

**G. K. BUTTERFIELD**  
1ST DISTRICT, NORTH CAROLINA

**CHIEF DEPUTY WHIP**

413 CANNON HOUSE OFFICE BUILDING  
WASHINGTON, DC 20515-3301  
(202) 225-3101  
FACSIMILE: (202) 225-3354

www.house.gov/butterfield



**Congress of the United States**  
**House of Representatives**

May 20, 2010

**COMMITTEE ON  
ENERGY AND COMMERCE**

**SUBCOMMITTEES**  
VICE CHAIR, ENERGY AND ENVIRONMENT  
COMMUNICATIONS, TECHNOLOGY,  
AND THE INTERNET  
COMMERCE, TRADE  
AND CONSUMER PROTECTION

**COMMITTEE ON  
STANDARDS OF  
OFFICIAL CONDUCT**

**U.S. HELSINKI COMMISSION**

Office of the Clerk  
U. S. House of Representatives  
Legislative Resource Center  
B-106 Cannon House Office Building  
Washington, DC 20515

**HAND  
DELIVERED**

✓  
MC

LEGISLATIVE RESOURCE CENTER  
2010 MAY 21 PM 2:39  
OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

Dear Madam Clerk:

This letter serves to amend my Financial Disclosure Statement, which was hand-delivered to the Legislative Resource Center on May 17, 2010. Documentation detailing an annual trip to Tunica, Mississippi was inadvertently omitted from my submission. Please accept this letter and enclosures as a supplement to my Statement. The details of trip are as follows:

- **Dates of Travel:** August 12 – 16, 2009
- **Event:** Congressional Black Caucus Political Education Leadership Institute
- **Reportable Expenses:** \$150 Meals; \$258.00 Lodging

If you have any questions, or require additional documentation, please contact my Chief of Staff, Tonya Williams at 202.225.3101.

Thank you very much.

Very truly yours,

G. K. Butterfield  
Member of Congress

DISTRICT OFFICES

216 WEST NASH STREET  
SUITE B  
WILSON, NC 27893  
TELEPHONE: (252) 237-9816  
FACSIMILE: (252) 291-0356

309 WEST THIRD STREET  
WELDON, NC 27890  
TELEPHONE: (252) 538-4123  
FACSIMILE: (252) 538-6516

U.S. House of Representatives  
Committee on Standards of Official Conduct

**PRIVATE SPONSOR TRAVEL CERTIFICATION FORM**  
(provide directly to each House invitee)

This form should be completed by private entities offering to provide travel or reimbursement for travel to House Members, officers, or employees under House Rule 25, clause 5. A completed copy of the form (and any attachments) should be provided to each invited House Member, officer, or employee, who will then forward it to the Committee together with a Traveler Form. The trip sponsor should NOT submit the form directly to the Committee. *You must answer every question on the form.*

1. Sponsor(s) (who will be paying for the trip): Congressional Black Caucus Political Education and Leadership Institute (CBC Institute)
2. I represent that the trip will not be financed (in whole or in part) by a federally-registered lobbyist or a registered foreign agent (Signify that the statement is true by checking box): ☒
3. I represent that the trip sponsor(s) has not accepted from any other source funds earmarked directly or indirectly to finance any aspect of the trip (Signify that the statement is true by checking box): ☒
4. Is travel being offered to an accompanying family member of the House invitee(s)? ☒ Yes ☐ No
5. Provide names and titles of ALL House invitees; for each invitee, provide explanation of why the individual was invited (include additional pages if necessary): See attached for full list of invitees (includes southern Members, all CBC Members and Key Staff)  
See attached for full list of Invitees (includes southern Members, all CBC Members and Key Staff)
6. Dates of travel: August 13, 2009 - August 16, 2009
7. Cities of departure - destination - return: Departure from Home District to Tunica, MS and return to Home District
8. Attached is a detailed agenda of the activities taking place during the travel (i.e., an hourly description of planned activities) (Signify "yes" by checking box): ☒
9. I represent that (check one of the following):
  - a. The sponsor of the trip is an institution of higher education within the meaning of section 101 of the Higher Education Act of 1965: ☐ or
  - b. The sponsor of the trip does not retain or employ a registered federal lobbyist or foreign agent: ☒ or
  - c. The sponsor employs or retains a registered federal lobbyist or foreign agent, but the trip is for attendance at a one-day event and lobbyist/foreign agent involvement in planning, organizing, requesting, or arranging the trip was *de minimis* under the Committee's travel regulations. ☐
10. If travel is for participation in a one-day event (i.e., if you checked Question 9(c)), check one of the following:
  - a. N/A - I checked 9(a) or (b) above: ☐
  - b. One-night's lodging and meals are being offered: ☐ or
  - c. Two-nights' lodging and meals are being offered: ☒  
If "c" is checked, explain why the second night is warranted: 3 nights are requested based on the length of programs where each Member has been requested to participate. Consideration needed for limited flight schedules to locale (Agenda attached).

