

Medicines Management Security & Resus Application

IF you are having issues with accessing any aspect of MMS or Resus then please read the last page of this first.

Logging in

Logging in to the new (V3) combined **MMS & Resus** system is through the link on the Hospital Systems page as shown in Figure 1.

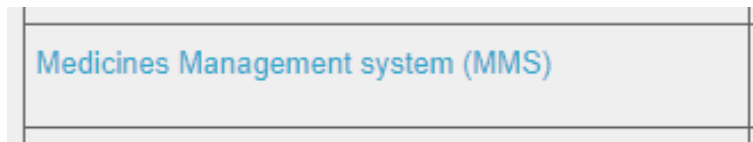


Figure 1

After clicking on the link above, you will be presented with the log page in for the MMS-Resus system, this uses the SIDER portal as shown in Figure 2

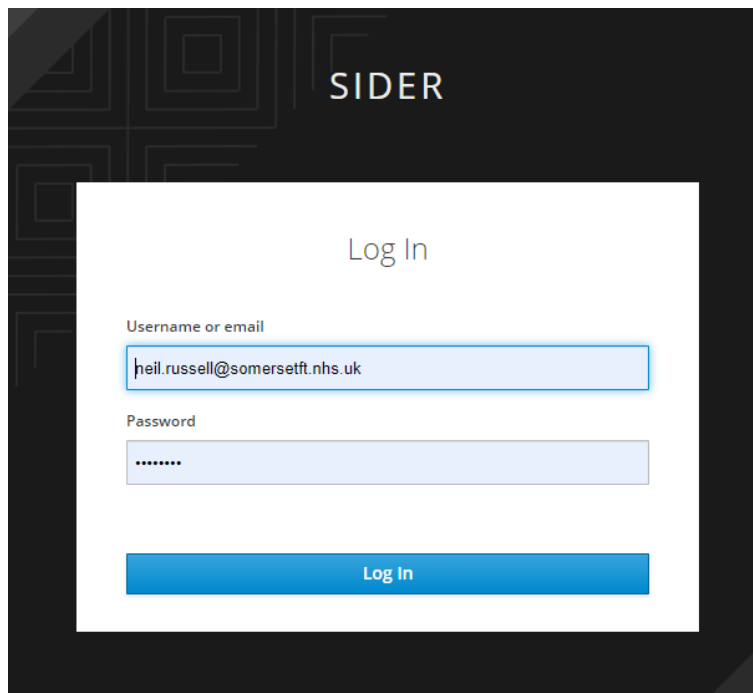


Figure 2

Log in with your Email address and you normal Active Directory password that you use to log on to the computer with every day.

Selecting the application mode

Once you have logged in you will be presented with the following screen to allow you select the dataset that you are recording. Select from **MMS**, **Resus Daily** or **Resus Weekly**. Selecting weekly is also used for a full check after the trolley has been used in an emergency.

Figure 3 shows you how this is presented. The first thing to note is that you cannot click on either the **OK** button or the **Dashboard** button yet. As you select the dataset you are entering and the department that it is for, the button status will change to green, and they become clickable.

The **open book** symbol with an **i** on the page is a link to the online manual. Click on it to be shown the Manual and when finished reading, press the button in the centre of the top line titled “Back” to return the selection screen.

The **Dashboard** button, when clicked, will open a new tab/page showing the Dashboard for either [MMS](#) or **Resus** depending on what you have selected.

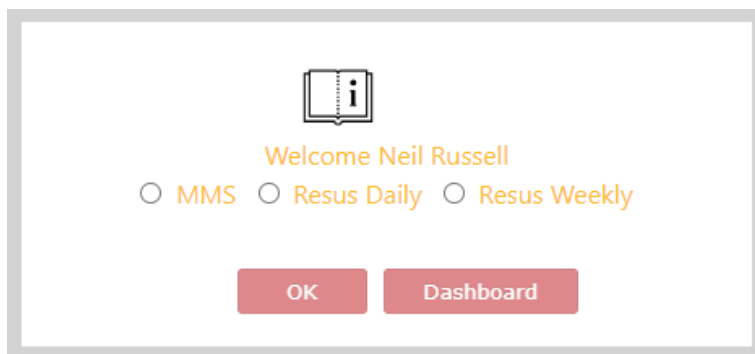


Figure 3

MMS Submissions

This is the method of accessing the standard MMS system that has been in place since 2019. On selecting MMS, you will be prompted Select the department you are entering.

