

KF5012 - SKILLS AUDIT

Part 1 Key Skills – Daniel Beales

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
ORGANIZATION OF LEARNING				
I have strategies to help me to plan and manage my time				
I am able to effectively prioritise my tasks and activities				
I am able to work to deadlines				
I am aware of what makes my learning more effective (e.g. place to study, time to study etc)				

INFORMATION SEEKING SKILLS				
I am able to find a specific book or journal in the library using the on-line catalogue				
I am able to use a variety of different sources to find information (e.g. journals, books, electronic resources)				
I am able to access and search electronic resources (on-line databases, electronic journals CD-ROMs)				
I am able to use search gateways on the Internet to find information				
I am able to evaluate the information I find				
READING AND NOTEMAKING				
I can decide which parts of a book I need to read				
I have a system for recording where I find information (e.g. book, author, date)				
I can select and use different reading strategies (e.g. skim, scan, in-depth)				
I can make effective notes when reading				
I can make effective notes when listening (e.g. during lectures)				
I have a system for recording and storing my notes				

WRITING SKILLS				
I can analyse assignment (essay, report etc) questions to determine what is expected				
I understand the difference between an essay and report				
I can produce a written plan to answer an assignment question				
I can punctuate, use grammar and spelling correctly				
I am confident I can express my ideas clearly in written form				
I am able to adapt my writing styles to suit the appropriate media/audience				
I understand the need to reference my work to avoid plagiarism				

SPOKEN COMMUNICATION				
I am able to express my views verbally				
I am confident speaking in front of a group of people				
I can prepare, plan and deliver a presentation				
I can use visual aids to support a presentation				
I am able to listen to and appreciate the views of others				

WORKING WITH NUMBERS				
I am competent in making simple calculations				
I can present numerical information accurately				
I can competently use a variety of numerical techniques (e.g. percentages, fractions, decimals)				
I can interpret and present information in graphs and illustrations				

WORKING WITH OTHERS				
I am good at working with other people				

I am able to lead or organize a group				
I know how to plan and manage meetings				
I am good at co-ordinating a group such as storing and sharing files and documents				
I am good at supporting other people				
I am able to get the best out of others				
I can motivate others				
I am able to manage conflict or disagreement				
People look at me as a leader				

STRESS MANAGEMENT				
I know what causes stress				
I am aware of my personal symptoms of stress				
I can use strategies to help me cope with my stress or other people's stress				

PERSONAL DEVELOPMENT PLANNING				
I am able to identify my personal goals				
I am a good judge of what my strengths and areas for development are				
I am able to identify opportunities for learning outside my course, e.g. clubs, societies, employment				
I am able to plan for my personal development				

Part 2 – Daniel Beales

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
Unreal – blueprinting				1
Programming				2
3D modelling				1
Texturing, Uv mapping, Normal Maps				1
Game Design, Prototyping				2
2D Art – Storyboarding, Textures, Artwork				2
Managerial and Team leading Skills.				3
Work Organisation Standards				2

Part 1 Key Skills – James Masterton

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
ORGANIZATION OF LEARNING				
I have strategies to help me to plan and manage my time				2
I am able to effectively prioritise my tasks and activities				2
I am able to work to deadlines				3
I am aware of what makes my learning more effective (e.g. place to study, time to study etc)				2

INFORMATION SEEKING SKILLS				
I am able to find a specific book or journal in the library using the on-line catalogue				1
I am able to use a variety of different sources to find information (e.g. journals, books, electronic resources)				2
I am able to access and search electronic resources (on-line databases, electronic journals CD-ROMs)				1
I am able to use search gateways on the Internet to find information				2
I am able to evaluate the information I find				2
READING AND NOTEMAKING				
I can decide which parts of a book I need to read				2
I have a system for recording where I find information (e.g. book, author, date)				2
I can select and use different reading strategies (e.g. skim, scan, in-depth)				2
I can make effective notes when reading				2
I can make effective notes when listening (e.g. during lectures)				2
I have a system for recording and storing my notes				3

WRITING SKILLS				
I can analyse assignment (essay, report etc) questions to determine what is expected				3
I understand the difference between an essay and report				2
I can produce a written plan to answer an assignment question				3
I can punctuate, use grammar and spelling correctly				3
I am confident I can express my ideas clearly in written form				2
I am able to adapt my writing styles to suit the appropriate media/audience				2
I understand the need to reference my work to avoid plagiarism				3

SPOKEN COMMUNICATION				
I am able to express my views verbally				2
I am confident speaking in front of a group of people				1
I can prepare, plan and deliver a presentation				1
I can use visual aids to support a presentation				2
I am able to listen to and appreciate the views of others				2