11. Check one:

- a. I represent that a federally-registered lobbyist or foreign agent will not accompany House Members or employees on any segment of the trip (Signify that the statement is true by checking box): ☒ or
- b. N/A - trip sponsor is an institution of higher education. ☐

12. Private sponsors must have a direct and immediate relationship to the purpose of the trip or location being visited. Describe the purpose of the trip and the role of each sponsor in organizing and conducting the trip:

The CBC Institute is the sole sponsor of this event, which is our annual policy conference. The goal of the conference is to bring together elected officials, business leaders and the general public to discuss current legislation impacting underserved communities.

13. a. Describe the mode of travel (air, rail, bus, etc.). For air travel, also indicate the type of aircraft (commercial, charter, or privately owned) and class of travel (coach, business class, first class, etc.):

No Air travel or other carrier to destination is provided

b. If travel will be first class or by chartered or private aircraft, provide an explanation describing why such travel is warranted:

14. I represent that the expenditures related to local area travel during the trip will be unrelated to personal or recreational activities of the invitee(s). (Signify that the statement is true by checking box): ☒

15. I represent that either (check one of the following):

- a. The trip involves an event that is arranged or organized without regard to congressional participation and that meals provided to congressional participants are similar to those provided to or purchased by other event attendees: ☒ or

- b. The trip involves events that are arranged specifically with regard to congressional participation: ☐

If "b" is checked, detail the cost per day of meals (approximate cost may be provided):

16. Reason for selecting the location of the event or trip: Tunica Mississippi has been the ongoing location for this event.

17. Name of hotel or other lodging facility: Hotels: The Veranda, The Terrace, Gold Strike, Filtz and The Horseshoe

18. Cost per night of hotel or other lodging facility (approximate cost may be provided): Approximately \$91 a night, per room (w/out tax).

19. Reason(s) for selecting hotel or other lodging facility: Hotels are closely located and are host to conference area, or are within a short distance to a conference area.

20. TOTAL EXPENSES FOR EACH PARTICIPANT:

<input type="checkbox"/> actual amounts	Total Transportation Expenses per Participant	Total Lodging Expenses per Participant	Total Meal Expenses per Participant
<input checked="" type="checkbox"/> good faith estimates			
For each Member, Officer, or employee	n/a	\$200	\$150
For each accompanying family member	n/a	n/a	\$150

	Other Expenses (dollar amount)	Identify Specific Nature of "Other" Expenses (e.g., taxi, parking, registration fee, etc.)
For each Member, Officer, or employee		
For each accompanying family member		

21. I represent that all expenses connected to the trip will be for actual costs incurred and not a per diem or lump sum payment (signify that the statement is true by checking box): ☒

22. I certify that the information contained in this form is true, complete, and correct to the best of my knowledge.

Signature:

*Dr. Alicia Petersen*

Name and title: Dr. Alicia Petersen, Executive Director

Organization: Congressional Black Caucus Political Education and Leadership Institute

Address: 227 Massachusetts Avenue, NE Suite 201 Washington DC 20002

Telephone number: (202) 785-3634

Fax number: (202) 544-1912

Email Address: petersen@cbcinstitute.org

The Committee staff may contact the above individual if additional information is required.

