

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01005	PO Date:	2025-11-06
Vendor:	Euro Parts Distributors	Vendor ID:	V-1007
Buyer:	Richard Herring	Department:	IT
Delivery Date:	2025-11-30	Currency:	USD

Delivery Address:
232 Francisco Garden Suite 730, Deniseton, MO 78167

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
OS-001	Ergonomic Office Chair	14	\$318.79	\$4463.06

Subtotal: \$4463.06

Tax: \$357.04

TOTAL: \$4820.10

This is a legally binding purchase order. Please confirm receipt and expected delivery date.