**Daniel Booth**

Greater Manchester     ◆     07708407138     ◆    daniel2000booth@gmail.com

Professional summary

Newly qualified Computer Science graduate with hands-on work placement experience, advanced technical proficiency and a portfolio of successful freelance video/audio editing projects, eager to embark on a career that aligns with passion for IT and emerging technologies. Armed with a robust foundation in programming, problem-solving, and project management, I am poised to contribute innovative solutions to a dynamic team. My adaptability and proficiency in juggling diverse tasks, combined with a commitment to continuous learning, position me as an asset ready to excel in challenging environments in the field of IT.

Skills

* Technology proficiency (MS Office, Adobe)
* Problem solving
* Customer service
* Adaptable and flexible
* Exemplary communication
* Working under pressure
* Workflow planning
* Time management
* Efficient multitasker
* Meticulous attention to detail

Work history

Work and Health Programme Participant, 05/2024 - Current

Ingeus

* Working with Coaches on a programme delivered by Ingeus to boost my self and professional development and identify practical steps to achieve set goals
* Using communication and teamwork skills to work swiftly in collaboration with Coaches and other agencies to further progress in my career
* Using effective time management skills to manage my schedule whilst seeking employment

IT and AV Support Technician, 02/2024 - 05/2024

University of Central Lancashire

* Worked at reception desk to offer high level of customer service to University students
* Answered student questions about hardware and software operation to help resolve problems
* Prepared equipment for staff and student use, packing away cables, and software carefully
* Organised workspaces for students and staff with computer, monitors and associated cabling or equipment

Documentation Intern, 08/2023 - 11/2023

Manchester Metropolitan University

* Conducted a comprehensive review of existing documentation and processes within the University's AV store, identifying opportunities for modernisation and improved database management
* Developed and implemented Power Queries in Excel to enhance the efficiency of the AV store's data functions, streamlining processes and reducing time spent on data entry tasks
* Delivered exceptional customer service at the front till of the AV store, efficiently assisting students in a bustling environment by retrieving equipment, addressing inquiries, and meticulously inspecting returned items to ensure their good condition
* Independently transferred data from an outdated Excel equipment spreadsheet to the online database, systematically populating the AV store's database with accurate and up-to-date information

Freelance Audio/ Video (AV) Editor, 03/2020 - Current

Jacknjelify / LankyBox

* Executed audio editing tasks on an as-needed basis for the YouTube channel Jacknjelify, employing advanced techniques such as audio compression to eliminate background noise, adjusting pitch for optimal quality, and selecting the best takes from voice actors for a polished final product
* Applied a meticulous approach to audio enhancement, including identifying and incorporating the most suitable sound effects and precisely timing them to achieve excellent pacing and comedic timing in alignment with the channel's content
* Ensured a seamless workflow by consistently meeting tight deadlines, providing a 24-hour turnaround for multiple daily uploads from the YouTube channel LankyBox, a platform specialising in animations
* Enhanced the overall viewer experience by meticulously editing audio elements, including sound effects and background music, tailoring the final animation to align with the target audience.

IT Tutor (Volunteer), 01/2020 - Current

Westhoughton Library

* Conducted 1:1 IT tutoring sessions at the local library, catering to individuals with limited computer experience, demonstrating patience and avoiding technical jargon to facilitate a comfortable learning environment
* Assisted patrons in troubleshooting common IT issues, offering practical solutions and guidance to address challenges they encountered during the learning process
* Adapted the tutoring approach by allowing mentees to make specific requests, tailoring the sessions to address their unique learning needs and preferences, fostering a more personalised and effective learning experience
* Demonstrated effective communication and listening skills, particularly when mentoring individuals with limited English proficiency, ensuring a clear understanding of their needs, asking clarifying questions, and helping them articulate their challenges, thereby improving both my teaching and interpersonal abilities

Java Software Developer Trainee, 08/2022 - 10/2022

Sparta Global

* Collaborated within an agile Scrum team, utilising Git for version control, fostering a professional programming environment and enhancing teamwork skills while contributing to various projects
* Advanced programming proficiency in Java through practical application in projects, utilising IntelliJ as the primary development environment
* Notable contributions include the creation of a business model simulator, development of a Spring API, and integration with an SQL database using ThymeLeaf
* Gained expertise in CRUD (Create, Read, Update, Delete) database transactions and successfully implemented them into various projects, showcasing the ability to manage data effectively within the development process

Education

BSc (Hons) **:** Computer Science, Grade: 2:1, 04/2022

Manchester Metropolitan University

BTEC Extended Diploma **:** Level 3 Computing, 04/2019

**Bolton College**

GCSEs, 04/2017 Subjects: Maths, English and Science

**St Joseph’s High School**