

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**

1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01041	<b>PO Date:</b>	2025-11-02
<b>Vendor:</b>	Swift Logistics Co	<b>Vendor ID:</b>	V-1005
<b>Buyer:</b>	Terri Lam	<b>Department:</b>	Operations
<b>Delivery Date:</b>	2025-11-26	<b>Currency:</b>	USD

**Delivery Address:**  
95813 Haley Street Apt. 512, North Tracey, PW 77556

**ORDER DETAILS**

Item Code	Description	Qty	Unit Price	Total
IN-003	Safety Harness Kit	2	\$188.25	\$376.50
IN-002	Steel Beam 10m I-Section	1	\$757.58	\$757.58

<b>Subtotal:</b>	\$1134.08
<b>Tax:</b>	\$56.70
<b>TOTAL:</b>	\$1190.78

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*