If there are any questions regarding this form please contact the Committee at the following address:

Committee on Standards of Official Conduct  
U.S. House of Representatives  
HT-2, The Capitol  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (general fax)

Version date 8/2008 by Committee on Standards of Official Conduct

- ☐ \*Hon. Barbara Lee, (D-CA)
- ☐ Hon. Sanford D. Bishop, Jr. (D-GA)
- ☐ Hon. Corrine Brown (D-FL)
- ☐ Hon. Roland W. Burris (D-IL)
- ☐ Hon. G.K. Butterfield (D-NC)
- ☐ Hon. Andre Carson (D-IN)
- ☐ Hon. Donna M. Christensen (D-VI)
- ☐ Hon. Yvette Clarke (D-NY)
- ☐ Hon. William L. Clay, Jr. (D-MO)
- ☐ Hon. Emanuel Cleaver II (D-MO)
- ☐ \*Hon. James E. Clyburn (D-SC)
- ☐ Hon. John Conyers, Jr. (D-MI)
- ☐ Hon. Elijah E. Cummings (D-MD)
- ☐ Hon. Artur Davis (D-AL)
- ☐ Hon. Danny K. Davis (D-IL)
- ☐ Hon. Donna Edwards (D-MD)
- ☐ Hon. Keith Ellison (D-MN)
- ☐ Hon. Chaka Fattah (D-PA)
- ☐ Hon. Marcia Fudge (D-OH)
- ☐ Hon. Al Green (D-TX)
- ☐ Hon. Alcee L. Hastings (D-FL)
- ☐ Hon. Jesse Jackson, Jr. (D-IL)
- ☐ Hon. Eddie Bernice Johnson (D-TX)
- ☐ Hon. Hank Johnson (D-GA)
- ☐ Hon. Carolyn Cheeks Kilpatrick (D-MI)
- ☐ Hon. Sheila Jackson Lee (D-TX)
- ☐ Hon. John Lewis (D-GA)
- ☐ Hon. Kendrick B. Meek (D-FL)
- ☐ Hon. Gregory W. Meeks (D-NY)
- ☐ Hon. Gwendolynne S. Moore (D-WI)
- ☐ Hon. Eleanor Holmes Norton (D-DC)
- ☐ Hon. Donald M. Payne (D-NJ)
- ☐ Hon. Charles B. Rangel (D-NY)
- ☐ Hon. Laura Richardson (D-CA)
- ☐ Hon. Bobby L. Rush (D-IL)
- ☐ Hon. David Scott (D-GA)
- ☐ Hon. Robert C. Scott (D-VA)
- ☐ \*Hon. Bennie G. Thompson (D-MS)
- ☐ Hon. Edolphus Towns (D-NY)
- ☐ Hon. Maxine Waters (D-CA)
- ☐ Hon. Diane E. Watson (D-CA)
- ☐ \*Hon. Melvin L. Watt (D-NC)

**Staff**

Patrice Willoughby, Executive Director, Congressional Black Caucus

Kim Rudolph, Chief of Staff, Congresswoman Carolyn Kilpatrick

**CONGRESSIONAL BLACK CAUCUS POLITICAL EDUCATION  
AND LEADERSHIP INSTITUTE**

**2009 MISSISSIPPI POLICY CONFERENCE  
(August 13--16, 2009)**

**PROGRAM**

**THURSDAY, AUGUST 13, 2009**

12:00 p.m. - 5:00 p.m.	Conference Registration
5:30 p.m. - 7:30 p.m.	Welcome Reception
8:00 p.m. - 10:00 p.m.	Welcome Dinner - Introduction of CBC Institute Board and Special Guests; Overview of Conference Schedule

