

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**

1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01049	<b>PO Date:</b>	2025-10-10
<b>Vendor:</b>	Industrial Components Inc	<b>Vendor ID:</b>	V-1004
<b>Buyer:</b>	Ms. Kimberly Blair PhD	<b>Department:</b>	Manufacturing
<b>Delivery Date:</b>	2025-11-02	<b>Currency:</b>	USD

**Delivery Address:**  
858 Garcia Lane Suite 574, New Cynthia, PW 82948

**ORDER DETAILS**

Item Code	Description	Qty	Unit Price	Total
IT-003	Cisco Network Switch 24-Port	1	\$673.45	\$673.45
IT-001	Dell Laptop XPS 15	8	\$1566.76	\$12534.08

<b>Subtotal:</b>	\$13207.53
<b>Tax:</b>	\$0.00
<b>TOTAL:</b>	<b>\$13207.53</b>

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*