

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**  
1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01011	<b>PO Date:</b>	2025-11-04
<b>Vendor:</b>	Industrial Components Inc	<b>Vendor ID:</b>	V-1004
<b>Buyer:</b>	April Lawrence	<b>Department:</b>	Facilities
<b>Delivery Date:</b>	2025-11-21	<b>Currency:</b>	USD

**Delivery Address:**  
63466 Mckay Coves Suite 053, North Andrea, OR 06930

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
OS-002	Standing Desk Adjustable	5	\$441.89	\$2209.45
IN-001	Hydraulic Pump Assembly	12	\$2842.05	\$34104.60
OS-003	Printer Paper A4 (5 Reams)	5	\$36.21	\$181.05
IT-003	Cisco Network Switch 24-Port	7	\$869.35	\$6085.45

<b>Subtotal:</b>	\$42580.55
<b>Tax:</b>	\$4258.05
<b>TOTAL:</b>	<b>\$46838.60</b>

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*