delivery Address:
043 John Orchard Suite 814, Ryanborough, MO 65351

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
OS-002	Standing Desk Adjustable	1	\$492.48	\$492.48
IT-003	Cisco Network Switch 24-Port	15	\$879.93	\$13198.95

Subtotal:	\$13691.43
Tax:	\$0.00
TOTAL:	\$13691.43

This is a legally binding purchase order. Please confirm receipt and expected delivery date.