

GOODS RECEIVED NOTE

GLOBAL PROCUREMENT SYSTEMS INC.

Warehouse Operations
1234 Business Avenue, Suite 500
New York, NY 10001

GRN Number: GRN-08009

GRN Date: 2025-10-11

PO Reference: PO-2024-01009

Vendor: Premier Office Equipment

Received By: Steve Sanchez

Warehouse: WH-SOUTH

RECEIPT DETAILS

Item Code	Description	Received	Rejected	Condition
IT-003	Cisco Network Switch 24-Port	7	0	Good
OS-003	Printer Paper A4 (5 Reams)	15	0	Good

Received By: _____

Date: _____

Verified By: _____

Date: _____

This document confirms receipt of goods as described above. Any discrepancies must be reported within 24 hours.