

PURCHASE ORDER

ISSUED BY:
Global Procurement Systems Inc.
1234 Business Avenue
New York, NY 10001
Tel: (555) 123-4567

PO Number:	PO-2024-01016	Date:	2025-09-28
Vendor:	Quality Manufacturing	Vendor ID:	V-1006
Buyer:	Andrew Williams	Department:	IT
Delivery Date:	2025-10-11	Currency:	USD

Delivery Address:
609 Vega Springs, Johnmouth, MH 40516

Item Code	Description	Qty	Unit Price	Total
OS-004	Whiteboard 6x4 ft	15	\$153.04	\$2295.60
IN-003	Safety Harness Kit	1	\$209.89	\$209.89

Subtotal:	\$2505.49
Tax:	\$250.55
GRAND TOTAL:	\$2756.04

Terms & Conditions: This purchase order is subject to our standard terms and conditions. Please acknowledge receipt and confirm delivery schedule within 24 hours.