

# PURCHASE ORDER

## GLOBAL PROCUREMENT SYSTEMS INC.

1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

PO Number:	PO-2024-01020	PO Date:	2025-11-14
Vendor:	Global Tech Solutions	Vendor ID:	V-1002
Buyer:	Joseph Bates	Department:	IT
Delivery Date:	2025-12-10	Currency:	USD

## Delivery Address:

048 Matthew Cove, Alexandershire, ID 33008

## ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
IT-004	Samsung 27" Monitor	2	\$481.08	\$962.16

Subtotal: \$962.16

Tax: \$76.97

**TOTAL: \$1039.13**

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*