**FRIDAY, AUGUST 14, 2009**

9:00 a.m. - 5:00 p.m.	Conference Registration and Public Policy Workshops
9:30 a.m. - 11:00 a.m.	Workshop #1 - Financial Services Panel 1 Oversight and Credit Reform Panel 2 Housing and Mortgage Crisis
11:30 a.m. - 1:00 p.m.	Workshop #2 -- Justice and Civil Liberties Panel 1 Criminal Justice System and Youth Panel 2 U.S. Supreme Court
12:00 p.m. - 2:00 p.m.	Presentation of CBC Institute Programs (Luncheon)
2:30 p.m. - 5:30 p.m.	Small Business Vendor and Networking Fair
2:30 p.m. - 4:00 p.m.	Workshop #3 - Minority Contracting Programs and Constitutional Principles
4:00 p.m. - 5:30 p.m.	Workshop #4 - Homeland Security Panel 1 Infrastructure and Border Security Panel 2 Disaster Mitigation Policy
6:30 p.m. - 8:00 p.m.	Conversation with the Obama Administration (Dinner)
8:15 p.m. - 10:00 p.m.	Musical Program and Reception



Original



Amendment

U.S. House of Representatives  
111<sup>th</sup> Congress

CLERK'S RESOURCE CENTER

2009 SEP -8 PM 3:08

MEMBER / OFFICER  
POST-TRAVEL DISCLOSURE FORM

OFFICE OF THE CLERK  
U.S. HOUSE OF REPRESENTATIVES

This form is for disclosing the receipt of travel expenses from a private source for meetings, speaking engagements, fact-finding trips or similar events in connection with official duties. You need not disclose government-funded or political travel on this form, or travel that is unrelated to official duties. This form does not eliminate the need to report all privately-funded travel on the Member or officer's annual Financial Disclosure Statement. In accordance with clause 5 of House Rule 25, complete this form and file it with the Clerk of the House of Representatives, B-106 Cannon House Office Building, within 15 days after travel is completed. The Clerk is to make these forms available to the public as soon as possible after they are received.

1. Name of Traveler: Congressman GK Butterfield
2. a. Name of Accompanying Family Member (if any): \_\_\_\_\_  
b. Relationship to Member/Officer: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
3. a. Date of Departure and Date of Return: August 13, 2009 - August 15, 2009  
b. Dates at personal expense (if any): \_\_\_\_\_
4. Itinerary (cities of departure – destination – return): \_\_\_\_\_  
RDU - Tunica, MS - RDU
5. Sponsor(s) (who paid for the trip): CBC Institute
6. Describe meetings and events attended (attach additional pages if necessary): \_\_\_\_\_  
Conference program attached
7. Attached to this form are EACH of the following (signify that each item is attached by checking the corresponding box):
  - a. ☒ the Private Sponsor Travel Certification Form completed by trip sponsor, including all attachments;
  - b. ☒ the Traveler Form completed by the Member or officer; *and*
  - c. ☒ the Committee on Standards' letter approving my participation on this trip.
8. a. I represent that I participated in each of the activities reflected in the sponsor's agenda. (Signify that statement is true by checking box): ☒  
b. If not, explain: \_\_\_\_\_







Congressional  
Black Caucus  
POLITICAL EDUCATION &  
LEADERSHIP INSTITUTE

227 Massachusetts Ave. NE, Suite 201  
Washington, DC 20002  
202.785.3634 Tel.  
202.544.1912 Fax.  
[www.CBCInstitute.org](http://www.CBCInstitute.org)

August 27, 2009

The Honorable G. K. Butterfield  
U.S. House of Representatives  
413 Cannon House Office Building  
Washington, DC 20515

Dear Representative Butterfield:

Thank you for participating in the Annual Policy Conference in Tunica, Mississippi hosted by the Congressional Black Caucus Institute from August 13 to August 16, 2009. We hope that the sessions provided you with an opportunity to share your views on issues related to the Economic Stimulus, Infrastructure and New Economy, Energy and the Environment, Health Care and Health Disparities, Justice and Civil Liberties, Financial Services and Homeland Security. We were particularly pleased with the response we received from the Town Hall Meeting which allowed our participants to ask you questions.

