

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01016	PO Date:	2025-09-28
Vendor:	Quality Manufacturing	Vendor ID:	V-1006
Buyer:	Andrew Williams	Department:	IT
Delivery Date:	2025-10-11	Currency:	USD

Delivery Address:
609 Vega Springs, Johnmouth, MH 40516

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
OS-004	Whiteboard 6x4 ft	15	\$153.04	\$2295.60
IN-003	Safety Harness Kit	1	\$209.89	\$209.89

Subtotal:	\$2505.49
Tax:	\$250.55
TOTAL:	\$2756.04

This is a legally binding purchase order. Please confirm receipt and expected delivery date.