WORKING WITH NUMBERS				
I am competent in making simple calculations				3
I can present numerical information accurately				3
I can competently use a variety of numerical techniques (e.g. percentages, fractions, decimals)				3
I can interpret and present information in graphs and illustrations				3

WORKING WITH OTHERS				
I am good at working with other people				2

I am able to lead or organize a group				2
I know how to plan and manage meetings				2
I am good at co-ordinating a group such as storing and sharing files and documents				2
I am good at supporting other people				1
I am able to get the best out of others				1
I can motivate others				1
I am able to manage conflict or disagreement				2
People look at me as a leader				1

STRESS MANAGEMENT				
I know what causes stress				2
I am aware of my personal symptoms of stress				3
I can use strategies to help me cope with my stress or other people's stress				2

PERSONAL DEVELOPMENT PLANNING				
I am able to identify my personal goals				2
I am a good judge of what my strengths and areas for development are				2
I am able to identify opportunities for learning outside my course, e.g. clubs, societies, employment				1
I am able to plan for my personal development				2

Part 2 – James Masterton

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
Unreal – Blueprint				2
Programming				2
3D modelling				1
Texturing				1
Games design, Prototyping				1
2D Art – storyboarding				2
Managerial & team leading skills				2
Working to organisational standards				3

Part 1 Key Skills – Jordon Spowart

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
ORGANIZATION OF LEARNING				
I have strategies to help me to plan and manage my time	X			1
I am able to effectively prioritise my tasks and activities	X			2
I am able to work to deadlines		X		1
I am aware of what makes my learning more effective (e.g. place to study, time to study etc)	X			1

INFORMATION SEEKING SKILLS				
I am able to find a specific book or journal in the library using the on-line catalogue		X		2
I am able to use a variety of different sources to find information (e.g. journals, books, electronic resources)	X			2
I am able to access and search electronic resources (on-line databases, electronic journals CD-ROMs)	X			1
I am able to use search gateways on the Internet to find information	X			1
I am able to evaluate the information I find		X		1
READING AND NOTEMAKING				
I can decide which parts of a book I need to read	X			2
I have a system for recording where I find information (e.g. book, author, date)	X			1
I can select and use different reading strategies (e.g. skim, scan, in-depth)	X			1
I can make effective notes when reading		X		1
I can make effective notes when listening (e.g. during lectures)	X			2
I have a system for recording and storing my notes	X			2

WRITING SKILLS				
I can analyse assignment (essay, report etc) questions to determine what is expected	X			1
I understand the difference between an essay and report	X			2
I can produce a written plan to answer an assignment question	X			1
I can punctuate, use grammar and spelling correctly	X			2
I am confident I can express my ideas clearly in written form	X			1
I am able to adapt my writing styles to suit the appropriate media/audience	X			2
I understand the need to reference my work to avoid plagiarism	X			1

SPOKEN COMMUNICATION				
I am able to express my views verbally		X		2
I am confident speaking in front of a group of people	X			1
I can prepare, plan and deliver a presentation		X		1
I can use visual aids to support a presentation	X			2
I am able to listen to and appreciate the views of others	X			1

WORKING WITH NUMBERS				
I am competent in making simple calculations	X			2
I can present numerical information accurately	X			2
I can competently use a variety of numerical techniques (e.g. percentages, fractions, decimals)	X			2
I can interpret and present information in graphs and illustrations	X			2

WORKING WITH OTHERS				
I am good at working with other people	X			2

I am able to lead or organize a group	X			2
I know how to plan and manage meetings	X			1
I am good at co-ordinating a group such as storing and sharing files and documents	X			1
I am good at supporting other people	X			2
I am able to get the best out of others	X			1
I can motivate others		X		2
I am able to manage conflict or disagreement	X			1
People look at me as a leader	X			2

STRESS MANAGEMENT				
I know what causes stress	X			1
I am aware of my personal symptoms of stress	X			1
I can use strategies to help me cope with my stress or other people's stress	X			1

PERSONAL DEVELOPMENT PLANNING				
I am able to identify my personal goals	X			2
I am a good judge of what my strengths and areas for development are		X		1
I am able to identify opportunities for learning outside my course, e.g. clubs, societies, employment	X			1
I am able to plan for my personal development		X		2

Part 2 – Jordon Spowart

SKILLS AREA	I CAN DO THIS WELL	OK, BUT I NEED MORE PRACTICE	I CAN'T DO THIS	PRIORITY DEVELOPMENT OF THIS SKILL 1 = very important, 2 = quite important, 3 = not important
Knowledge of Games Creation	X			1
3D Modelling		X		1
2D Art	X			2
Programming Languages (C#, C++, Java)	X			1
Unity – C#	X			2
Unreal	X			1