

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01047	PO Date:	2025-11-13
Vendor:	Atlas Equipment Corp	Vendor ID:	V-1010
Buyer:	John Wade	Department:	Manufacturing
Delivery Date:	2025-12-07	Currency:	USD

Delivery Address:

4873 Small Trail Suite 866, Cooleyview, MI 13890

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
OS-002	Standing Desk Adjustable	5	\$486.07	\$2430.35
OS-004	Whiteboard 6x4 ft	7	\$178.58	\$1250.06
IT-001	Dell Laptop XPS 15	10	\$1592.82	\$15928.20

Subtotal: \$19608.61
Tax: \$1960.86

TOTAL: \$21569.47

This is a legally binding purchase order. Please confirm receipt and expected delivery date.