In order to help you complete your Travel Disclosure Form, we are providing you with information on the costs we incurred for your participation in the event:

- Lodging Expenses - \$258
- Meal Expenses - \$150

If you have any questions or need more information, please do not hesitate to call Alicia Petersen at (202) 785-3634.

Sincerely,

Bennie G. Thompson, Chair  
Congressional Black Caucus Institute

ZOE LOFGREN, CALIFORNIA  
CHAIR

BEN CHANDLER, KENTUCKY  
G. K. BUTTERFIELD, NORTH CAROLINA  
KATHY CASTOR, FLORIDA  
PETER WELCH, VERMONT

BLAKE CHISAM,  
CHIEF COUNSEL AND STAFF DIRECTOR

ONE HUNDRED ELEVENTH CONGRESS

## U.S. House of Representatives

COMMITTEE ON STANDARDS OF  
OFFICIAL CONDUCT

Washington, DC 20515-6328

July 30, 2009

JO BONNER, ALABAMA  
RANKING REPUBLICAN MEMBER

J. GRESHAM BARRETT, SOUTH CAROLINA  
JOHN KLINE, MINNESOTA  
K. MICHAEL CONAWAY, TEXAS  
CHARLES W. DENT, PENNSYLVANIA

TODD UNGERECHT  
COUNSEL TO THE RANKING  
REPUBLICAN MEMBER

SUITE HT-2, THE CAPITOL  
(202) 225-7103

The Honorable G.K. Butterfield  
U.S. House of Representatives  
413 Cannon House Office Building  
Washington, DC 20515

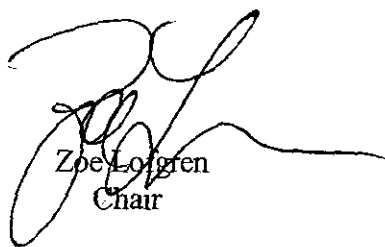
Dear Colleague:

Pursuant to House Rule 25, clause 5(d)(2), the Committee on Standards of Official Conduct hereby approves your proposed trip to Tunica, Mississippi scheduled for August 13 to 16, 2009, sponsored by the Congressional Black Caucus Political Education and Leadership Institute.

You must complete a Member Travel Disclosure Form and file it with the Clerk of the House within 15 days after your return from travel. As part of that filing, you are required to attach a copy of this letter and both the Private Sponsor Travel Certification Form (including attachments) and Member travel approval form you previously submitted to the Committee. You must also report all travel expenses totaling more than \$335 from a single source on Schedule VII of your annual Financial Disclosure Statement.

If you have any further questions, please contact the Committee's Office of Advice and Education at extension 5-7103.

Sincerely,



Zoe Lofgren  
Chair



Jo Bonner  
Ranking Republican Member

ZL/JB:slo

U.S. House of Representatives  
Committee on Standards of Official Conduct

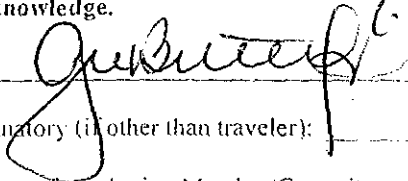
**PRIVATELY SPONSORED TRAVEL: TRAVELER FORM**  
For Members, Officers, and Employees

This form should be completed by House Members, officers, or employees seeking Committee approval of privately-sponsored travel or reimbursement for travel under House Rule 25, clause 5. The completed form should be submitted directly to the Committee by each invited House Member, officer, or employee, together with the completed and signed Private Sponsor Travel Certification Form and any attachments. A copy of this form, minus this initial page, will be made available for public inspection. *Please type form. Form (and any attachments) may be faxed to the Committee at (202) 225-7392.*

**YOUR COMPLETED REQUEST MUST BE SUBMITTED TO THE COMMITTEE NO LESS THAN 14 DAYS BEFORE YOUR PROPOSED DEPARTURE DATE.** Absent exceptional circumstances, permission will not be granted for requests received less than 14 days before the trip commences.

