

# GOODS RECEIVED NOTE

## GLOBAL PROCUREMENT SYSTEMS INC.

Warehouse Operations  
1234 Business Avenue, Suite 500  
New York, NY 10001

GRN Number: GRN-08027 GRN Date: 2025-10-21  
PO Reference: PO-2024-01027 Vendor: Swift Logistics Co  
Received By: Stacie Ingram Warehouse: WH-SOUTH

## RECEIPT DETAILS

Item Code	Description	Received	Rejected	Condition
IT-001	Dell Laptop XPS 15	12	0	Good
OS-005	File Cabinet 4-Drawer	12	0	Good

Received By: \_\_\_\_\_ Date: \_\_\_\_\_

Verified By: \_\_\_\_\_ Date: \_\_\_\_\_

*This document confirms receipt of goods as described above. Any discrepancies must be reported within 24 hours.*