

PURCHASE ORDER

GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500
New York, NY 10001
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01046	PO Date:	2025-11-16
Vendor:	Swift Logistics Co	Vendor ID:	V-1005
Buyer:	William Moss	Department:	Finance
Delivery Date:	2025-12-01	Currency:	USD

Delivery Address:
1994 Michael Inlet Suite 073, Bergerville, HI 18196

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
IN-001	Hydraulic Pump Assembly	7	\$3045.81	\$21320.67
OS-002	Standing Desk Adjustable	9	\$438.19	\$3943.71
OS-001	Ergonomic Office Chair	7	\$382.99	\$2680.93

Subtotal:	\$27945.31
Tax:	\$2794.53
TOTAL:	\$30739.84

This is a legally binding purchase order. Please confirm receipt and expected delivery date.