

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**  
1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01018	<b>PO Date:</b>	2025-10-23
<b>Vendor:</b>	Pacific Traders	<b>Vendor ID:</b>	V-1008
<b>Buyer:</b>	Cory Murphy	<b>Department:</b>	Finance
<b>Delivery Date:</b>	2025-11-11	<b>Currency:</b>	USD

**Delivery Address:**  
284 Daniel Centers Apt. 989, Whitefort, TN 95926

## ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
IT-005	Logitech Wireless Keyboard & Mouse	14	\$80.33	\$1124.62
OS-004	Whiteboard 6x4 ft	4	\$192.89	\$771.56

**Subtotal:** \$1896.18

**Tax:** \$94.81

**TOTAL:** \$1990.99

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*