**DANKU KENNEDY EDEM**

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• Profile**:** [**https://dankukennedy.github.io**](https://dankukennedy.github.io)• GitHub**:** **https://github.com/dankukennedy**

**WORKING EXPERIENCE**

IT / MIS Support Officer Nov 2023- Present

Commission For Technical and Vocational Educational Training (*Trinity Ave, Okpongle, Accra, Ghana*)

* Assisted with scheduling appointments and meetings
* Assist employees with computer related problems
* Prepared reports and presentations using Microsoft Office Suite
* Installation of Systems and Software
* Microsoft Office Activation
* Web Development (Coding).
* Troubleshooting of Systems and Networks

Information Technology Manager Sep 2018 – Aug 2023

NABCO Ghana Investment Fund for Electronic Communications (GIFEC) (*Fomena, Adansi North District Assembly, Ashanti, Ghana*)

* Assist in IT related Challenges
* Troubleshooting and Configuration of Systems
* Setting up Computer Security Measures
* Activation of Applications and Software
* Installation of Software
* Anti-virus updates and security checks

Assistant IT Support Officer Jan 2017 – Aug 2017

National Service -University Of Professional Studies Accra (UPSA) (*East Legon, Accra Ghana*).

* Installation of Hardware and Network.
* Troubleshooting of Systems and Networks
* Configuring Computer Networks in order to ensure that internet connectivity is up and running on campus
* Assist employees with computer related problems and answer their questions
* Setting up Computer Systems.

**WORKING EXPERIENCE**

Junior Web Developer Aug 2016 – Jan 2017

Africa Worldview Limited (AWL) (*First Light Kaneshie, Accra*)

* Updating Web Content
* Styling Font and Webpages
* Updating and Modifying database
* Creating new sliders
* Day to day anti-virus updates and security checks
* Programming (Coding).

**EDUCATION**

KUMASI TECHNICAL UNIVERSITY 2021 - 2023

BTech Computer Technology,

Grade: *First Class*

HO TECHNICAL UNIVERSITY 2013 - 2016

HND Computer Science

Grade: *Second Class (Upper Division)*

**SKILLS**

* Computer literate- Programming, Computer hardware, software, maintenance and repairs, Microsoft Word, Excel, and Power Point
* Good communication skills
* Proven ability to work effectively
* Quick to learn and apply new principles
* Able to work for long hours without supervision
* Excellent interpersonal skills
* Ability to work in a fast-paced environment to set deadlines
* Highly organized with a creative flair for project work
* Languages: English(native), Ewe(fluent), Twi(Intermediate)

**TECHNICAL SKILLS**

* Programming: HTML, CSS, JavaScript, TypeScript, PHP, SQL, Python, C++
* Frameworks: Django, Laravel, React, Node.js, Angular, Express.js,
* Software: Tableau, Excel, Visual Studio Code, IntelliJ IDEA