

# PURCHASE ORDER

**GLOBAL PROCUREMENT SYSTEMS INC.**  
1234 Business Avenue, Suite 500  
New York, NY 10001  
Phone: (555) 123-4567 | Email: procurement@gps.com

<b>PO Number:</b>	PO-2024-01024	<b>PO Date:</b>	2025-09-29
<b>Vendor:</b>	Industrial Components Inc	<b>Vendor ID:</b>	V-1004
<b>Buyer:</b>	Aimee Chambers	<b>Department:</b>	IT
<b>Delivery Date:</b>	2025-10-11	<b>Currency:</b>	USD

**Delivery Address:**  
712 Soto Crest, Lake Annaport, PA 46131

ORDER DETAILS

Item Code	Description	Qty	Unit Price	Total
IT-003	Cisco Network Switch 24-Port	8	\$674.94	\$5399.52
OS-002	Standing Desk Adjustable	15	\$422.62	\$6339.30
IN-005	Air Compressor 50L	13	\$658.40	\$8559.20
IT-005	Logitech Wireless Keyboard & Mouse	9	\$54.90	\$494.10

<b>Subtotal:</b>	\$20792.12
<b>Tax:</b>	\$2702.98
<b>TOTAL:</b>	<b>\$23495.10</b>

*This is a legally binding purchase order. Please confirm receipt and expected delivery date.*