Name of Traveler: Representative G. K. Butterfield

I certify that the information contained on both pages of this form is true, complete, and correct to the best of my knowledge.

Signature: 

Name of Signatory (if other than traveler): \_\_\_\_\_

For staff, name of employing Member/Committee: \_\_\_\_\_

Office address: 413 Cannon House Office Building

Phone number: 202-225- 3101

Email address of contact person: Darnise. Nelson @mail.house.gov

- ☐ Check this box if the sponsoring entity is a media outlet and the traveler is a Member traveling to make a media appearance sponsored by that entity and these forms are being submitted to the Committee less than 14 days before the trip departure date.

**NOTE:** You must complete the contact information fields above, as Committee staff may need to contact you if additional information is required.

If there are any questions regarding this form please contact the Committee:

Committee on Standards of Official Conduct  
U.S. House of Representatives  
HT-2, The Capitol  
Washington, DC 20515  
(202) 225-7103 (phone)  
(202) 225-7392 (fax)

U.S. House of Representatives  
Committee on Standards of Official Conduct

PRIVATELY SPONSORED TRAVEL: TRAVELER FORM

1. Name of Traveler: Representative G. K. Butterfield
2. Sponsor(s) (who will be paying for the trip): Congressional Black Caucus Political Education and Leadership Institute (CBC Institute)
3. Travel destination(s): Tunica, Mississippi
4. a. Date of Departure and Date of Return: Depart-August 13<sup>th</sup>, 2009/Return, August 16<sup>th</sup>, 2009  
b. Will you be extending the trip at your personal expense? ☐ Yes ☒ No  
If yes, dates at personal expense: \_\_\_\_\_
5. a. Will you be accompanied by a family member at the sponsor's expense? ☐ Yes ☒ No  
b. If yes, name of accompanying family member: \_\_\_\_\_  
c. Relationship to traveler: ☐ Spouse ☐ Child ☐ Other (specify): \_\_\_\_\_
6. a. Did the trip sponsor answer "yes" to Question 9(c) on the Trip Sponsor form (i.e., the travel is being sponsored by an entity that employs a lobbyist)? ☐ Yes ☒ No  
b. If yes, check one of the following: ☐ N/A - Sponsor checked 9(a) or 9(b)  
(1) Approval for one-night's lodging and meals is being requested: ☐ or  
(2) Approval for two-nights' lodging and meals is being requested: ☐  
If "(2)" is checked, explain why the second night is warranted: \_\_\_\_\_
7. Private Sponsor Travel Certification Form is attached, including agenda, invitee list, and any other attachments (indicate that form is attached by checking box): ☒
8. Explain why participation in the trip is connected to your individual official or representational duties:  
My participation in this conference includes me making presentations at issue and policy sessions and joining in on discussions on legislative issues affecting the country at the Members round table
9. **FOR STAFF:**  
**TO BE COMPLETED BY YOUR EMPLOYING MEMBER:**

I hereby authorize the individual named above, an employee of the U.S. House of Representatives who works under my direct supervision, to accept expenses for the trip described in this request. I have determined that the above-described travel is in connection with my employee's official duties and that acceptance of these expenses will not create the appearance that the employee is using public office for private gain.

Date: 7/28/09

G. K. Butterfield  
Signature of Employing Member

NOTE: This page must be submitted with your post-travel disclosure form within 15 days of your return, so you should maintain a photocopy of the completed form for your records.