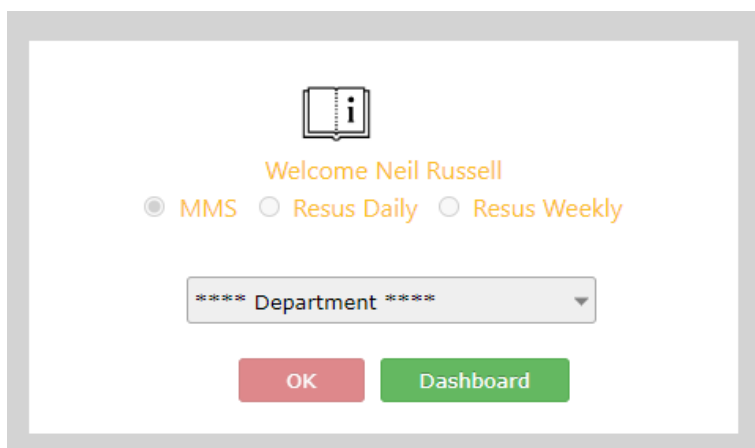


Figure 4

On clicking the department selection box dropdown, you will be presented with a list of wards that you have permission to submit for. A ward that is surrounded with stars like this, *****Data Entry Acorn Ward*****, indicates that a submission has already been made for the day and you cannot submit again. MMS allows only one submission per day.

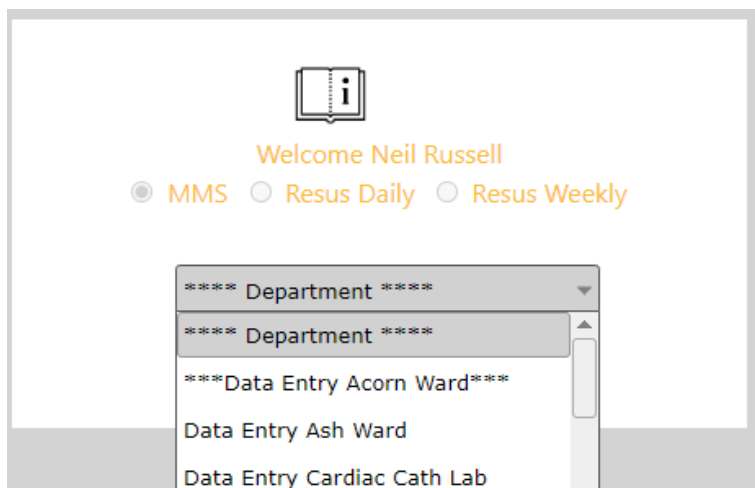
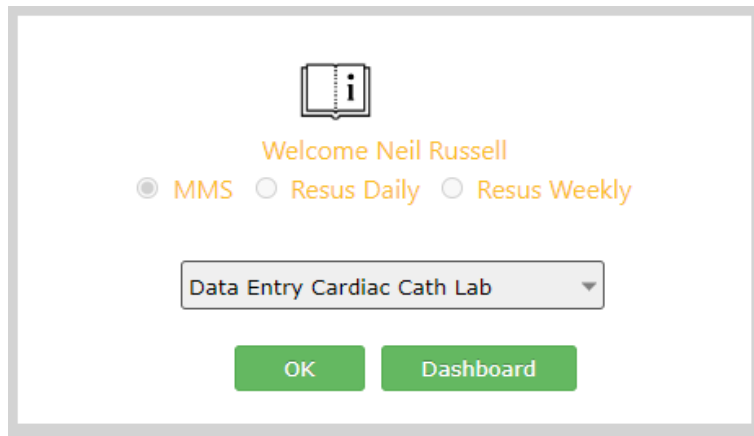


Figure 5

Once you have selected a valid department you will find that the OK button turns to green for go and you can click on it to complete your submission.



