

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**

1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01014	<b>PO Date:</b>	2025-11-10
<b>Vendor:</b>	Quality Manufacturing	<b>Vendor ID:</b>	V-1006
<b>Buyer:</b>	Amy Aguilar	<b>Department:</b>	Finance
<b>Delivery Date:</b>	2025-11-28	<b>Currency:</b>	USD

**Delivery Address:**  
4829 Mike Rapid Apt. 030, East Melindabury, GA 40247

**ORDER DETAILS**

Item Code	Description	Qty	Unit Price	Total
IT-005	Logitech Wireless Keyboard & Mouse	7	\$57.91	\$405.37

**Subtotal:** \$405.37

**Tax:** \$0.00

**TOTAL:** \$405.37

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*