The screenshot displays a user interface for a medical professional named Neil Russell. At the top, there is an information icon (a book with an 'i'). Below it, the text "Welcome Neil Russell" is displayed in orange. Underneath the welcome message are three radio buttons: "MMS" (which is selected), "Resus Daily", and "Resus Weekly". Below the radio buttons is a dropdown menu currently showing "Data Entry Cardiac Cath Lab". At the bottom of the interface are two green buttons: "OK" and "Dashboard".

Figure 6

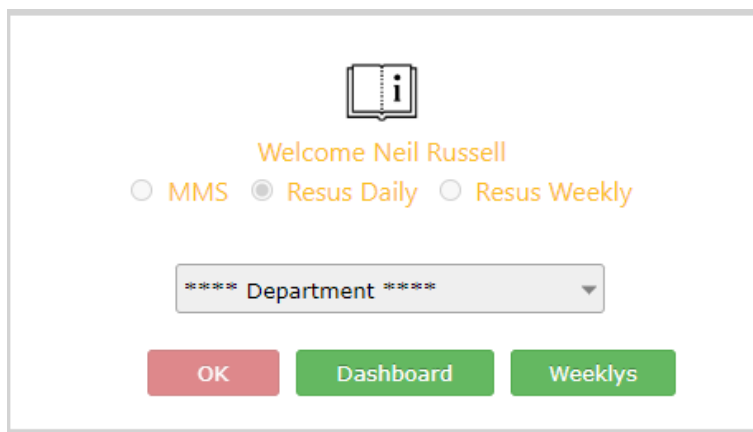
For MMS Submissions you must answer every question and, if prompted, give a reason for your response. Once completed you can press **save** to submit.

Resus Submissions

The resus submission can take one of two forms, **Resus Daily** or **Resus Weekly**. The resus weekly should be recorded once every week and after every use of trolley. There are indicators that show as follows when you are selecting a department for any resus submission.

On selecting the **Resus Daily** or the **Resus Weekly** option you will be presented with the Department selector.

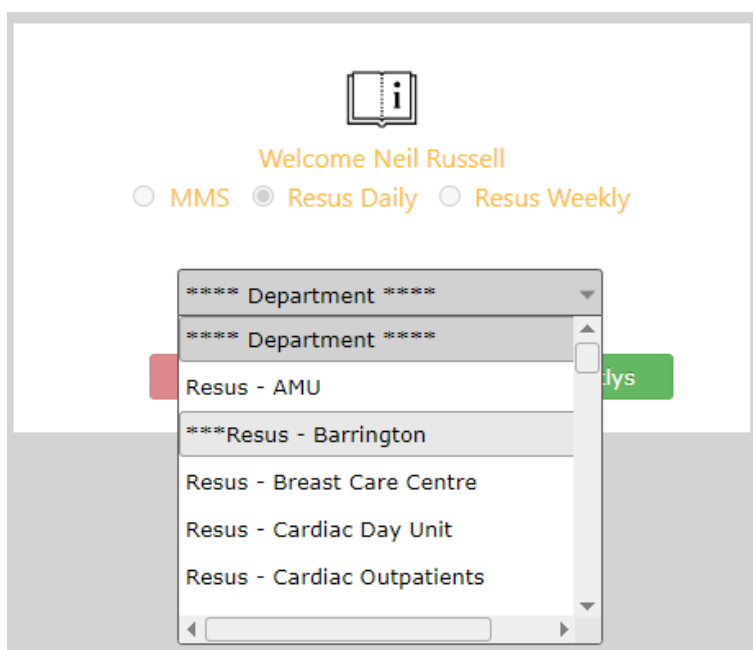
When selection a Resus operation to carry out an extra green button will show up, “**Weeklys**” (See Figure 7). Clicking this will give you page showing every ward that has ever submitted a **Resus Weekly** and the date that it was last done, and by whom.



The screenshot shows a user interface for resus submissions. At the top, there is an information icon and a welcome message "Welcome Neil Russell". Below this are three radio buttons: "MMS", "Resus Daily" (which is selected), and "Resus Weekly". Underneath the radio buttons is a dropdown menu labeled "Department" with three asterisks on either side. At the bottom, there are three buttons: "OK" (red), "Dashboard" (green), and "Weeklys" (green).

Figure 7

A department name with three stars in front of it means that today's **Daily** has already been submitted and cannot be done again. (See Barrington in figure 8)



This screenshot shows the same interface as Figure 7, but with the "Department" dropdown menu open. The dropdown list contains several options: "Resus - AMU", "Resus - Barrington", "Resus - Breast Care Centre", "Resus - Cardiac Day Unit", and "Resus - Cardiac Outpatients". The "Resus - Barrington" option is highlighted and has three asterisks in front of it, indicating that a daily submission has already been made for this department. The "Weeklys" button is also visible on the right side of the dropdown menu.

Figure 8

A department name with three stars after it means that there has been a Weekly submission made today and you can continue to submit a Daily or weekly submission (See Breast Care Centre in figure 9).

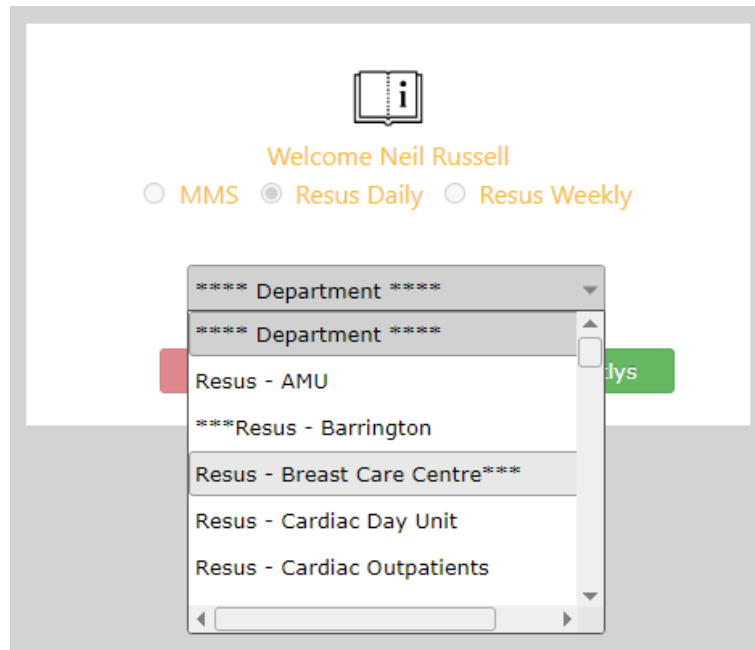


Figure 9

A department name that has 3 stars in front of it **and** three stars after it, indicates that today's daily submission has been done and a weekly submission made today (See figure 10). You will not be able to make another daily submission today but can continue to make any weekly submissions.

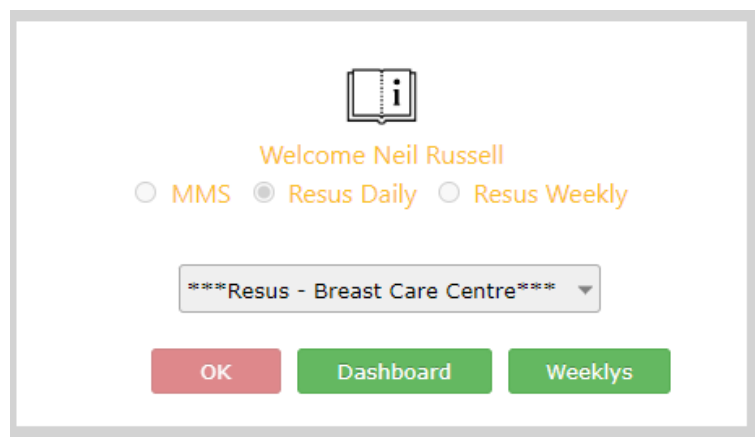
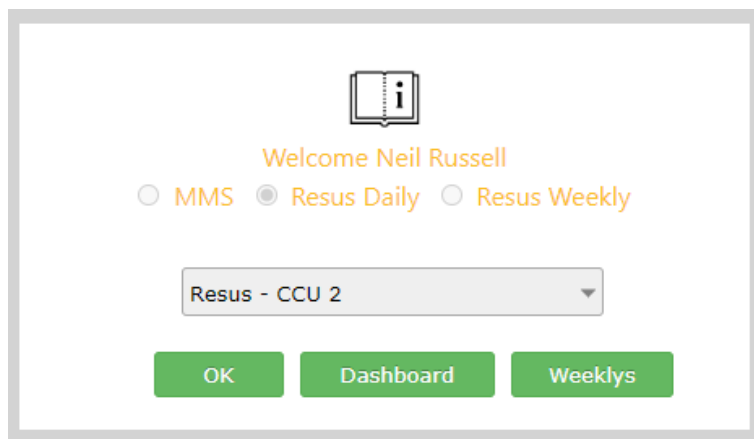


Figure 10

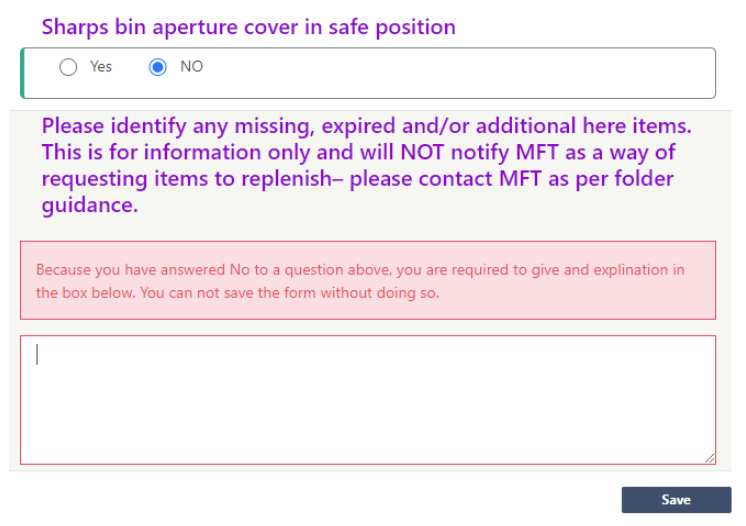
Once you have selected a valid ward, the Green for Go OK button will show and you can click to make your daily submission as shown in figure 11.



The screenshot shows a user interface for a medical submission system. At the top, there is an information icon (an 'i' inside a circle). Below it, the text "Welcome Neil Russell" is displayed. Underneath the welcome message are three radio buttons: "MMS", "Resus Daily" (which is selected), and "Resus Weekly". Below the radio buttons is a dropdown menu currently showing "Resus - CCU 2". At the bottom of the interface are three green buttons: "OK", "Dashboard", and "Weeklys".

Figure 11

Every resus submission will make the comments box at the end of the form mandatory IF you have answered No to any question. For example, if you say NO to a question and try to Save, the comment box will show as in figure 12



The screenshot shows a form completion screen. At the top, a question is displayed: "Sharps bin aperture cover in safe position". Below the question are two radio buttons: "Yes" and "NO" (which is selected). Below the radio buttons is a text box with the following text: "Please identify any missing, expired and/or additional here items. This is for information only and will NOT notify MFT as a way of requesting items to replenish- please contact MFT as per folder guidance." Below this text box is a red-bordered box containing the text: "Because you have answered No to a question above, you are required to give and explanation in the box below. You can not save the form without doing so." Below the red-bordered box is a large text area for providing an explanation. At the bottom right of the form is a "Save" button.

Figure 12

Troubleshooting

If you can log in but do not see what you are expecting to see then please follow the instructions below before contacting us for help as this simple procedure cures most issues that users are experiencing.

Delete cache and cookies in the new Microsoft Edge

1. Open Microsoft Edge, select Menu (3 dots icon on top right corner of the browser) > Settings > Privacy & services.
2. Under Clear browsing data, select Choose what to clear.
3. Select "Cached images and files" and "Cookies and other site data" check box and then select Clear.

Was this helpful? [YES](#) [NO](#)

Then close all browser windows and try the system again. If this does not resolve your issue, then follow the guidelines for support issues with MMS-Resus.